



**MINUTES
PARKS & RECREATION COMMISSION
SPECIAL MEETING
RETREAT
March 7, 2014
Foothill Park
Interpretive Center**

Commissioners Present: Stacey Ashlund, Deidre Crommie, Jennifer Hetterly, Abbie Knopper, Ed Lauing, Pat Markevitch, Keith Reckdahl

Commissioners Absent:

Others Present:

Staff Present: Daren Anderson, Catherine Bourquin, Rob de Geus, Peter Jensen

I. ROLL CALL CONDUCTED BY: Rob de Geus

II. AGENDA CHANGES, REQUESTS, and DELETIONS: None

II. ORAL COMMUNICATIONS: Shani Kleinhaus – Ms. Kleinhaus commented that Byxbee Park has no need for additional cap. It would also diminish the park for animals. Would like to request not to cap the last 5 acres.

IV. BUSINESS:

- 1. Walking tour of the 7.7 acre property behind the Ranger Maintenance Facility in Foothills Park –**
Public in attendance for tour: Enid Pearson, Barbara Peterson, Shani Kleinhaus, Santa Clara Valley Audubon Society, Pat Marriott, Richard Placome
- 2. Review and discuss 2013 Parks and Recreation Commission accomplishments and consider potential areas of focus for 2014 -**
The Commission spent time reviewing the past accomplishments. (See attached for status update chart)
Community Services and Recreation
 - IBRC Report
 - CSD Marketing Plan



- Cost of Services Study
- Recreation Strategic Plan
- Cubberley
- Gyms & Fields/Field Use Policy
- Website
- CIP Review
- Community Gardens
- Accessibility
- Project Safety Net
- Mitchell Park Community Center

Parks and Open Space

- Golf Course/Tree Mitigation
- Parks and Recreation Master Plan
- 27 University/Julia Morgan
- Byxbee Park Hills design
- Matadero Creek Trail
- Land Bank
- Smoking in Parks
- Feeding Wildlife
- Rinconada Master Plan
- 101/Adobe Creek Bridge
- Magical Bridge Playground
- Scott Park Improvements

The Commission decided on the following topics and new ad hoc committees for 2014 (see attached chart for notes from retreat):

Topic	Ad hoc members	Staff lead
Dog Parks	Hetterly, Knopper	Daren Anderson
PARC Website	Hetterly, Ashlund	Rob de Geus
CIP	Lauing, Reckdahl	Rob de Geus
Community Gardens	Crommie, Ashlund	Daren Anderson
Sterling Canal	Crommie, Ashlund	Daren Anderson
Lucy Evans Interpretive Center	Crommie, Ashlund	John Akin (JMZ)
Master Plan Stakeholders Group	Ashlund, Reckdahl	Rob de Geus
Master Plan Community Meetings	Markevitch, Knopper, Lauing	Rob de Geus
Master Plan Survey	Crommie, Ashlund	Rob de Geus
Byxbee Park Hills design	Crommie, Hetterly	Daren Anderson
7.7 Acres	Markevitch, Knopper (back up)	Daren Anderson
PARC Communications Plan	TBD	TBD



In addition, the following items were identified for follow-up action as noted:

Topic	Action	Responsible party
All	Develop work plans and timelines	Ad hoc members
Cost of Service Study	Clarify timeline for policy engagement	Staff de Geus
CIP	Arrange update on current status meeting for 2014.	Staff de Geus
Field Use	Arrange update on demand changes/ Spikes	Staff de Geus/Adam Howard
Feeding Wildlife ordinance	Check with attorney's office	Staff de Geus/Anderson
7.7 acres	- Follow up with attorney's office on Squatting issues -Monitor action	Staff de Geus/Anderson Staff Anderson/Markévitch
Arastradero Preserve	Investigate barriers to expand parking "low-impact preserve" designation	Staff de Geus/Anderson/Lauing
Crosswalk at Kellogg/ Middlefield	Consult with Planning and Transportation To see about adding it now	Staff de Geus/Lauing
Rental spaces	Consider appropriate process for Reducing vacancies	Staff de Geus/Reckdahl
BAC satellite parking	Monitor activity	Staff de Geus/Hetterly
City Class training for PARC	Check on offerings	Staff de Geus
EIR training	Look into opportunities/schedule	Staff de Geus/Crommie
Gatekeeper training	Schedule commissioners	Staff de Geus
PARC websites	Resolve conflicts	Staff Bourquin/de Geus
Agenda timeslots	Maintain accuracy	Staff de Geus/Hetterly

V. COMMENTS AND ANNOUNCEMENTS

None

VII. ADJOURNMENT

Adjourned at 3:00pm