



Item # 1

City of Palo Alto

**MEMORANDUM**

**TO:** Finance Committee

**DATE:** May 23, 2018

**SUBJECT:** FY 2019 Budget Wrap-up Memorandum

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**Executive Summary**

This memorandum includes additional information pertaining to the Fiscal Year 2019 Proposed Budget, summarizes changes to the City Manager's Fiscal Year 2019 Proposed Budget, brings forth recommended actions to revise the Fiscal Year 2019 Proposed Budget, and responds to questions raised by the Finance Committee during previous budget hearings. Please refer to the table of contents below for specific items.

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## **1) ADDITIONAL INFORMATION PERTAINING TO THE FISCAL YEAR 2019 PROPOSED BUDGET**

During the Finance Committee hearings, requests for additional information were made by the Committee members. This section addresses the Finance Committee's requests in regards to the Fiscal Year 2019 Proposed Budget.

### **General Fund Structural Reduction of \$5 million** *(Requested 5/15/2018 by Vice Mayor Filseth)*

The Finance Committee unanimously approved a request for up to \$5 million in structural reductions in the General Fund from the FY 2019 Proposed Budget. This request stemmed from a desire to begin looking at structurally addressing the unfunded pension obligation the City faces, especially if the CalPERS rate of returns is calculated at 6.2%. The annual General Fund cost of that difference is approximately \$8.2 million. The Finance Committee requested reductions of half of that (\$4 million) to begin to close that gap and added another \$1 million for "flexibility" when they look at the impacts of the reductions, thus \$5 million. Due to the short turn-around time, this request will be responded to directly at the Finance Committee on the May 23, 2018.

### **Development Services Key Performance Measures** *(Requested 5/15/2018 by CM Scharff)*

The Finance Committee requested clarification on the "Average Number of Day from Issuance to Final for the construction phase of a commercial tenant improvement." The increase from *FY 2016 Actuals* to *FY 2017 Actuals* was due in part to the City's adoption of new Green Building & Energy Reach requirements which increased developer's construction schedule and staff inspection timelines. The *FY 2019 Proposed* value was erroneously calculated by using the average of actuals from FY 2014 to FY 2017 without taking into consideration the ongoing increases from the new code requirements. Staff will recalculate this estimate to more accurately reflect current time frames, which are now running at approximately 182 days.

### **Development In-Lieu and Impact Fees** *(Requested 5/16/2018 by CM Kou)*

The City issues a report to provide information about developer fees on an annual basis. These funds are aggregated in the budget document for reporting simplicity. However, for accounting purposes, and to comply with State law AB 1600, these funds are segregated from other funds of the City with interest on each development fee fund or account credited to that fund or account and used only for the purposes for which the fees were collected. Per State law (Government Code Section 66006) each local agency that imposes development impact fees must prepare an annual report providing specific information about those fees. Typically, this report is provided in January or February of the year following the fiscal year end close; the most recent report was approved by City Council on January 22, 2018. City Manager's Report #8753 *Annual Status Developers' Impact Fees FY 2017* can be found here:

<https://www.cityofpaloalto.org/civicax/filebank/documents/62814>.

### **Planning and Transportation Committee Review** *(at staff's behest)*

On May 22, 2018, the Planning and Transportation Committee (PTC) reviewed and determined, based on staff representation, that the new projects in the FY 2019-2023 Capital Improvement Plan are consistent with the City's current Comprehensive Plan. Attachment A is the letter and additional information the PTC wished to transmit to the Finance Committee. The transcribed minutes from the meeting are not yet available and will be referenced in the City Manager Report to transmit the final budget adoption for FY 2019 in June 2018.

## **2) CHANGES TENTATIVELY APPROVED BY THE FINANCE COMMITTEE**

Throughout the Finance Committee Hearings, the Committee has tentatively approved a number of components of the City Manager Proposed FY 2019 Operating and Capital Budgets. This section describes Finance Committee recommended changes made to the budget.

### **GENERAL FUND**

#### City Auditor's Office

The Finance Committee on May 15<sup>th</sup>, 2018, approved a tentative motion to eliminate 5.0 full-time positions (2.0 Senior Performance Auditor, 2.0 Performance Auditor II, and 1.0 Performance Auditor I) in the Office of the City Auditor and adds 80% in contract services funding for outside auditing services leaving only 1.0 position remaining, the City Auditor. The addition of \$500,000 in contract services funding offsets this reduction in staffing resulting in a reduction in appropriated funds of approximately \$230,000 in the General Fund, and \$340,000 in all funds.

#### City Manager's Office of Sustainability

The Finance Committee on May 15<sup>th</sup>, 2018, approved a tentative motion to shift 0.75 Management Analyst, funding for contracts and support, and allocated charges from the Office of Sustainability to the City Manager's Office. This action would support continued work on the City of Palo Alto's sustainability initiatives and recommends the elimination of 1.0 Chief Sustainability Officer position and other remaining funding in the Office of Sustainability. This is intended to reflect the matriculation of Sustainability Implementation Plans into routine business processes and various City initiatives throughout the organization. This would result in a reduction in appropriated funds of approximately \$200,000 in the General Fund. The City Manager had recommended (essentially) this action but effectively de-funding the Chief Sustainability Officer on Dec 31, 2018.

### **SPECIAL REVENUE FUNDS**

#### University Avenue Parking District Fund – Valet Services

The Finance Committee on May 16<sup>th</sup>, 2018, approved a tentative motion to add funding of \$290,000 in FY 2019 for the extension of valet parking services to align with the anticipated opening of the new University Avenue parking garage. This funding would maintain the ability to accommodate up to 135 additional spaces per day and is intended to mitigate parking supply constraints in the downtown parking district area. Sufficient fund balance is available to support this action in Fiscal Year 2019.

## **3) STAFF RECOMMENDED CHANGES & FOLLOW-UP OF FINANCE COMMITTEE 'PARKING LOT' ITEMS FOR FURTHER DISCUSSION**

This section outlines staff-recommended changes to the proposed budget and those items that were approved by the Finance Committee to be placed in the 'Parking Lot' for further discussion and additional information. The intent of the Finance Committee was to revisit items placed in the 'Parking Lot' as part of the final budget wrap-up meeting prior to returning to the City Council for the FY 2019 budget adoption.

