

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The City of Palo Alto (City) Fiscal Year (FY) 2024-25 Annual Action Plan (AAP) contains the City's plan to carry out housing and community development activities funded by Federal formula grant funds received from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) program. The City operates on a two-year grant funding cycle for CDBG public service grants and a one-year cycle for CDBG capital housing rehabilitation and public facilities and improvement projects. This Action Plan covers the fifth and final year of the City's five-year 2020-2025 Consolidated Plan, which was adopted by the Palo Alto City Council on June 15, 2020.

The Planning and Development Services Department is the lead agency for the Consolidated Plan and subsequent 5 Annual Action Plans for the City's CDBG program. HUD requires entitlement jurisdictions to submit a Consolidated Annual Performance and Evaluation Report (CAPER) that describes the distribution of federal entitlement grant funds over the Consolidated Plan's five-year planning period and identifies how funding allocations help meet the goals covered in the Consolidated Plan.

The City received its CDBG FY 2024-25 entitlement grant amount on May 7, 2024, CDBG funds available for allocation in FY 2024-25 total \$1,037,807.61, which includes the entitlement grant (\$513,653), anticipated program income (\$60,000) to be receipted in FY 2024-25, and unspent funds from prior years (\$464,154.61). The City is aware that program income receipts can be inconsistent and makes its best effort to estimate future income and execute ongoing program budget adjustments as necessary. The City is also reallocating \$119,478.74 in CDBG CARES Act (CDBG-CV) funds, including unspent funds from the canceled LifeMoves-COVID-19 Testing project (\$34,200.50) and unspent CDBG-CV Planning & Administration funds (\$85,278.24)

The City's FY 2024-25 AAP covers the time period from July 1, 2024, to June 30, 2025. The FY 2024-25 AAP contains the accomplishments the City expects to achieve in FY 2024-25. All the projects, programs, and activities in the FY 2024-25 AAP reflect the 2020-2025 Consolidated Plan goals. CDBG-funded programs and activities principally benefit City residents that have extremely low, low, and moderate-incomes and/or populations that have special needs, such as the elderly, disabled, and homeless.

| Fiscal Year 2024-25 CDBG and CDBG-CV Budget Summary                         |                       |
|---|-----------------------|
| Applicant Agency  | Allocation            |
| <b>Public Services (15% Cap = \$77,047.95)</b>                              |                       |
| Alta Housing - SRO Resident Support Services                                | \$11,575              |
| Catholic Charities of Santa Clara County – Long Term Care Ombudsman Program | \$7,575               |
| LifeMoves – Case Management   | \$28,247              |
| Silicon Valley Independent Living Center (SVILC) – Case Management          | \$14,075              |
| Project Sentinel – Fair Housing Services                                    | \$15,575              |
| <i>Subtotal</i>   | <b>\$77,047</b>       |
| <b>Economic Development (No Cap)</b>  |                       |
| WeeCare/Upwards   | \$120,000             |
| <i>Subtotal</i>   | <b>\$120,000</b>      |
| <b>Housing Rehabilitation (No Cap)</b>                                      |                       |
| Rebuilding Together Peninsula (RTP) – Safe at Home                          | \$73,585              |
| Community Work Group/Abode – Alma Garden                                    | \$404,800             |
| <i>Subtotal</i>   | <b>\$478,385</b>      |
| <b>Public Facilities &amp; Improvements (No Cap)</b>                        |                       |
| Fire Station – Sidewalk Improvements Project                                | \$62,645.61           |
| Homekey Palo Alto – Recreation Project                                      | \$185,000             |
| <i>Subtotal</i>   | <b>\$247,645.61</b>   |
| <b>Planning &amp; Administration (20% Cap = \$114,730.60)</b>               |                       |
| City of Palo Alto Planning & Administration                                 | \$114,730             |
| <i>Subtotal</i>   | <b>\$114,730</b>      |
| <b>Grand Total for CDBG Budget</b>  | <b>\$1,037,807.61</b> |
| <b>Public Services CDBG-CV</b>  |                       |
| CDBG-CV MOVE Mountain View - Safe Parking Program                           | \$110,000             |
| <b>Planning &amp; Administration CDBG-CV (20% Cap)</b>                      |                       |
| CDBG-CV City of Palo Alto Planning & Administration                         | \$9,478.74            |
| <b>Grand Total for CDBG-CV Budget</b>                                       | <b>\$119,478.74</b>   |

#### Fiscal Year 2024-25 CDBG and CDBG-CV Budget Summary

#### 2. Summarize the objectives and outcomes identified in the Plan

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This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City is part of the San Francisco Metropolitan Bay Area, located 35 miles south of San Francisco and 14 miles north of San José. The City is located within the County of Santa Clara, borders San Mateo County, and encompasses an area of approximately 26 square miles, one-third of which consists of open space.

According to the U.S. Census Bureau, 2022 ACS Census, the City's total resident population is 66,021 and has a density of 2,745 persons per square mile. Between 2020 and 2021 the City's median household income grew from \$174,003 to \$194,782, a 11.9% increase. According to the U.S. Census data, 6.1% of all residents within the City had incomes below the federal poverty level. The City has the most educated residents in the country and is one of the most expensive cities to live in. According to the 2020 Palo Alto Business & Economic Activity Report in 2020, the City has between 4,100 and 7,000 for-profit and not for profit businesses and 92,000 to 114,000 employees.

Additionally, according to the 2023 Point in Time (PIT) homeless count, there were 187 unsheltered homeless individuals and 19 sheltered. The 2022 PIT homeless count revealed there were 263 unsheltered homeless individuals and 11 sheltered homeless individuals in Palo Alto in 2022. This reflects an overall estimated 24.5% decrease in homelessness in Palo Alto.

