



# POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting  
December 15, 2015

Chairperson Burt called the meeting to order at 7:03 P.M. in the Council Chambers, 250 Hamilton Avenue, Palo Alto, California.

Present: Berman, Burt (Chair), DuBois, Wolbach

Absent:

## Agenda Items

1. Staff Recommendation That the Policy and Services Committee Recommend That the City Council Accept the Description of the Status of the Fleet Utilization and Replacement and Trenching and Electric Structures.

**MOTION:** Council Member Berman moved, seconded by Council Member DuBois to recommend the City Council accept the description of the status of audit recommendations for the Fleet Utilization and Replacement Audit and the Trenching and Electric Structures Audit.

**MOTION PASSED:** 4-0

2. Review of Council Directed Changes to Business Registry Ordinance and Discussion of Business Registry Questionnaire and Enforcement Approach.

**MOTION:** Council Member DuBois moved, seconded by Council Member Burt to recommend the City Council accept the Staff recommendations regarding business exemptions, direct Staff to develop a clear and consistent policy for the enforcement approach so it is not complaint based, and further direct Staff to implement the changes to the questionnaire that were mentioned this evening.

**MOTION PASSED:** 4-0

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## 3. Audit of Parking Funds.

**MOTION:** Council Member Wolbach moved, seconded by Council Member Berman to recommend the City Council accept the Audit of Parking Funds.

**MOTION PASSED:** 4-0

## 4. Update on 2016 Next Steps on Basement Construction Dewatering Program and Discussion and Potential Recommendation to Council Regarding Ideas From Committee Members for Additional Project Work.

**MOTION:** Council Member Burt moved, seconded by Council Member Berman to direct Staff to proceed with the recommended Group 1 activities with the goal of returning to the City Council for action as soon as possible.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, "and that the agenda item should allow for broader discussion by Council."

**MOTION AS AMENDED PASSED:** 4-0

ADJOURNMENT: The meeting was adjourned at 10:15 P.M.