## **Budget Process 'Parking Lot' Summary**

During the budget hearings, the Finance Committee moved items to the 'Parking Lot' for further discussion at a future meeting. This section outlines those items and provides additional information requested by the Finance Committee and/or provided at staff's behest in regards to the items in the parking lot. Staff hopes that this additional information will facilitate the Committee's review, discussion, and approval of these items.

### **GENERAL FUND**

#### *Library Department*

As directed by the Finance Committee on May 16, 2018, a verbal update will be provided to address the Finance Committee's questions and comments. Questions included discussion over additional hours at certain locations, the relative circulation and spend rates for electronic content versus print materials.

#### *Public Works Department – Urban Forest Master Plan Funding Request*

The Finance Committee on May 16<sup>th</sup>, 2018, approved a tentative motion to place the Public Works Department General Fund budget in the 'parking lot' pending a recommended offset to the addition of ongoing funding for the implementation of the Urban Forest Master Plan on an ongoing basis. Staff has assessed the progress of the tree trimming cycle and determined it has been completed more efficiently than initially anticipated. (Effectively achieving a better than 7-year cycle). Therefore, staff recommends reducing the funding allocated for the tree trimming contract by \$150,000 while maintaining the 7 year trimming cycle and reallocate this funding on an ongoing basis to fund the Urban Forest Master Plan.

### **OTHER FUNDS**

#### *Vehicle Maintenance & Replacement Fund – electric vehicles & vehicle inventory*

The Finance Committee on May 16<sup>th</sup>, 2018, approved a tentative motion to place the Vehicle Fund budget in the 'parking lot' pending additional information on the current list of vehicles up for replacement and a cost comparison of electric vehicles (EV) to conventional vehicles. Staff has determined that there is not yet sufficient information on the total cost of operating and owning EVs to provide a comprehensive comparison within the City's replacement policies.

The City's vehicle replacement policy specifies that electric vehicles are provided whenever possible as replacements occur. Fully supported and warrantied electric vehicles are now available in the passenger sedan vehicle class. Non-police sedans and sport utility vehicles make up 60 of the fleet's approximately 370 vehicles (the total for vehicles and equipment is 558). Approximately 16 passenger sedan vehicle replacements are planned over the proposed five-year plan. Staff anticipates striving to replace all of these with electric vehicles including the potential leasing of vehicles as a consideration too. Fleet staff have not identified fully supported electric options for compact or heavier duty trucks, which make up about 180 fleet vehicles. However, as an additional step towards comprehensively evaluating the use of electric vehicles, a pilot for electric compact pickup trucks is anticipated to be conducted in FY 2019.

Lastly, attached is the vehicle replacement list that outlines the tentative plan for the five-year capital improvement plan for replacement activities (Attachment B).

## Staff Recommended Changes to Operating Budget

### **GENERAL FUND**

#### Federal Transit Administration Grant

This action recognizes anticipated grant funding from the Federal Transit Administration (FTA) of \$780,000 and a corresponding increase in the appropriation expense in the City Manager's Office in the General Fund. This grant provides funding for a research project to evaluate approaches to reducing single occupancy vehicle trips. This funding provides the budgetary authority for this grant project, which includes significant collaboration with local partners including Prospect Silicon Valley, the San Francisco Bay Area Planning & Urban Research Association (SPUR), and technological innovators in the commuter management sphere. More information on this grant, including the individual contract agreements, will be brought forward to City Council as the grant progresses. The first contractual agreements are anticipated to be ready for City Council review and approval before the end of FY 2018; necessary appropriation actions for FY 2018 will be brought forward at that time as appropriate.

#### Planning Division Staffing Reorganization

This action recommends the reorganization of the Planning Division of the Planning & Community Environment Department. This division of approximately 15.0 full-time positions has historically struggled in recruiting and retaining staff as well as providing succession planning. The following net-zero realignment is recommended after a study was completed with the Human Resources Department:

- Delete 1.0 Planning Manager and add 1.0 Planning Division Manager
- Delete 1.0 Senior Planner and add 1.0 Principal Planner
- Delete 2.0 Senior Planner and add 2.0 Associate Planner
- Change the title of Chief Planning Official to Planning Division Manager in the Management & Professionals Compensation Plan

Ultimately, the objective of this reorganization is to 1) enable recruitment of a high level planning division manager to fill a long-vacant position on the department's leadership team, and 2) create a structure that allows new managers to develop their skills as Principal planners before rising higher in the leadership team. Below looks at the current and proposed staffing levels:

**Planning Division Staffing Reorganization**

	<b>Current Authorized Staffing</b>	<b>Proposed Staffing</b>	<b>Change</b>
Planning Division Manager <sup>1</sup>	1.00	2.00	1.00
Planning Manager/Principal Planner <sup>2</sup>	2.00	2.00	0.00
Senior Planner	7.00	4.00	(3.00)
Planner	4.00	4.00	0.00
Associate Planner	1.00	3.00	2.00
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>

<sup>1</sup> Current classification/title is "Chief Planning Official." Recommended to be retitled to "Planning Division Manager."

<sup>2</sup> Eventually the intent is that all "Planning Manager" positions be reallocated to "Principal Planner" classifications through attrition.

## **VARIOUS FUNDS**

### **Utilities Department – Fiscal Impact of the Electric and Water Rate Changes**

Subsequent to the development of the FY 2019 Proposed Operating Budget, revised rate adjustments to the Finance Committee for Water on April 17<sup>th</sup>, 2018 and for Electric on May 15<sup>th</sup>, 2018 were approved. For more information on these proposed rate changes from FY 2018 to FY 2019, see City Manager Report #9158 reviewing the Electric rates and City Manager Report #9143 reviewing the Water rates. The fiscal impact of these changes in FY 2019 was discussed with the Finance Committee on May 15<sup>th</sup>, 2018 and is summarized below. Staff evaluated both the implications on the enterprise funds as a customer of the utility services. No adjustment to Utility User Tax revenue estimates and estimated costs for electric and water services are recommended at this time, however, will be monitored during the year and adjustments brought forward as necessary.