The FY 2024-25 Annual Action Plan provides a summary of how the City will utilize its CDBG allocation to meet the needs of the City's lower-income and special-needs populations. In FY 2023-24, the City received \$514,242 from the federal CDBG program and utilized \$80,825 of program income. In FY 2024-25, the City has available a total of \$1,037,807.61 CDBG funds. This higher amount is largely due to activities identified in past AAPs that were canceled and previously unspent funds from completed activities. Canceled CDBG activities included Downtown Streets Inc. and Mitchell Park Place. Completed activities with remaining FY2021-22 funds were Catholic Charities, Rebuilding Together Peninsula, and City of Palo Alto Planning and Administration; remaining FY2022-23 funds were Catholic Charities, Life Moves, Project Sentinel, and City of Palo Alto Planning and Administration; remaining FY2023-24 funds were City of Palo Alto Planning and Administration. The City also intends to reallocate \$119,478.74 in CDBG-CV funds. The canceled CDBG-CV was LifeMoves-COVID-19 Testing.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

An evaluation of past performance helps City leaders allocate funds to priority activities, as well as select projects that are more aligned with its priority needs and goals. The City is responsible for ensuring

compliance with all rules and regulations associated with the CDBG entitlement grant program. Prior Annual Action Plans (AAPs) and Consolidated Annual Performance and Evaluation Reports (CAPERs) provide many details about the accomplishment goals, projects, and programs completed by the City and its subrecipients. A review of the FY 2022-23 CAPER reveals that 310 persons and/or employers were assisted. Specifically:

- LMI elderly were assisted: 62
- Residents that received counseling services: 148
- Homeless individuals received shelter: 49
- Individual that received housing complaint services: 22
- Persons with disabilities receiving assistance: 24
- LMI homeowners receiving home improvements: 5
- Workforce development program assistance: 0

The City evaluates the performance of subrecipients on a quarterly basis. Subrecipients submit required quarterly progress reports that include client data, performance objectives, and data on outcome measures. Prior to the start of the program year, subrecipients and the City collaboratively develop program objectives, ensuring that they are aligned with the City's overall goals and strategies. The City then utilizes the quarterly reports to review progress toward achievement of annual goals.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City solicited input throughout the development of the FY 2024-25 Annual Action Plan (AAP). As required by HUD, the City provides multiple opportunities for public review and comment on the AAP, as well as any substantial amendments. Per the City's adopted Citizen Participation Plan, the City holds a 30-day public review comment period for the AAP. The City also publishes the required notification of upcoming public hearings and the 30-day public review comment period in a local newspaper of general circulation, on the City's CDBG webpage, and via email blasts to stakeholders. The City held two advertised public hearings on the AAP, HRC meeting on February 8, 2024, and the City Council meeting on June 18, 2024. The AAP 30-day public review period began on March 13, 2024 and ran through April 12, 2024.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no public comments received during the public review period.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City accepts and responds to all submitted public comments. As noted above, all public comments were reported and addressed as part of this FY 2024-25 Annual Action Plan.

## **7. Summary**

No further discussion.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role           |           | Name  | Department/Agency |
|-----------------------|-----------|---|-------------------|
| Lead Agency           |           | PALO ALTO                                     |                   |
| CDBG Administrator    | PALO ALTO | Department of Planning & Development Services |                   |
| HOPWA Administrator   |           |   |                   |
| HOME Administrator    |           |   |                   |
| HOPWA-C Administrator |           |   |                   |

**Table 1 – Responsible Agencies**

### Narrative

The City is the Lead and Responsible Agency for the United States Department of Housing and Urban Development’s (HUD) entitlement programs in Palo Alto. The Department of Planning and Development Services (PDS) is responsible for administering the City’s CDBG program. The City joined the HOME Consortium in 2015 and receives federal HOME Investment Partnership (HOME) funds through the County. Entitlement jurisdictions receive entitlement funding (i.e., non-competitive, formula funds) from HUD. HUD requires the City to submit a five-year Consolidated Plan and Annual Action Plan to HUD listing priorities and strategies for the use of its federal funds. The Consolidated Plan helps local jurisdictions to assess their affordable housing and community development needs and market conditions. As a part of the Consolidated Plan process for 2020-2025, the City collaborated with the County of Santa Clara (County) as the Urban County (representing the cities of Campbell, Los Altos, Los Altos Hills, Los Gatos, Monte Sereno, Morgan Hill, and Saratoga); the cities of Cupertino, Gilroy, Mountain View, Sunnyvale, San José, and Santa Clara; and the Santa Clara County Housing Authority (SCCHA) to identify and prioritize housing and community development needs across the region, and to develop strategies to meet those needs. The FY 2024-25 AAP represents the fifth year of CDBG funding of the 2020-2025 Consolidated Plan.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Action Plan is a one-year plan which describes the eligible programs, projects, and activities to be undertaken with funds expected during FY 2023-24 and their relationship to the priority housing, homeless, and community development needs outlined in the 2020-25 Consolidated Plan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

During Fiscal Year 2023-24, the City will continue to work with and consult with non-profit organizations to provide programs and services for low-income households; private industry, including financial and housing development groups, to encourage the development of affordable housing opportunities regionally and within the City; and other local jurisdictions, including the County of Santa Clara, in carrying out and monitoring regional projects in a coordinated and cost-effective manner. The City will provide technical assistance to the public service agencies it funds with CDBG dollars and will continue to attend the Regional CDBG/Housing Coordinators meetings.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Santa Clara County Office of Supportive Housing is the administrator of the regional Continuum of Care (CoC). The City's Office of Human Services Manager is in contact with the Santa Clara County Office of Supportive Housing and Destination Home regarding issues of homelessness in the community. The Santa Clara County CoC is a group comprising of stakeholders throughout the County, including governmental agencies, homeless service and shelter providers, homeless population, housing advocates, affordable housing developers, and various private parties, including businesses and foundations.

City staff continues to attend regular CDBG/housing coordinator meeting. Members of the CoC meet monthly to plan CoC programs, identify gaps in homeless services, establish funding priorities, and pursue a systematic approach to addressing homelessness.

