

**MINUTES  
PARKS & RECREATION COMMISSION  
REGULAR MEETING  
July 23, 2013  
CITY HALL  
250 Hamilton**

**Commissioners Present:** Stacey Ashlund, Deirdre Crommie, Abbie Knopper, Ed Lauing, Pat Markevitch, Keith Reckdahl

**Commissioners Absent:** Jennifer Hetterly

**Others Present:**

**Staff Present:** Catherine Bourquin, Rob de Geus

**I. ROLL CALL CONDUCTED BY:** Catherine Bourquin

**II. AGENDA CHANGES, REQUESTS, and DELETIONS:** None

**III. ORAL COMMUNICATIONS:** Howard Hoffman, hlh@hiosilver.com — Spoke on behalf of the dog owners in Palo Alto. He wanted to let the Commission know that they are getting organized and plan on attending commission meetings to be vocal about their needs to get more dog parks in Palo Alto.

**IV. BUSINESS:**

**1. Approval of Draft May 28, 2013 Minutes -** The Draft May 28, 2013 Minutes were approved as amended. Motion made by Commissioner Markevitch seconded by Ashlund. **Passed 5:1 Commissioner Lauing abstained**

**2. Introduction of Recreation Supervisor Lacee Kortsen and presentation on summer camps, Lucie Stern Community Center and Lifelong Learning classes -**

Presenter: Lacee Kortsen

Presentation: Ms. Kortsen's presented on summer camps, special interest classes, aquatics, social media, revenue dropped in 2012 – worked on researching why. Lack of awareness was identified so an aggressive marketing plan

was put in place. Revenue went up for 2013 and camps participation went up.

Questions/Comments: Commissioners acknowledged the work put into increasing Camp enrollment. The program Counselors in training (CIT) was also discussed.

### **3. Parks and Recreation Master Plan Update -**

Presenter: Staff de Geus

Discussion: RFP went out, July 16 received 5 bids next steps will be reviewing and scoring, then set up interviews. Commissioner Crommie who volunteered will be assisting with reviewing the bids. It was mentioned once the selection is made this will be an ongoing item on the Commissions agenda.

- Report with many maps, 15 – 20 years how to improve the parks and facilities
- Needs assessment and parks assessment – 1<sup>st</sup> part of the plan
- The deadline to review the bids is August 19<sup>th</sup>
- Copies will be distributed to Commissioner Crommie, staff Anderson is putting an evaluation sheet together.
- Once the consulted is chosen the entire commission will be involved with the plan

### **4. Rinconada Park Master Plan Update –**

Presenter: Staff de Geus

Discussion: Another community meeting is scheduled for August 26<sup>th</sup>. An environmental study still needs to take place. The formal review with the Commission will be in September and then to ARB in September as well. It's anticipated that it will go to Council before year end. The scope for this park is so large that it will not be done all at one time. Way finding is being analyzed which is a big element to this Park.

### **5. Golf Course Reconfiguration Project Update -**

Presenter: Staff de Geus

Discussion: The draft environmental report was released on June 23<sup>rd</sup> with a close date of August 1<sup>st</sup>. Planning and Transportation Commission will be meeting on July 31<sup>st</sup> with one more day for public comment.

- Plan G was approved by the Planning and Transportation Commission.
- An Open House was held on June 25<sup>th</sup>, 30 attended.
- Comments and concerns were expressed around the Athletic Baylands Center expansion and proposed tree mitigation. It was stated that the tree mitigation will be coming back to the commission for further review.

**APPROVED**

- Commissioners Crommie and Ashlund plan to attend the Planning Commission meeting to learn more on the golf course EIR and bring back any concerns to PARC.
- Stock piling of soil to build the golf course needs 400,000 cubic feet by April 2014, it is essential to start now for the golf course and levy project. (Staff comment)
- Pushing the project out impacts the levy project.

**6. Park Projects Update –**

Presenter: Staff de Geus

Discussion:

- The renovation design of Scott Park is in the works, community meeting planned.
- Byxbee park, addition for trails in August – Baylands Masterplan
- Foothill park fire plan – Los Tracos road
- Monroe Park – Community Meeting, tentatively set for August 12. Commissioner Crommie remarked that as of today her neighborhood had not been notified of the potential meeting.
- Hopkins Park – Community Meeting, tentatively set for August 9
- El Camino Park – No new news

**7. Parks and Recreation Commission Ad Hoc Committee and liaison updates -**

- Howard Hoffman dog meeting, Commissioner Markevitch attended

**V. COMMENTS AND ANNOUNCEMENT**

1. Move the November meeting to November 19<sup>th</sup> due to Thanksgiving holiday.
2. Mitchell Park – late November opening,
3. Three tours of the Mitchell Park center
4. Concerts in full swing, 8 concerts next year. Commissioners recommended rotating parks.
5. Chili cook off – great turn out.
6. Fee for services study – August 20<sup>th</sup>
7. Cubberley – 20 homeless center meetings coming up. There is a major problem in the City for homeless living in vehicles. Ordinance will be going to Council to assist with rectifying problem. It was suggested that a commissioner attend the upcoming meeting scheduled for August 13th. August 31<sup>st</sup> is the scheduled date to close the showers at Cubberley. The downtown street team is working with staff to coordinate.
8. Commissioner Ashlund commented on what the city of Los Altos did to create a temporary park during construction and thought it was a good way to eliminate an eye sore.
9. Barron park association has it on their list to request that the Julia Morgan building be used for a teen center.

**APPROVED**

**VI. AGENDA FOR NEXT REGULAR MEETING**

**VII. ADJOURNMENT**

Adjourned at 9:04pm