City Manager Report #9158: <https://www.cityofpaloalto.org/civicax/filebank/documents/64921> City Manager Report #9143: <https://www.cityofpaloalto.org/civicax/filebank/documents/64557>

- **Electric Fund:** Revenue estimates included in the FY 2019 Proposed Operating Budget for the Electric Fund were based on 8% rate increase from FY 2018 to 2019. Subsequent to the production of the Proposed Budget, Utilities staff indicated that an increase of 6% is more appropriate. This lower increase is due mainly to revisions and reductions in estimates for ongoing operations costs. Primary factors for the recommended increase from FY 2018 to FY 2019 include rising transmission access charges, the cost of new renewable electricity purchases, and capital improvement project costs. With this lower increase, the overall revenue is expected to decrease by 1.9%, or approximately \$2.5 million from the Proposed Operating Budget of the Electric Fund.
- **Water Fund:** Revenue estimates included in the FY 2019 Proposed Operating Budget for the Water Fund were based on a 4% rate increase from FY 2018 to 2019. Utilities staff has subsequently revised their rate adjustment down to 3%. This lower increase is recommended based on revised purchase cost estimates from the San Francisco Public Utilities Commission and greater use of reserve fund balances to help smooth rate increases over time. Overall, the year-to-year increase is mainly due to increasing costs of several near-term capital projects, including the rehabilitation of storage reservoirs and tanks, as well as upgrades to customer metering. With this lower increase, the overall revenue is expected to decrease by 1.0% or approximately \$0.4 million from the Proposed Operating Budget of the Water Fund.

### **Staff Recommended Chages to the Capital Improvement Budget**

#### **VARIOUS CAPITAL IMPROVEMENT FUNDS: Reappropriations**

As described in the Proposed Capital Budget document and discussed during the Finance Committee Budget Hearings, the City Council approved change in the method for accounting for capital budget reappropriations is included in the 2019-2023 Proposed Capital Budget Improvement Program (CIP). Previously, any unspent capital funds carried forward from one fiscal year to the next automatically, as long as the project was active. As a result of the October 2014 change to the Municipal Code, City Council authorization is now required for reappropriations. The FY 2019 budget process continues this process with the current FY 2019 Proposed Capital Budget including approximately \$36.6 million in reappropriated funds for project expenditures, across all funds.

In the time since the Proposed Budget figures were developed (early spring of 2018), departments have re-reviewed current year estimates and the reappropriation amounts built into the proposed CIP. Additional reappropriation adjustments are recommended as part of this wrap-up memorandum in order to update the FY 2019 Capital Budget with current, more refined estimated activity levels in Fiscal Year 2018.

Cumulatively, this re-review of projects has resulted in staff's recommendation to increase the Fiscal Year 2019 Proposed Capital Budget by a net total of \$11.1 million, from \$211.7 million to \$222.8 million, and are recommended in the following funds:

<b>Fund</b>	<b>Recommended Fiscal Year 2019 Funding Adjustment</b>
Capital Improvement Fund	\$7,560,500
Cubberley Infrastructure Fund	-\$370,000
Electric Fund	\$3,502,000
Gas Fund	\$150,000
Technology Fund	\$200,000
Vehicle Replacement Fund	-\$565,000
Wastewater Treatment Fund	-362,000
Water Fund	\$971,000
<b>Total All Funds</b>	<b>\$11,086,500</b>

These adjustments, as outlined by project in Attachment [C], combined with those outlined in the Proposed Capital Budget will ensure that funds are available at the onset of Fiscal Year 2019 for projects that have experienced delays in the current year and will reduce the Fiscal Year 2019 Proposed budget for projects that experienced higher than anticipated expenditure levels within Fiscal Year 2018. In total, reappropriations of an estimated \$47.7 million remain below those assumed in the FY 2018 Adopted Capital Budget of \$60.9 million.

### **FY 2019 Municipal Fee Schedule**

Subsequent to the finalization of the FY 2019 Proposed Municipal Fee Schedule Staff Report (CMR #9210), staff discovered that one of the changed fees was inadvertently omitted from the report. Staff alerted the Finance Committee of this omission during the May 16<sup>th</sup> meeting, and the details of that particular fee are included below.

- **Comprehensive Plan Maintenance Fee:** This fee was evaluated and updated as part of the Development Services Department's Fee Study in FY 2018. Based on the recommendation from the Fee Study, staff proposes to change this fee to align with that study.
  - FY 2018 Adopted rate: \$0.55 per \$1,000 of construction valuation
  - FY 2019 Proposed rate: \$1.08 per \$1,000 of construction valuation

Additionally, the Finance Committee requested fee-based General Fund revenue data during the Municipal Fee discussion at the May 16<sup>th</sup> meeting. The Finance Committee specifically asked to examine the level of revenue adjustments programmed into the FY 2019 Proposed Budget in the General Fund as

a result of fee changes. Overall, fee-based revenue for FY 2019 is approximately \$31.6 million. This represents an increase of 11% or approximately \$3.0 million from FY 2018 with the primary driver of that increase assuming the renovated golf course will be open for 12 months during FY 2019.

#### **4) SUMMARY OF FINANCE COMMITTEE REVIEW OF FY 2019 PROPOSED BUDGET (ACTIONS, REFERENCE, & REFERRALS)**

**Finance Committee Tentative Motions & Materials Distributed (actions & reference materials)** Action Minutes to the Finance Committee Hearings can be found on the City's webpage here: <http://www.cityofpaloalto.org/gov/agendas/finance/default.asp>. In addition, throughout the Finance Committee Budget Hearings, various memorandums were distributed "At Places" in order to respond to inquiries made by the Committee or provide additional pertinent information at staffs behest. In addition, summary presentations were given at each hearing providing high level overviews of each item. Specific meetings and reference links to materials are outlined below.