The CoC is governed by the CoC Board, which takes a systems-change approach to preventing and ending homelessness. This same CoC Board is comprised of the same individuals who serve on the Destination: Home (Destination Home) Leadership Board. Destination Home is a public-private partnership that is committed to collective impact strategies to end chronic homelessness.



Regional efforts of the CoC include the development of The Community Plan to End Homelessness, which identifies strategies to address the needs of people experiencing homelessness in the County, including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. The plan also addresses the needs of persons at risk of homelessness. The new community plan to end homelessness can be viewed at <https://destinationhomesv.org/community-plan>.

Also, during the development of the 2020-25 Consolidated Plan, the City consulted both the CoC and County Office of Supportive Housing for their expertise and experience in identifying community needs.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City is not an ESG entitlement jurisdiction and therefore does not receive ESG funds. However, the City does administer federal grant programs that help homeless and low-income families in Santa Clara County. The City also helps fund and conduct the Point in Time (PIT) count, the biennial regional collaborative effort to count and survey people experiencing homelessness. The data from the County of Santa Clara PIT count is used to plan, fund, and implement actions for reducing chronic homelessness and circumstances that bring about homelessness. In 2023 the PIT count was conducted on January 26, 2023.

The Santa Clara County Office of Supportive Services takes the role of Homeless Management Information System (HMIS) administration. The County, and its consultant Bitfocus, work jointly to operate and oversee HMIS. Both software and HMIS system administration are now provided by Bitfocus. Funding for HMIS in Santa Clara County comes from HUD, the County of Santa Clara, and the City of San Jose. The County's HMIS is used by many City service providers across the region to record information and report outcomes.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

|   |  |   |
|---|--|---|
| 1 | <b>Agency/Group/Organization</b>   | REBUILDING TOGETHER PENINSULA   |
|   | <b>Agency/Group/Organization Type</b>  | Housing   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Affordable Housing Preservation   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection. |
| 2 | <b>Agency/Group/Organization</b>   | SILICON VALLEY INDEPENDENT LIVING CENTER  |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing<br>Services-Elderly Persons<br>Services-Persons with Disabilities                            |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection. |
| 3 | <b>Agency/Group/Organization</b>   | PROJECT SENTINEL  |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing<br>Fair Housing and mediation services   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Fair Housing  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection. |
| 4 | <b>Agency/Group/Organization</b>   | Alta Housing Silicon Valley   |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing  |

|   |  |   |
|---|--|---|
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |
| 5 | <b>Agency/Group/Organization</b>   | LifeMoves   |
|   | <b>Agency/Group/Organization Type</b>  | Services-homeless   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |
| 6 | <b>Agency/Group/Organization</b>   | WeeCare   |
|   | <b>Agency/Group/Organization Type</b>  | Business and Civic Leaders  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Economic Development  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |
| 7 | <b>Agency/Group/Organization</b>   | Catholic Charities of SCC, Long Term Care Ombudsman   |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |

|   |  |   |
|---|--|---|
| 8 | <b>Agency/Group/Organization</b>   | Community Work Group/Abode - Alma Gardens, LLC  |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Affordable Housing Preservation   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |
| 9 | <b>Agency/Group/Organization</b>   | Move Mountain View  |
|   | <b>Agency/Group/Organization Type</b>  | Services-homeless   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Attended pre-application workshop. Stakeholder communications and application submission and project selection.   |

### Identify any Agency Types not consulted and provide rationale for not consulting

There were no gaps in the consultation process.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

| <b>Name of Plan</b> | <b>Lead Organization</b>           | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                    |
|---------------------|------------------------------------|--|
| Continuum of Care   | Regional Continuum of Care Council | Identifies housing inventory count to facilitate the provision of housing services to those experiencing homelessness. |

| Name of Plan                                       | Lead Organization  | How do the goals of your Strategic Plan overlap with the goals of each plan?  |
|--|--|---|
| Housing Element                                    | City of Palo Alto  | Identifies barriers to affordable housing, such as land- use controls, inefficiencies of the development review process, and strategies to alleviate such barriers.   |
| 2019&2020 STD/HIV Annual Report                    | Santa Clara County   | This report provides a summary of findings for Santa Clara County HIV surveillance data.  |
| SCCHA Moving to Work Annual Plan                   | Santa Clara County Housing Authority                                     | Addresses housing authority updates and strategies pertaining to public housing and vouchers.   |
| Regional Housing Need Plan for San Francisco Bay A | Association of Bay Area Governments                                      | This plan analyzes the total regional housing need for the County and all of the Bay Area. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing.  |
| Community Plan to End Homelessness in Santa Clara  | Destination: Home  | The Community Plan to End Homelessness in the County is a five-year plan to guide governmental actors, nonprofits, and other community members as they make decisions about funding, programs, priorities and needs. This effort aligns with the Strategic Plan's goal to support activities to end homelessness.               |
| Palo Alto's Infrastructure: Catching Up, Keeping U | City of Palo Alto Infrastructure Blue Ribbon Plan. Accessibility Summary | This plan details recommendations for infrastructure maintenance and replace, as well as identifies potential sources of funding. This effort aligns with the Strategic Plan's goal to support activities that strengthen neighborhoods through the provision of community services and public improvements.                    |
| City of Palo Alto Comprehensive Plan (2030)        | City of Palo Alto  | This plan is the primary tool for guiding future development in Palo Alto. It provides a guide for long- term choices and goals for the City future. This effort aligns with the Strategic Plan's goal to support activities that strengthen neighborhoods through the provision of community services and public improvements. |

**Table 3 - Other local / regional / federal planning efforts**

## Narrative

No additional content needed.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Planning and Development Services Department is the lead agency for overseeing the development of the Consolidated Plan and Action Plan. Per the City's adopted Citizen Participation Plan, the City is to allow a 30-day public review and comment period for the Action Plan. The City published notifications of public hearings and the 30-day public review comment period in the local newspaper of general circulation, on its CDBG webpage, and via email blasts. The City held two advertised public hearings on February 8, 2024, and June 18, 2024. The Action Plan 30-day public review period began on March 13, 2024 and ran through April 12, 2024. The City has not received any public comments to date. No public comments were received.

