



## STORMWATER MANAGEMENT OVERSIGHT COMMITTEE

Regular Meeting

Thursday, March 14, 2024

Community Meeting Room & Hybrid

1:00 PM

Stormwater Management Oversight Committee meetings will be held as “hybrid” meetings with the option to attend by teleconference/video conference or in person. To maximize public safety while still maintaining transparency and public access, members of the public can choose to participate from home or attend in person. Information on how the public may observe and participate in the meeting is located at the end of the agenda. Masks are strongly encouraged if attending in person. The meeting will be broadcast on YouTube <https://www.youtube.com/c/cityofpaloalto>, and on Zoom. Committee member names, biographies, and archived agendas and reports are available at <https://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Storm-Water-Management-Oversight-Committee>.

**VIRTUAL PARTICIPATION [CLICK HERE TO JOIN](https://cityofpaloalto.zoom.us/j/99098475635) (https://cityofpaloalto.zoom.us/j/99098475635)**  
**Meeting ID: 990 9847 5635 Phone: 1(669)900-6833**

### **PUBLIC COMMENTS**

Public comments will be accepted both in person and via Zoom for up to three minutes or an amount of time determined by the Chair. All requests to speak will be taken until 5 minutes after the staff’s presentation. Written public comments can be submitted in advance to [Karin.North@CityofPaloAlto.org](mailto:Karin.North@CityofPaloAlto.org) and will be provided to the Council and available for inspection on the City’s website. Please clearly indicate which agenda item you are referencing in your subject line.

PowerPoints, videos, or other media to be presented during public comment are accepted only by email to [Karin.North@CityofPaloAlto.org](mailto:Karin.North@CityofPaloAlto.org) at least 24 hours prior to the meeting. Once received, the Clerk will have them shared at public comment for the specified item. To uphold strong cybersecurity management practices, USB’s or other physical electronic storage devices are not accepted.

Signs and symbolic materials less than 2 feet by 3 feet are permitted provided that: (1) sticks, posts, poles or similar/other type of handle objects are strictly prohibited; (2) the items do not create a facility, fire, or safety hazard; and (3) persons with such items remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.

### CALL TO ORDER

Present: Mickelson (chair), Bower, Mossar, Perman

Absent: Keller, Owes, Wenzlau

Called to order at 1:08 P.M.

### PUBLIC COMMENT

*Members of the public may speak to any item NOT on the agenda. Three (3) minutes per speaker.*

There were no public comments.

### AGENDA CHANGES, ADDITIONS AND DELETIONS

*The Chair or Commission majority may modify the agenda order to improve meeting management.*

There were no agenda changes.

### APPROVAL OF MINUTES

1. Approval of Minutes from the October 5th, 2023 Stormwater Management Oversight Committee Meeting (5 min)

**MOTION:** Committee Member Mossar Moved to approve the Minutes from October 5<sup>th</sup>, 2023 as presented. Committee Member Perman seconded the motion.

**MOTION PASSED: 4-0**

### OLD BUSINESS ITEMS

2. Sign memorandum regarding FY 2023 expenditures

Chair Mickelson recommended amending the memorandum to add “relying upon the information provided by staff” in the 2<sup>nd</sup> paragraph, to read,

“We have reviewed the expenditures for Fiscal Year 2023 and compared them with the provisions of the Storm Water Management Fee approved by Palo Alto property owners in 2017. *Relying upon the information provided by staff*, we find that the attached spreadsheet describing the expenditures for Fiscal Year 2023 fairly summarizes the use of the revenue generated by the Storm Water Management Fee and that the expenditures are compatible with the provisions of the ballot measure.”

**MOTION:** Committee Member Perman moved to approve the memorandum as amended. Committee member Mossar seconded the motion.

**MOTION PASSED: 4-0**

NEW BUSINESS ITEMS

3. Stormwater Management Fee rate increase (5 min) - *No Action Taken*
4. Overview of Budget Process (15 min) - *No Action Taken*
6. Staff Update on the Stormwater Management Fund Capital Improvement Program (CIP) and discussion (20 min) - *No Action Taken*
7. Discuss updates to BCC Workplan (15 min)

Committee Member Perman identified a misspelled word in the workplan draft.

**MOTION:** Committee Member Mossar moved to approve the workplan, assuming typos be corrected. Committee Member Bower seconded the motion.

**MOTION PASSED: 4-0**

8. Terms ending in 2024 (5 min) – *No Action Taken*

COMMITTEE QUESTIONS, COMMENTS, ANNOUNCEMENTS OR FUTURE MEETINGS AND AGENDAS

*Members of the public may not speak to the item(s).*

No questions or comments.

Future meeting time to be determined by scheduling poll.

ADJOURNMENT

**MOTION:** Committee Member Mossar moved to adjourn the meeting. Committee Member Bower seconded the motion.

**MOTION PASSED: 4-0**

Meeting adjourned at 2:12 P.M.

## PUBLIC COMMENT INSTRUCTIONS

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [karin.north@cityofpalto.org](mailto:karin.north@cityofpalto.org).
2. **For in person public comments** please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Clerk prior to discussion of the item.
3. **Spoken public comments using a computer or smart phone** will be accepted through the teleconference meeting. To address the Council, click on the link below to access a Zoom-based meeting. Please read the following instructions carefully.
  - You may download the Zoom client or connect to the meeting in- browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30 , Firefox 27 , Microsoft Edge 12 , Safari 7 . Certain functionality may be disabled in older browsers including Internet Explorer. Or download the Zoom application onto your smart phone from the Apple App Store or Google Play Store and enter in the Meeting ID below.
  - You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - When you wish to speak on an Agenda Item, click on “raise hand.” The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
  - When called, please limit your remarks to the time limit allotted. A timer will be shown on the computer to help keep track of your comments.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

**CLICK HERE TO JOIN   Meeting ID: 990-9847-5635   Phone: 1-669-900-6833**

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