##### May 15, 2018 Finance Committee

Action Minutes: pending

Presentations: <https://www.cityofpaloalto.org/civicax/filebank/documents/65147>

Video: <http://midpenmedia.org/finance-committee-50-2-2-2-3/>

At Places Memorandums:

- Retiree Healthcare Plan Actuarial Valuation:  
<https://www.cityofpaloalto.org/civicax/filebank/documents/65134>
- Proposed Electric Utility Rate Changes:  
<https://www.cityofpaloalto.org/civicax/filebank/documents/65105>
- Proposed Gas Utility Rate Changes:  
<https://www.cityofpaloalto.org/civicax/filebank/documents/65106>

##### May 16, 2018 Finance Committee

Action Minutes: pending

Presentations: <https://www.cityofpaloalto.org/civicax/filebank/documents/65148>

Video: <http://midpenmedia.org/finance-committee-50-2-2-2-2/>

- At Places Memorandums: Storm Drain Fund Budget:  
<https://www.cityofpaloalto.org/civicax/filebank/documents/65108>

#### **Future Follow-up Items (potential referrals)**

During the Finance Committee hearings, the Committee voted to refer a few items for further staff follow-up at a later date with the Committee. The list below is reflective of referral items from the Finance Committee to the City Council for direction to Staff to complete and return to the Finance Committee at a later date.

1. Direct Staff to return to Finance with a discussion of the Fees discussed during this Agenda Item. Examples include but are not limited to the review of activities the City currently regulates and evaluate if it is necessary to continue to regulate such activities and review special events fees and policies



2. Direct Staff to bring to the Finance Committee by August 2018 a policy discussion on the strategy for prioritizing Capital Improvement Project criteria

Various discussions arose around more in depth review of or summary information regarding topics or service delivery changes not currently included in the FY 2019 Proposed Budget. Staff has noted these items and anticipates that information could be brought forward for consideration in the near term. These topics include but are not limited to:

- Review of risk, cost, and compliance of replacing pool cars with ridesharing reimbursement
- Review of risk, cost, and compliance of moving from purchasing to leasing vehicles
- Review of costs and benefits to the City of the Print and Mail Fund
- Review of parking garage security camera options
- Comprehensive parking funding sources and fund structure guide

#### 5) LIST OF ATTACHMENTS

Attachment A: Planning & Transportation Committee Review


Attachment B: FY 2019-2023 Tentative Vehicle Replacement Schedule

Attachment C: FY 2019 Capital Reappropriation Budget Adjustments

DEPARTMENT HEAD:

  
\_\_\_\_\_  
LALO PEREZ  
Director, Administrative Services/CFO

CITY MANAGER:

  
\_\_\_\_\_  
JAMES KEENE  
City Manager

# ATTACHMENT A

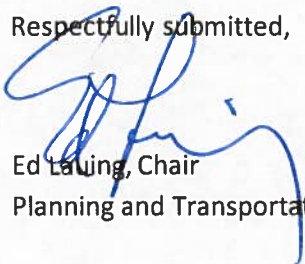
May 22, 2018

Honorable City Council  
C/O City of Palo Alto 250  
Hamilton Avenue  
Palo Alto, CA 94301

**RE: Review of 2019-2023 Proposed Capital Improvement Projects (CIPs)**

The Planning and Transportation Commission (PTC) reviewed the 2019-2023 proposed Capital Improvement Plan on Tuesday, May 22, 2018 and determined that, based on staff representation, all of the new Capital Improvement Projects included in the 2019-2023 Capital Budget are consistent with the adopted Comprehensive Plan and recommended forwarding this finding to the City Council Finance Committee and the City Council.

Respectfully submitted,



Ed Lauing, Chair  
Planning and Transportation Commission

**Attachment**  
**Recommendations/Comments for Inclusion in Next Year's**  
**Capital Budget**

- Highway 101 Pedestrian/Bike Overpass Project (PE-11011): This project is not realizing promised cost savings from the redesign. If outside parties will guarantee the City and County cost at \$15M, then proceed. Otherwise reconsider for cost reasons and because East Palo Alto is building a nearby bike overpass.
- Downtown Parking Management and System Implementation (PL-16002): The project it is not aligned with latest PTC and CC direction.
- Embarcadero Rd at El Camino Improvements (PL-15001): This project needs further review in light of public responses to Ross Road and Embarcadero/Middlefield changes.
- El Camino Real Pedestrian Safety and Streetscape Project (PL-18000): The project needs to consider schedule coordination with potential Alma Street closures for Caltrain construction.
- New Downtown Parking Garage (PE-15007) and New California Avenue Parking Garage (PE-18000): Recommend proceeding with project but also recommend a special assessment in the Parking Assessment Districts to recover the cost difference between in lieu fees and final per-space costs.
- Advanced Water Purification Facility (WQ 19003): Construct business plan for delivery of advanced treatment water (RO) output before committing to the project; the payback maybe 100 years, but we don't know.
- Wood Pole Project (EL-19004): Review the sensibility of investing in the replacement of wood poles with the undergrounding of utilities.
- Scheduled Vehicle and Equipment Replacement (VR-23000): Reevaluate the car replacement program and consider alternative approaches to provide vehicles for staff use, such as using rental fleet.
- Include a new CIP item for the capital budget to assess the feasibility of improving bicycle and pedestrian access from East Bayshore Road to West Bayshore Road with improvements such as signage, curb ramps, pedestrian crossing and landscape maintenance.