### Citizen Participation Outreach

| Sort<br>Order | Mode of<br>Outreach | Target of<br>Outreach | Summary<br>of<br>response/<br>attendance | Summary<br>of<br>comment<br>s receive<br>d | Summary o<br>f comment<br>s not<br>accepted<br>and reason<br>s | URL (If applicable) |
|---------------|---------------------|-----------------------|--|--|--|---------------------|
|---------------|---------------------|-----------------------|--|--|--|---------------------|

| Sort Order | Mode of Outreach                   | Target of Outreach   | Summary of response/attendance   | Summary of comments received   | Summary of comments not accepted and reasons | URL (If applicable)   |
|------------|------------------------------------|--|--|--|--|---|
| 1          | Newspaper Ad and Internet Outreach | Non-targeted/<br>broad community<br><br>Email Blast to interested organizations, persons | Accepted NOFA application between October 3, 2023 through November 17, 2023. | 4 new CDBG applications were received; 6 applications were received in Program Year 1 and applied to Year 2 of the two-year funding cycle. And 2 new CDBG-CV applications. | All comments accepted                        | <a href="https://www.cityofpaloalto.org/files/assets/public/v/1/planning-amp-development-services/cdbg-general-information/py-2024-2025-cdbg-nofa-application-p">https://www.cityofpaloalto.org/files/assets/public/v/1/planning-amp-development-services/cdbg-general-information/py-2024-2025-cdbg-nofa-application-p</a> |



| Sort Order | Mode of Outreach     | Target of Outreach  | Summary of response/attendance                 | Summary of comments received                      | Summary of comments not accepted and reasons | URL (If applicable)   |
|------------|----------------------|---|--|---|--|---|
| 2          | Consultation Listing | Social Service, City Departments, Area Housing developers | Pre-Application Conference on October 26, 2023 | Application description, stakeholder consultation | All comments accepted                        | <a href="https://cityofpaloalto.zoom.us/rec/share/OEnSZX1HwWN6fKv2PHYowUmyEheUO0GEkAA3_grogQrkP0mzJnEB9x4C6eVDipHo.zOLaGzGCKZuWtPSE">https://cityofpaloalto.zoom.us/rec/share/OEnSZX1HwWN6fKv2PHYowUmyEheUO0GEkAA3_grogQrkP0mzJnEB9x4C6eVDipHo.zOLaGzGCKZuWtPSE</a> <a href="https://www.cityofpaloalto">https://www.cityofpaloalto</a> . |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable)   |
|------------|------------------|------------------------------|---|------------------------------|--|---|
| 3          | Newspaper Ad     | Non-targeted/broad community | Notice of Human Relations Commission & City Council Public Hearings announced FY2024-25 CDBG Funding Allocation, published in the Daily Post on January 24, 2024. | No comments received         | No comments received                         | <a href="https://www.cityofpaloalto.org/Departments/Planning-Development-Services/Housing-Policies-Projects/Community-Development-Block-Grant">https://www.cityofpaloalto.org/Departments/Planning-Development-Services/Housing-Policies-Projects/Community-Development-Block-Grant</a> |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable)   |
|------------|------------------|------------------------------|---|------------------------------|--|---|
| 4          | Public Hearing   | Non-targeted/broad community | HRC met on Feb 8, 2024, to discuss FY2024-25 Applications and AAP activities. | No comments received         | No comments received                         | <a href="https://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission">https://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission</a> |

| Sort Order                                  | Mode of Outreach | Target of Outreach           | Summary of response/attendance   | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable)     |
|---|------------------|------------------------------|--|------------------------------|--|-------------------------|
| 5   | Newspaper Ad     | Non-targeted/broad community | Notice of City Council Public Hearing announcing FY2024-25 CDBG Funding Allocation s, published in the Daily Post on March 13, 2024.CORRECTION NOTICE of City Council Public Hearing Date published in Daily Post on June 3, 2024. | No comments received         | No comments received                         | Annual Action Plan 2024 |
| OMB Control No: 2506-0117 (exp. 09/30/2021) |                  |                              |  |                              |  |                         |
|   |                  |                              |  |                              |  | 20                      |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|---|------------------------------|--|---------------------|
| 6          | Public Hearing   | Non-targeted/broad community | The City Council held its second public hearing on June 18, 2024, to discuss Draft AAP. Council members recommended approval. | No comments received         | No comments received                         |                     |

| Sort Order | Mode of Outreach  | Target of Outreach           | Summary of response/attendance     | Summary of comments received                                     | Summary of comments not accepted and reasons | URL (If applicable)   |
|------------|-------------------|------------------------------|------------------------------------|--|--|---|
| 7          | Internet Outreach | Non-targeted/broad community | Webpage postings for both hearings | Jan 24th No comments received<br>March 13th No comments received | No comments received                         | <a href="https://www.cityofpaloalto.org/Departments/Planning-Development-Services/Housing-Policies-Projects/Community-Development-Block-Grant">https://www.cityofpaloalto.org/Departments/Planning-Development-Services/Housing-Policies-Projects/Community-Development-Block-Grant</a> |

| Sort Order | Mode of Outreach  | Target of Outreach   | Summary of response/attendance   | Summary of comments received  | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------|--|--|---|--|---------------------|
| 8          | Internet Outreach | Non-targeted/<br>broad community<br><br>Email Blast to interested organizations, persons | 3 Email Blasts were sent on January 24 and March 13, 2024, and June 3, 2024, to all documented contacts, interested agencies, and individuals. | Jan 24th No comments received<br>March 13th No comments received<br>June 3rd No comments received | No comments received                         |                     |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

In FY 2024-25, the City will allocate a total of \$1,037,807.61 CDBG funds to eligible activities that address the needs identified in the Consolidated Plan. These CDBG funds reflect the sum of a \$513,653 FY 2024-25 Entitlement Grant, \$60,000 Program Income (estimated) to be receipted in FY 2024-25, and \$464,154.61 in unspent funds from prior years that are reallocated. The City acknowledges that program income receipts may vary and endeavors to forecast future income while implementing necessary adjustments to the ongoing program budget. In FY 2024-25, the City reallocated a total of \$119,478.74 in CDBG CV funds to eligible activities to prevent and respond to the spread of coronavirus. The total reallocated CDBG-CV funds is the sum of \$34,200.50 unspent funds from the canceled LifeMoves-COVID-19 Testing Project and \$85,278.24 unspent funds from Planning & Administration funds. It should be noted that while the HUD CDBG allocations are critical, the allocations are not sufficient to overcome barriers and address all needs that low- income individuals and families face in attaining self-sufficiency. The City efforts include leveraging local county, regional, state and federal funds estimating \$5.3 million, that align with goals outlined in the Consolidated Plan.

The City continues to leverage additional resources, as described below, to provide support and services to the communities' populations in need. The following section discusses the anticipated resources available for community development activities during the remaining year of the City's 5-Year Consolidated Plan.

#### Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 |                 |                       |        | Expected Amount Available Remainder of ConPlan | Narrative Description |
|---------|-----------------|---------------|----------------------------------|-----------------|-----------------------|--------|--|-----------------------|
|         |                 |               | Annual Allocation:               | Program Income: | Prior Year Resources: | Total: |  |                       |
|         |                 |               | \$                               | \$              | \$                    | \$     | \$   |                       |



| Program                                     | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description  |
|---|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|--|
|   |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |  |
| CDBG  | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services |                                  |                    |                          |           |   | This is the 5th year of the 2020-2025 ConPlan. CDBG funds are used for public services that benefit low income and special needs households, economic development, housing rehabilitation through preservation of owner-occupied homes, and public facilities & improvement projects. A total of \$464,154.61 in unspent funds from prior years are reprogrammed in the FY2024-25 AAP. The following canceled projects required a substantial amendment for their corresponding program years: -PY 2021-22 Downtown Streets Inc. - Workforce Development Program project \$133,068.07. In total, \$191,018.05 of unspent funds from PY2021-22 are available for reprogramming.-PY 2022-23 Mitchell Park Place project \$356,330. Reconciliation of PI receipted resulted in total \$269,435.96 unspent funds from PY2022-23 are available for reprogramming. In total, \$3,700.60 of unspent funds from PY2021-22 are available for reprogramming. All prior years resources were reallocated to PY2024-25 Housing Rehabilitation projects. Expected Amount Available Remainder of ConPlan 1,037,807.61. Prior Year Resources \$464,154.61 |
| OMB Control No: 2506-0117 (exp. 09/30/2021) |                  |  | 513,653                          | 60,000             | 464,154                  | 1,037,807 | 1,037,807   |  |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|-----------------|---------------|----------------------------------|--------------------|--------------------------|-----------|---|-----------------------|
|         |                 |               | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |                       |
|         |                 |               |                                  |                    |                          |           |   |                       |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City joined the Santa Clara County's HOME Consortium in 2015 and does not receive federal HOME funds on an entitlement basis from HUD. The HOME Consortia consists of the cities of Cupertino, Gilroy, Palo Alto, and the Urban County. HOME funds can be used to fund eligible affordable housing projects for acquisition, construction, and rehabilitation. Starting in FY 2015- 16 developers of affordable housing projects were eligible to competitively apply through an annual RFP process directly to the County for HOME funds to help subsidize affordable housing projects in Palo Alto. Applications are directly submitted through the County's request for proposal process for available HOME funds. Certain nonprofit organizations known as Community Housing Development Organizations (CHDOs) may also apply for funding from California Department of Housing and Community Development (HCD) for housing projects located within Palo Alto. The City has only received one HOME grant from 1992 HOME funding for the Barker Hotel project. Proceeds from HOME loan repayments are deposited into a HOME Program Income Fund and used in accordance with the HOME program regulations.

In addition, the County funds only projects that has the local support of the City. If the City receives HOME dollars from its participation in the HOME consortium, the required 25% matching funds will be provided from the City's Affordable Housing Fund, which is comprised of two sub-funds: the Commercial Housing Fund and the Residential Housing Fund. To date, no projects within the City have been funded through the HOME Consortium. Moving forward, the City plans to increase outreach to developers in the City to provide additional information on the HOME Consortium and available funding.

**Other State and Federal Grant Programs**

In addition to the CDBG entitlement dollars, the federal government has several other funding programs for community development and affordable housing activities. These include Section 8 Housing Choice Voucher Program, Section 202, Section 811, the Federal Home Loan Bank Affordable Housing Program (AHP), and others. It should be noted that in most cases, the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers rather than local jurisdictions. The projects funded

leverage private, HSPAP, and County funds estimated 1.6 million to support their programs.

In September 2022, multiple State bills were signed, including SB 6 (Middle-Class Housing Act) and AB 2011 to advance housing development progress. These two bills streamline the regulatory process and ensure that workers building homes are being paid a fair wage. The bill helps generate new housing units plus general thousands of jobs. The California Housing Accelerator provided funding for shovel-ready projects in 2022 whose financing was stalled because of the difficulty in receiving tax credits. The City continues to track and look for opportunities to leverage State resources for the City.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City has no surplus public land.