# ATTACHMENT B

## Vehicle Replacement List\_FY-2019

Unit#	Year	Miles/Hrs	Make/Model	Class	Dept
1243	2005	1857hr	Clark TMX 25 Electric Forklift	20E-Forklift Electric	ASD
2381	2000	71023	Ford F-250 P/U	05X-Dumps <11,001 GVWR	Parks
2426	2004	97116	Ford F-150 P/U CNG	05C-Truck/Van 6-11K CNG	Parks
2430	2001	96119	Ford F-150 P/U	05-Truck/Vans<6-11K	Parks
2482	1997	2117 H	John Deere Turf Gator	23D-Small Construction	Parks
2483	1997	1600 H	John Deere Turf Gator	23D-Small Construction	Parks
3173	2003	875hr	Caterpillar Vibration Roller	23D-Small Construction	Parks
3177	2003		MQ/Essick Roller	24G01- Essick Roller	PW
3217	2003	1588hr	Cimline Crack Sealer	24G- Trailer W/Engine & Electric Brakes	PW
3235	2001	85125	GMC "T" Series 4-Yard Patch Truck	08X-Dumps > 26,0001 GVWR	PW
3255	1999	4293hr	Zieman Thermo Unit	24GC- Trailer W/Engine & Air Brakes	PW
3349	2001	34,002	Peterbilt 8-Yard Dump Truck	08X-Dumps > 26,0001 GVWR	PW
3383	2003	49,034	Ford F-550 Utility Dump Truck	06X-Dumps > 11,001-15,000 GVWR	PW
3520	2001	53575	Ford F-550 w/ chipper body Truck	06X-Dumps > 11,001-15,000 GVWR	PW
3733	2003	72655	Ford Ranger P/U	04-Compact Truck/Van	PW
4203	2004	56,488	Chevy Trailblazer	04-Compact Truck/Van	Refuse
4212	2001	34,662	Ford F-250 P/U	05-Truck/Vans< 11K GVWR	Storm
4381	2003	77,179	Ford Ranger P/U	04-Compact Truck/Van	Refuse
4477	2007	1048hr	Isuzu Nitehawk 3-Yard Sweeper	15S- Air Sweeper Small	Refuse
4486	2009	3118hr	Allied 636HS Parking Lot Sweeper	15S- Air Sweeper Small	Refuse
4601	2004	35,451	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	WQCP
4712	2004	43,513	Ford F-150 P/U CNG	05C-Truck/Van 6-11K CNG	Storm
4723	2004	52,274	Ford F-150 P/U CNG	05C-Truck/Van 6-11K CNG	Storm
4989	2004	110,050	Ford F-150 P/U CNG	05C-Truck/Van 6-11K CNG	Fleet
5136	2014	53129	Chevrolet Caprice Patrol	03- PD Marked All	PD
5213	2014	49709	Chevrolet Caprice Patrol	03- PD Marked All	PD
5227	2014	38247	Chevrolet Caprice Patrol	03- PD Marked All	PD
5259	2014	46570	Chevrolet Caprice Patrol	03- PD Marked All	PD
5321	2014	41913	Chevrolet Caprice Patrol	03- PD Marked All	PD
5322	2014	48700	Chevrolet Caprice Patrol	03- PD Marked All	PD
5323	2014	42147	Chevrolet Caprice Patrol	03- PD Marked All	PD
6045	2011	45,760	Chevrolet G4500 Ambulance	12- Ambulance	Fire
6046	2011	53,724	Chevrolet G4500 Ambulance	12- Ambulance	Fire
7121	2003	68,642	Ford Ranger Ext Cab	04-Compact Truck/Van	Utilities
7257	2000	67,603	Ford F250 W/Utility Body	05X-Dumps <11,001 GVWR	Utilities
7451	2004	93675	Ford F-150 P/U CNG	05C-Truck/Van 6-11K CNG	Utilities
7630	2004	55,435	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	Utilities Pool
7640	2004	93,956	Ford F-150 CNG	05C-Truck/Van 6-11K CNG	Utilities
7675	2004	61,685	Ford F-150 CNG	05C-Truck/Van 6-11K CNG	Utilities
7831	2004	34,875	Ford F-150 CNG	05C-Truck/Van 6-11K CNG	Utilities
NEW			GMC Terrain	04-Compact Truck/Van	Fire

## Vehicle Replacement List\_FY\_2020

Unit	Year	Mileage	Model	Class	Dept
1254	2002	25,120	Chevrolet Astro Cargo Van	04-Compact Truck Van	IT
1421	2004	49,952	Ford-Ranger P/U	04-Compact Truck Van	Planning
1423	2004	51,118	Ford-Ranger P/U	04-Compact Truck Van	Planning
1433	1996	60,790	Ford Taurus GL Sedan	01- Automobile	Planning
1434	2003	35,491	Ford-Ranger P/U	04-Compact Truck Van	Pool MSC
1435	2007	44,119	Ford-Ranger P/U	04-Compact Truck Van	Planning
1436	2008	45,170	Ford-Ranger XLT P/U	04-Compact Truck Van	Planning
2433	2004	33,232	Ford-F150 P/U	05- Truck Van < 11K GVWR	Parks
2487	2005	62,129	Ford-F350HD 2-Yard DumpTruck	05X-Dumps < 11,000K	Parks
2488	2005	64,350	Ford-F350HD 2-Yard DumpTruck	05X-Dumps < 11,000K	Parks
2701	2000	50,120	Ford Windstar P Van	04-Compact Truck Van	Parks
2736	1998	1100 H	John Deere Turf Gator	23D-Small Construction	Parks
2754	2001	33,880	Ford-F350HD 2-Yard DumpTruck	05X-Dumps < 11,000K	Parks
2756	2001	28,210	Ford F450 HD Truck	06F-15,000K GVWR	Parks
2758	2002	n/a	Club Car Electric	23D-Small Construction	Parks
2770	2003	38,240	Ford-F550 HD Flatbed Truck	06X2-Dumps 11- 15K	Parks
3129	2000	76,712	Ford-F550 HD Truck	06X -Dumps 11- 15K	PW
3155	2000	76,882	Isuzu - FRR W/C/Body	07- Trucks 15-26K	PW
3357	2000	42,897	Ford F450 HD Truck	06F-15,000K GVWR	PW
3720	2000	35,265	Ford-Ranger Xcab P/U	04-Compact Truck Van	PW
4650	2000	51,390	Chevrolet-C2500 P/U	05- Truck Van < 11K GVWR	WQCP
4715	2004	48,520	Ford - F250 P/U	05- Truck Van < 11K GVWR	Storms
5293	1999	57,546	Ford Ranger P/U	04-Compact Truck Van	PD
5465	2005	65,142	Honda Accord Sedan	02- Police Unmarked	PD
5469	2006	57,332	Chevy Impala Sedan	02- Police Unmarked	PD
5614	2004	38,820	GO-4 Interceptor Parking Enforcement	16A- AVT-Utility Vehicle	PD
5616	2004	41,120	GO-4 Interceptor Parking Enforcement	16A- AVT-Utility Vehicle	PD
6176	2001	15,250	Ford F450 HD Truck	06F-15,000K GVWR	Fire
6185	2000	23,119	Ford-F550 HD Truck	05X-Dumps < 11,000K	Fire
7434	2000	61,052	Ford F-250 P/U/W/U/B	05- Truck Van < 11K GVWR	Utilities
7507	2001	85,638	Ford Ranger P/U	04-Compact Truck Van	Utilities
7524	1996	35,819	Ford-Ranger Xcab P/U	04-Compact Truck Van	Utilities
7542	1996	108,142	Ford-F150 P/U	05- Truck Van < 11K GVWR	Utilities
7668	1991	na	Standard Pole/Cable Trailer	26C- One Axle Trailer Req CHP	Utilities
7669	1991	na	Standard Pole/Cable Trailer	26C- One Axle Trailer Req CHP	Utilities
7704	2003	na	Sauber 3-Reel Cable Trailer	26C- One Axle Trailer Req CHP	Utilities
7713	2000	18,913	Ford F-550 HD Truck W/Aerial	05X-Dumps < 11,000K	Utilities
7719	2001	70,854	Ford-Ranger Xcab P/U	04-Compact Truck Van	Utilities
7759	1987	na	Magline Utrailer	26- One Axle Trailer	Utilities
8321	2001	43,660	Ford F-350 HD Truck W/UB	05X-Dumps < 11,000K	Utilities
8326	2001	59,814	Ford F-350 HD Truck W/UB	05X-Dumps < 11,000K	Utilities
4204	2007	37625	Ford F-150 P/U	05- Truck Van < 11K GVWR	Utilities