**Discussion**

Local Housing and Community Development Sources. Other local resources that support housing and community development programs include:

- Palo Alto Commercial Housing Fund provides assistance for the development of below market rate (BMR) housing units which are, in part, funded by mitigation fees obtained from commercial and industrial development projects.
- ADA coordinator and city-wide ADA capital improvement listing.
- The Housing Element outlines the City's detailed housing priorities and needs.
- Rebuilding Together Peninsula assists 4-6 low-to moderate income homeowners with home improvements.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

| Sort Order | Goal Name          | Start Year | End Year | Category           | Geographic Area | Needs Addressed    | Funding         | Goal Outcome Indicator  |
|------------|--------------------|------------|----------|--------------------|-----------------|--------------------|-----------------|---|
| 1          | Affordable Housing | 2020       | 2025     | Affordable Housing |                 | Affordable Housing | CDBG: \$478,385 | Rental units rehabilitated: 10 Household Housing Unit<br>Homeowner Housing Rehabilitated: 5 Household Housing Unit  |
| 2          | Homelessness       | 2020       | 2025     | Homeless           |                 | Homelessness       | CDBG: \$224,822 | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 104 Households Assisted<br>Public service activities other than Low/Moderate Income Housing Benefit: 288 Persons Assisted |

| Sort Order | Goal Name                | Start Year | End Year | Category   | Geographic Area | Needs Addressed  | Funding         | Goal Outcome Indicator   |
|------------|--------------------------|------------|----------|--|-----------------|--|-----------------|--|
| 3          | Strengthen Neighborhoods | 2020       | 2025     | Non-Homeless<br>Special Needs<br>Non-Housing<br>Community<br>Development |                 | Community Services and Public Improvements   | CDBG: \$84,296  | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 295 Persons Assisted<br>Public service activities other than Low/Moderate Income Housing Benefit: 58 Persons Assisted |
| 4          | Fair Housing             | 2020       | 2025     | Non-Housing<br>Community<br>Development                                  |                 | Fair Housing, Affordable Housing, Homelessness, Community Services and Public Facilities, Fair Housing, Economic Development | CDBG: \$130.304 | Public service activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted<br><br>Other: 1  |
| 5          | Economic Development     | 2020       | 2025     | Non-Housing<br>Community<br>Development                                  |                 | Economic Development   | CDBG: \$120,000 | Jobs created/retained: 0<br>Jobs<br>Businesses assisted: 15<br>Businesses Assisted   |

**Table 6 – Goals Summary**

## Goal Descriptions

|   |                  |  |
|---|------------------|--|
| 1 | Goal Name        | Affordable Housing   |
|   | Goal Description | Assist in the creation and preservation of affordable housing for low income and special needs households.   |
| 2 | Goal Name        | Homelessness   |
|   | Goal Description | Prevent and end homelessness, such as funding affordable housing opportunities, resource centers for homeless individuals, and support for tenants of single-room occupancy units  |
| 3 | Goal Name        | Strengthen Neighborhoods   |
|   | Goal Description | Provide community services and public improvements to benefit low-income and special needs households. This includes assisting those with disabilities to transition from unstable housing to permanent housing, supporting residents of long-term care facilities, and supporting individuals experiencing domestic violence. |
| 4 | Goal Name        | Fair Housing   |
|   | Goal Description | Promote fair housing choice by funding fair housing organizations to provide fair housing services, such as education, tenant-landlord mediation, and testing (\$15,575). <b>This activity also includes CDBG program planning and administration (\$114,729).</b>   |
| 5 | Goal Name        | Economic Development   |
|   | Goal Description | Support economic development activities that promote employment growth and help lower-income people secure and maintain jobs. This includes funding nonprofits working toward developing the skills of low-income and homeless individuals.  |



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Consolidated Plan goals represent high priority needs for the City of Palo Alto (City) and serve as the basis for the strategic actions the City undertakes to meet these needs. The projects, listed in no particular order are:

| #  | Project Name  |
|----|---|
| 1  | 2024 Alta Housing SRO Resident Support Services Program                         |
| 2  | 2024 Catholic Charities of Santa Clara County: Long Term Care Ombudsman Program |
| 3  | 2024 LifeMoves: Case Management   |
| 4  | 2024 Silicon Valley Independent Living Center (SVILC): Case Management          |
| 5  | 2024 Project Sentinel - Fair Housing Services                                   |
| 6  | 2024 WeeCare/Upwards  |
| 7  | 2024 Rebuilding Together Peninsula (RTP) - Safe at Home                         |
| 8  | 2024 Community Work Group/Abode - Alma Garden                                   |
| 9  | 2024 Fire Station - Sidewalk Improvements Project                               |
| 10 | 2024 HomeKey Palo Alto - Recreation Project                                     |
| 11 | 2024 Planning & Administration  |
|    |   |
|    |   |

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City awards CDBG funding to projects and programs that primarily benefits low-income, homeless and special needs households. The City operates on a two-year grant funding cycle for CDBG public service grants and a one-year cycle for CDBG capital housing rehabilitation and public facilities and improvement projects. Projects are only considered for funding within the Consolidated Plan period if they address the goals discussed.



**AP-38 Project Summary**  
**Project Summary Information**

|   |  |  |
|---|--|--|
| 1 | <b>Project Name</b>  | 2024 Alta Housing SRO Resident Support Services Program  |
|   | <b>Target Area</b>   |  |
|   | <b>Goals Supported</b>   | Homelessness   |
|   | <b>Needs Addressed</b>   | Homelessness   |
|   | <b>Funding</b>   | CDBG: \$11,575   |
|   | <b>Description</b>   | SRO Resident Support Services Program. Eligible Activity (Matrix Code): 05O, Mental Health Services CDBG National Objective: LMC   |
|   | <b>Target Date</b>   | 6/30/2025  |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Case management and support counseling services will be provided to an estimated 131 residents of Barker Hotel and Alma Place.   |
|   | <b>Location Description</b>  | 439 Emerson Street, Palo Alto, CA 94301<br>735 Alma Street Palo Alto, CA 94301   |
|   | <b>Planned Activities</b>  | Alta Housing's Resident Support Services program project activities include case management and counseling services to residents at the Barker Hotel (25 units) and at Alma Place (106 units). Funding would support a SRO Service Coordinator services to assist residents with managing daily living skills, maintaining their mental and physical health, one-on-one support counseling, and crisis intervention. |
| 2 | <b>Project Name</b>  | 2024 Catholic Charities of Santa Clara County: Long Term Care Ombudsman Program  |
|   | <b>Target Area</b>   |  |
|   | <b>Goals Supported</b>   | Strengthen Neighborhoods   |
|   | <b>Needs Addressed</b>   | Community Services and Public Improvements   |
|   | <b>Funding</b>   | CDBG: \$7,575  |
|   | <b>Description</b>   | Long-Term Care Ombudsman Program. Eligible Activity (Matrix Code): 05A, Senior Services. CDBG National Objective: LMC  |
|   | <b>Target Date</b>   | 6/30/2025  |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | The program will provide advocacy and complaint investigation for 37 elderly residents of long-term care facilities in Palo Alto.  |
|   | <b>Location Description</b>  | Long-term care and skilled nursing facilities throughout the City.   |

|          |  |  |
|----------|--|--|
|          | <b>Planned Activities</b>  | Catholic Charities' Long-Term Care Ombudsman Program (LTCOP) project activities include regular contact with Palo Alto Residential Care Facilities to observe and monitor conditions of care and handle and resolve issues regarding residents' rights, unmet needs, allegations of abuse, and complaints effectively, thus promoting resident well-being. Funding would support Program services.   |
| <b>3</b> | <b>Project Name</b>  | 2024 LifeMoves: Case Management  |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Homelessness   |
|          | <b>Needs Addressed</b>   | Homelessness   |
|          | <b>Funding</b>   | CDBG: \$28,247   |
|          | <b>Description</b>   | Opportunity Services Center/Hotel De Zink Eligible Activity (Matrix Code): 03T, Operating Costs of Homeless/AIDS Patients Programs CDBG National Objective: LMC  |
|          | <b>Target Date</b>   | 6/30/2025  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 32 unduplicated individuals (homeless and/or very low-income individuals per year) will receive case management services, including assistance with housing/job searches, referrals and mentoring at the Opportunity Services Center and Hotel De Zink.  |
|          | <b>Location Description</b>  | 33 Encina Way, Palo Alto, CA 94301   |
|          | <b>Planned Activities</b>  | LifeMoves project activities include case management services to Opportunity Services Center and Hotel De Zink clients in locating housing and/or employment and be connected to benefits. Additionally, activities include provision of services at the Opportunity Services Center, such as showers, restrooms, laundry facilities, benefits enrollment assistance, transportation vouchers, and referrals for medical and dental care for residents of Palo Alto and surrounding areas who are homeless or at risk of homelessness. |
| <b>4</b> | <b>Project Name</b>  | 2024 Silicon Valley Independent Living Center (SVILC): Case Management   |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Strengthen Neighborhoods   |
|          | <b>Needs Addressed</b>   | Community Services and Public Improvements   |
|          | <b>Funding</b>   | CDBG: \$14,075   |
|          | <b>Description</b>   | Case Management. Eligible Activity (Matrix Code): 05B, Handicapped Services CDBG National Objective: LMC   |

|   |  |   |
|---|--|---|
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 21 unduplicated Palo Alto residents will benefit from one-on-one housing assistance.  |
|   | <b>Location Description</b>  | Citywide  |
|   | <b>Planned Activities</b>  | Silicon Valley Independent Living Center (SVILC) project activities assist very low income Palo Alto residents with disabilities and their families with their housing search for affordable, accessible housing. Funding would support the Housing and Emergency Services for Persons with Disabilities Program and case management services. The Program provides education & training on all aspects of how to conduct a housing search to transition from homelessness, health care facilities, or unstable, temporary housing into safe, long-term community-based housing. It includes group workshops, one-on-one service training, and access to IL (Independent Living) services, including emergency food assistance, security deposits/rent (as funding allows), information & referral to ensure the long-term sustainability of housing. |
| 5 | <b>Project Name</b>  | 2024 Project Sentinel - Fair Housing Services   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Fair Housing  |
|   | <b>Needs Addressed</b>   | Fair Housing  |
|   | <b>Funding</b>   | CDBG: \$15,575  |
|   | <b>Description</b>   | Fair Housing Services. Eligible Activity (Matrix Code): O5J, Fair Housing Activities CDBG National Objective: LMC 24 CFR 570.208(a)(2)  |
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 10 unduplicated low and moderate income individuals will be provided with fair housing services of complaint counseling, investigation, and where appropriate enforcement referral.   |
|   | <b>Location Description</b>  | Citywide  |

|          |  |  |
|----------|--|--|
|          | <b>Planned Activities</b>  | Project Sentinel's project activities include fair housing counseling and investigative services for Palo Alto residents through casework, increase knowledge of fair housing laws and individual counseling on the fair housing laws to improve understanding of residents' and housing providers' rights or obligations. Funding would provide operating expenses for these fair housing services. |
| <b>6</b> | <b>Project Name</b>  | 2024 WeeCare/Upwards   |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Economic Development   |
|          | <b>Needs Addressed</b>   | Economic Development   |
|          | <b>Funding</b>   | CDBG: \$120,000  |
|          | <b>Description</b>   | WeeCare/Upwards assists Family Childcare Home microenterprise businesses and will provide business improvement services to such businesses in the City. Eligible Activity (Matrix Code): 18C Economic Development: Micro-Enterprise Assistance   |
|          | <b>Target Date</b>   | 6/30/2025  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 15 daycare microenterprises will benefit from this project. Plus, the possibility of new full-time jobs will be created by WeeCare/Upwards.  |
|          | <b>Location Description</b>  | Citywide   |
|          | <b>Planned Activities</b>  | WeeCare/Upwards, a for-profit organization, project activities support their BOOST program for low-income Family Child Care Home (FCCH) providers in Palo Alto. The BOOST program provides specialized technical assistance and business support for income qualifying FCCH's.   |
| <b>7</b> | <b>Project Name</b>  | 2024 Rebuilding Together Peninsula (RTP) - Safe at Home  |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Affordable Housing   |
|          | <b>Needs Addressed</b>   | Affordable Housing   |
|          | <b>Funding</b>   | CDBG: \$73,585   |
|          | <b>Description</b>   | Eligible Activity (Matrix Code): 14A National Objective LMH 24 CFR 570.202(a)(1)   |
|          | <b>Target Date</b>   | 6/30/2025  |