## Vehicle Replacement List\_FY\_2021

Unit	Year	Mileage	Model	Class	Dept
2445	1995	na	Turco Top Dresser	26- One Axle Trailer	Parks
2496	1999	na	Ditch Witch Trencher	99- Ditch Witch Trencher	Parks
2792	1993	na	Jacobsen Utility Trailer	26- One Axle Trailer	Parks
2828	1998	52,658	Chevy C-2500 P/U	05-Truck/Vans< 11K GVWR	Parks
3179	2000	36,569	Ford F-550 Saw Truck	06- Trucks 11-15K GVWR	PW
3210	1999	na	Ziemen Trailer	28- Trailer > 10K	PW
3245	1999	na	NPK Hydraulic Hammer	99- Attachments	PW
5103	2007	8,970	Ford Fusion Sedan	02- Police Unmarked	PD
5210	2016	15,283	Ford Interceptor	03- PD Marked All	PD
5231	2016	27,195	Ford Interceptor	03- PD Marked All	PD
5242	2017	23,847	Ford Interceptor	03- PD Marked All	PD
5260	2016	29,700	Ford Interceptor	03- PD Marked All	PD
5465	2005	73,598	Honda Accord Sedan	02- Police Unmarked	PD
5469	2006	61,379	Chevy Impala Sedan	02- Police Unmarked	PD
5576	2016	18,291	Ford Interceptor	03- PD Marked All	PD
5608	1996	49,137	Ford Ranger P/U	04-Compact Truck/Van	PD
5722	2016	28,895	Ford Interceptor	03- PD Marked All	PD
6047	2013	34,628	Chevrolet G4500 Ambulance	12- Ambulance	Fire
6048	2013	50,334	Chevrolet G4500 Ambulance	12- Ambulance	Fire
6170	1995	na	Wells Cargo 14' Trailer	27-2 Axle Trailer	Fire
6216	2000	na	Wells Cargo 14' Trailer	27-2 Axle Trailer	Fire
6220	2000	na	Wells Cargo 14' Trailer	27-2 Axle Trailer	Fire
6545	2000	na	Wells Cargo 14' Trailer	27-2 Axle Trailer	Fire
7258	1999	40,800	Chevy Astro Van	04-Compact Truck/Van	Utilities
7474	1997	na	Condux Cable Pulling Trailer	24G-Trailer W/Engine & Electric Brakes	Utilities
7494	1983	na	Cable Trailer	26- One Axle Trailer	Utilities
7602	2004	11,674	Peterbilt 335 Digger Derrick	11- 26,001K BIT Aerial Inspection Diggers	Utilities
7645	2004	4,438	Peterbilt 357 Flatbed W/Crane Truck	11D10- 0355 30K Crane Truck	Utilities
7646	1977	na	Kinney Trailer Vacuum Pump	26- One Axle Trailer	Utilities
7648	1998	90,892	Ford Ranger P/U	04-Compact Truck/Van	Utilities
7697	1998	32,403	Freightliner FL-80Flatbed W/Crane	0355- 30K Crane Truck	Utilities
7705	1999	na	WAP Arrow Board	24E- Trailer MTD-Arrow Panel Electric	Utilities
7706	1996	na	Sauber Reel Cable Trailer	26- One Axle Trailer	Utilities
7710	1967	na	Stanford Utility Trailer	26- One Axle Trailer	Utilities
8390	1999	na	NPK Hydraulic Hammer	99- Attachments	Utilities
8391	1999	na	NPK Hydraulic Hammer	99- Attachments	Utilities

# Re\_Vehicle Replacement List\_FY\_2022

Unit	Year	Mileage	Model	Class	Dept
2301	2007	33,364	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	Parks
2380	2001	58943	Ford F-250 P/U	05-Truck/Vans< 11K GVWR	Parks
2382	2001	65448	Ford F-150 P/U	05-Truck/Vans<6-11K	Parks
2486	1996	n/a	Turf Sweeper	N/A Turf Sweeper	Parks
2737	1997	n/a	Befco Flex-Wing Mower	99- Attachments	Parks
3516	2001	51,059	Freightlner F70 Aerial	11- 26,001K BIT Aerial Inspection Diggers	PW
3517	2001	48,358	Freightlner F70 Aerial	11- 26,001K BIT Aerial Inspection Diggers	PW
3521	2001	43,285	Ford F-550	06- Trucks 11-15K GVWR	PW
3730	1997	79,133	Ford E-350 Cargo Van	05C-Truck/Van 6-11K CNG	PW
5146	2017	200	Ford Interceptor	03- PD Marked All	PD
5149	2017	4,275	Ford Interceptor	03- PD Marked All	PD
5150	2017	2,358	Ford Interceptor	03- PD Marked All	PD
5151	2017	4,210	Ford Interceptor	03- PD Marked All	PD
5152	2017	1,335	Ford Interceptor	03- PD Marked All	PD
5240	2017	2,385	Ford Interceptor	03- PD Marked All	PD
5243	2017	3,094	Ford Interceptor	03- PD Marked All	PD
5450	2006	72,956	Toyota Camry Sedan	02- Police Unmarked	PD
5752	2007	26,486	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	PD
6003	2012	49,467	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	Fire
6242	2001	n/a	Magnum Trailer	26- One Axle Trailer	Fire
6453	2007	18992	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	Fire
7163	2007	36,571	Honda Civic Sedan	01-Subcompact Sedan	Utilities Pool
7204	2007	25,364	Honda Civic Sedan	01-Subcompact Sedan	Utilities Pool
4250	2006	34182	Ford Escape Hybrid	01H-Automobiles Hybrid	Refuse
4982	1993	26514	GMC C3500HD HD Truck	05-Truck/Vans<6-11K	PW
4984	1997	38411	GMC C3500HD HD Truck	05-Truck/Vans<6-11K	PW
6217	2007	n/a	Wells Cargo Trailer	27-2 Axle Trailer	Fire
7152	2007	13842	Honda Civic Sedan CNG	01-Subcompact Sedan CNG	Utilities Pool
7283	2011	30,422	Ford F-250 P/U	05-Truck/Vans< 11K GVWR	Utilities
7591	2001	40,635	Ford Ranger P/U	04-Compact Truck/Van	Utilities
7603	2005	7,643	Peterbilt335 Digger Derrick	11- 26,001K BIT Aerial Inspection Diggers	Utilities
7735	2002	45,500	Ford F-250 P/U	05-Truck/Vans<6-11K	Utilities
7820	2000	41,655	Ford Ranger P/U	04-Compact Truck/Van	Utilities
8230	2000	49,250	Ford F-450 HD Truck	06F-15,000K GVWR	Utilities
8721	2010	39,838	Ford F-150 P/U	05-Truck/Vans<6-11K	Utilities
8753	2007	n/a	Wells Cargo Trailer	27-2 Axle Trailer	Utilities
8792	2007	23,854	Freightlnr M2-106	08X - Trucks >26,001K	Utilities

## Vehicle Replacement List\_FY\_2023

Unit	Year	Mileage/Hrs	Model	Class	Dept
1244	2005	2255hr	Clark TMX 25 Electric Forklift	20E-Forklift Electric	ASD
2769	1997	n/a	Jacobsen Tilt Trailer	26- One Axle Trailer	Parks
3143	2008	23,707	Peterbilt 12-14 Yard Dump Truck	08X - Dumps >26,001K	PW
3232	2006	746hr	Wirtgen Pavement Milling Machine	17- Large Construction	PW
3715	2006	42,266	Ford Freestar Cargo Van	04-Compact Truck/Van	PW
5200	2017	0	Ford Interceptor	03- PD Marked All	PD
5206	2017	0	Ford Interceptor	03- PD Marked All	PD
5207	2017	0	Ford Interceptor	03- PD Marked All	PD
5208	2017	0	Ford Interceptor	03- PD Marked All	PD
5300	2017	0	Ford Interceptor	03- PD Marked All	PD
5301	2017	0	Ford Interceptor	03- PD Marked All	PD
5302	2017	0	Ford Interceptor	03- PD Marked All	PD
5563	2005	45,359	BMW Motorcycle	30-Motorcycle	PD
5565	2006	43,484	BMW Motorcycle	30-Motorcycle	PD
6050	2016	24,531	Chevrolet G4500 Ambulance	12- Ambulance	Fire
6051	2016	32,160	Chevrolet G4500 Ambulance	12- Ambulance	Fire
6121	2010	22,608	Wildland Pumper	13S-Fire Truck Seasonal	Fire
6540	1999	n/a	Cargo Trailer	26- One Axle Trailer	Fire
6541	1999	n/a	Cargo Trailer	26- One Axle Trailer	Fire
6542	1999	n/a	Cargo Trailer	26- One Axle Trailer	Fire
6543	1999	n/a	Cargo Trailer	26- One Axle Trailer	Fire
6544	1999	n/a	Cargo Trailer	26- One Axle Trailer	Fire
7249	2008	23,213	Peterbilt 10-12 Yard Dump Truck	08X - Dumps >26,001K	Utilities
7281	2003	54,880	Chevrolet Astro Cargo Van	04-Compact Truck/Van	Utilities
7520	2003	82,891	Ford Ranger Ext Cab P/U	04-Compact Truck/Van	Utilities
7521	2003	42,378	Ford Ranger Ext Cab P/U	04-Compact Truck/Van	Utilities
8296	2003	49,072	GMC 6-Yard Dump Truck	08X - Dumps >26,001K	Utilities
8384	1996	97,444	Ford F-250 P/U W/U/B	05-Truck/Vans< 11K GVWR	Utilities
8392	1999	n/a	NPK Hammer	99- Attachments	Utilities
8818	1998	1661hr	Towable Light Tower	23D-Small Construction	Utilities



# ATTACHMENT C

## CAPITAL BUDGET REAPPROPRIATIONS

Project ID	Project Title	FY 2019 Funding: Proposed Capital Budget Document	FY 2019 Funding Adjustment	FY 2019 Revised Funding: Proposed Capital Budget Document
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### Capital Improvement Fund

PD-14000	Internal Alarm System Replacement	\$ 78,000	\$ (43,500)	\$ 34,500
PE-15020	Civic Center Waterproofing Study and Repairs	\$ -	\$ 455,000	\$ 455,000
PE-17008	City Hall Floor 4 Remodel	\$ 1,039,099	\$ 445,000	\$ 1,484,099
PE-18000	New California Avenue Area Parking Garage	\$ 45,278,537	\$ (375,000)	\$ 44,903,537
PF-18000	Parking Lot J Elevator Modernization	\$ 700,000	\$ (700,000)	\$ -
PL-00026	Safe Routes to School	\$ 128,354	\$ 121,000	\$ 249,354
PL-04010	Bicycle and Pedestrian Plan Implementation Project	\$ 2,261,921	\$ 2,000,000	\$ 4,261,921
PL-05030	Traffic Signal and Intelligent Transportation System	\$ 1,088,219	\$ 200,000	\$ 1,288,219
PL-14000	Churchill Avenue Enhanced Bikeway	\$ -	\$ 750,000	\$ 750,000
PL-15001	Embarcadero Road at El Camino Real Improvements	\$ 1,229,966	\$ 4,480,000	\$ 5,709,966
PL-15002	Downtown Automated Parking Guidance Systems, Access Controls, and Revenue Collection Equipment	\$ 1,227,734	\$ 64,000	\$ 1,291,734
PL-15003	Residential Preferential Parking	\$ 111,612	\$ 54,000	\$ 165,612
PL-16000	Quarry Road Improvements	\$ -	\$ 110,000	\$ 110,000
	<b>Total Capital Improvement Fund</b>	<b>\$ 53,143,442</b>	<b>\$ 7,560,500</b>	<b>\$ 60,703,942</b>

### Cubberley Infrastructure Fund

CB-16002	Cubberley Roof Replacement	\$ 700,711	\$ (220,000)	\$ 480,711
CB-17001	Cubberley Repairs	\$ 458,999	\$ (150,000)	\$ 308,999
	<b>Total Cubberley Infrastructure Fund</b>	<b>\$ 1,159,710</b>	<b>\$ (370,000)</b>	<b>\$ 789,710</b>

### Electric Fund

EL-04012	Utility Site Security Improvements	\$ 50,000	\$ 60,000	\$ 110,000
EL-10006	Rebuild Underground District 24	\$ -	\$ 585,000	\$ 585,000
EL-11003	Rebuild Underground District 15	\$ 380,000	\$ 95,000	\$ 475,000
EL-11008	Rebuild Underground District 19	\$ -	\$ 115,000	\$ 115,000
EL-11010	Underground District 47-Middlefield, Homer, Webster, Addison	\$ -	\$ 500,000	\$ 500,000
EL-12001	Underground District 46 - Charleston/El Camino Real	\$ 600,000	\$ 785,000	\$ 1,385,000
EL-13002	Relocate Quarry/Hopkins Substation 60Kv Lin (A&B)	\$ 100,000	\$ (100,000)	\$ -
EL-13007	Underground Distribution System Security	\$ 300,000	\$ 300,000	\$ 600,000
EL-13008	Upgrade Electric Estimating System	\$ -	\$ 75,000	\$ 75,000
EL-14000	Coleridge/Cowper/Tennyson 4/12Kv Conversion	\$ 470,000	\$ 50,000	\$ 520,000
EL-14004	Maybell 1&2 4/12kV Conversion	\$ -	\$ 50,000	\$ 50,000
EL-14005	Reconfigure Quarry Feeders	\$ 506,616	\$ 75,000	\$ 581,616
EL-16000	Rebuild Underground District 26	\$ 50,000	\$ 99,000	\$ 149,000
EL-16001	Underground System Rebuild	\$ 50,000	\$ 245,000	\$ 295,000
EL-16003	Substation Security	\$ 500,000	\$ (200,000)	\$ 300,000
EL-17000	Rebuild Underground District 23	\$ 150,000	\$ 50,000	\$ 200,000
EL-17001	East Meadows Circles 4/12Kv Conversion	\$ -	\$ 48,000	\$ 48,000
EL-17003	VA Hospital Customer Load Requirements	\$ 600,000	\$ 100,000	\$ 700,000
EL-17005	HCB Pilot Wire Relay Replacement	\$ 167,000	\$ 185,000	\$ 352,000
EL-17007	Facility Relocation for Caltrain Modernization Project	\$ 2,600,000	\$ 385,000	\$ 2,985,000
	<b>Total Electric Fund</b>	<b>\$ 6,523,616</b>	<b>\$ 3,502,000</b>	<b>\$ 10,025,616</b>

## CAPITAL BUDGET REAPPROPRIATIONS

Project ID	Project Title	FY 2019 Funding: Proposed Capital Budget Document	FY 2019 Funding Adjustment	FY 2019 Revised Funding: Proposed Capital Budget Document
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### Gas Fund

GS-13002	Gas Equipment and Tools	\$ 400,000	\$ 150,000	\$ 550,000
	<b>Total Gas Fund</b>	<b>\$ 400,000</b>	<b>\$ 150,000</b>	<b>\$ 550,000</b>

### Technology Fund

TE-09000	Public Safety Computer-Aided Dispatch Replacement	\$ 208,000	\$ 200,000	\$ 408,000
	<b>Total Technology Fund</b>	<b>\$ 208,000</b>	<b>\$ 200,000</b>	<b>\$ 408,000</b>

### Vehicle Replacement Fund

VR-17000	Scheduled Vehicle and Equipment Replacement - Fiscal Year 2017	\$ 1,206,031	\$ (565,000)	\$ 641,031
	<b>Total Vehicle Replacement Fund</b>	<b>\$ 1,206,031</b>	<b>\$ (565,000)</b>	<b>\$ 641,031</b>

### Wastewater Treatment Fund

WQ-19002	Plant Repair, Retrofit, and Equipment Replacement	\$ 4,272,232	\$ (362,000)	\$ 3,910,232
	<b>Total Wastewater Treatment Fund</b>	<b>\$ 4,272,232</b>	<b>\$ (362,000)</b>	<b>\$ 3,910,232</b>

### Water Fund

WS-07000	Water Regulation Station Improvements	\$ -	\$ 345,000	\$ 345,000
WS-08001	Water Reservoir Coating Improvements	\$ -	\$ 330,000	\$ 330,000
WS-11003	Water Distribution System Improvements	\$ 354,000	\$ 146,000	\$ 500,000
WS-13001	Water Main Replacement - Project 27	\$ 7,025,000	\$ 150,000	\$ 7,175,000
	<b>Total Water Fund</b>	<b>\$ 7,379,000</b>	<b>\$ 971,000</b>	<b>\$ 8,350,000</b>

<b>GRAND TOTAL</b>		<b>\$ 74,292,031</b>	<b>\$ 11,086,500</b>	<b>\$ 85,378,531</b>
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