|   |  |   |
|---|--|---|
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 5 LMI households will benefit from home improvements.   |
|   | <b>Location Description</b>  | Citywide  |
|   | <b>Planned Activities</b>  | RTP project activities preserve affordable housing by transforming homes at no cost to the service recipient. The majority of the low-income homeowners served will be elderly seniors and/or people with disabilities, who are physically and or financially unable to maintain safe living conditions for themselves and their families. Funding covers the costs of home repair, such as construction materials and payment of subcontractors. |
| 8 | <b>Project Name</b>  | 2024 Community Work Group/Abode - Alma Garden   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Affordable Housing  |
|   | <b>Needs Addressed</b>   | Affordable Housing  |
|   | <b>Funding</b>   | CDBG: \$404,800   |
|   | <b>Description</b>   | Eligible Activity (Matrix Code): 14B Rehab: Multi-Unit ResidentialNational Objective LMH 24 CFR 570.202(a)(1)   |
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 10 LMI households will benefit from apartment unit improvements.  |
|   | <b>Location Description</b>  | Alma Garden Apartments 2507-2533 Alma Street, Palo Alto, CA 94306   |
|   | <b>Planned Activities</b>  | Community Work Group/Abode project activities include rehabilitating rental housing units in Alma Garden, an affordable multi-family housing complex for very low and low-income households, to address existing health and safety concerns. Funding would be spent on a project manager, bathroom upgrades, exterior repairs, and electrical and water utility upgrades.   |
| 9 | <b>Project Name</b>  | 2024 Fire Station - Sidewalk Improvements Project   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Strengthen Neighborhoods  |
|   | <b>Needs Addressed</b>   | Community Services and Public Improvements  |

|           |  |  |
|-----------|--|--|
|           | <b>Funding</b>   | CDBG: \$62,645   |
|           | <b>Description</b>   | CDBG: \$62,645.61 This project will focus on renovations of sidewalks, curbs, and curb ramps located at 3600 Middlefield Road. Eligible Activity (Matrix Code): 03L, Sidewalks National Objective LMA Low/Moderate Income Census Tract & Block Group: TRACT 5108.03 BLKGRP 1 |
|           | <b>Target Date</b>   | 9/30/2025  |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 295 LMI Persons  |
|           | <b>Location Description</b>  | 3600 Middlefield Rd, Palo Alto, CA 94303, Fire Station No.4  |
|           | <b>Planned Activities</b>  | Plan, design and reconstruct the sidewalk, curbs and curb ramps at the intersection area of Meadow Drive and Middlefield Road. The anticipated project requires a contractor bidding process and has an estimated completion timeframe of 18 months.                         |
|           |  |  |
| <b>10</b> | <b>Project Name</b>  | 2024 HomeKey Palo Alto - Recreation Project  |
|           | <b>Target Area</b>   |  |
|           | <b>Goals Supported</b>   | Homelessness   |
|           | <b>Needs Addressed</b>   | Homelessness   |
|           | <b>Funding</b>   | CDBG: \$185,000  |
|           | <b>Description</b>   | This project will provide an on-site play structure and area at the HomeKey Palo Alto shelter. Eligible Activity (Matrix Code): 03C, Homeless Facilities National Objective LMC  |
|           | <b>Target Date</b>   | 6/30/2025  |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 104 households annually  |
|           | <b>Location Description</b>  | 1237 San Antonio Road  |
|           | <b>Planned Activities</b>  | LifeMoves, this homeless service provider will manage the design and construction of recreation area and recreation equipment within the Homekey Palo Alto shelter property. The anticipated project completion timeframe is 12 months.                                      |
| <b>11</b> | <b>Project Name</b>  | 2024 Planning & Administration   |
|           |  |  |

|  |  |   |
|--|--|---|
|  | <b>Target Area</b>   |   |
|  | <b>Goals Supported</b>   | Strengthen Neighborhoods  |
|  | <b>Needs Addressed</b>   | Community Services and Public Improvements  |
|  | <b>Funding</b>   | CDBG: \$114,730   |
|  | <b>Description</b>   | Eligible Activity (Matrix Code): 21A, General Program Administration Planning and Administration: CDBG Citation: 570.206(a)   |
|  | <b>Target Date</b>   | 6/30/2025   |
|  | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | The City will provide general administrative support to the CDBG program.   |
|  | <b>Location Description</b>  | Citywide  |
|  | <b>Planned Activities</b>  | Administer the administrative costs for the overall management, coordination, and evaluation of the CDBG program, and the project delivery costs associated with bringing projects to completion. |
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## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City allocates CDBG funds to benefit low-moderate income (LMI) households and does not have any designated target areas. Instead, the City focuses CDBG funds on public services, housing preservation, economic development-business assistance, and capital improvements across the City as a whole.

### **Geographic Distribution**

| <b>Target Area</b> | <b>Percentage of Funds</b> |
|--------------------|----------------------------|
| n/a                | n/a                        |

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

This question is not applicable to Palo Alto's program.

### **Discussion**

See discussion above.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City of Palo Alto is committed to providing equitable opportunities to all residents of Palo Alto in order to expand access to housing and increase housing mobility. The City will take action to overcome patterns of segregation, address disparities in housing needs and access to opportunity, and foster inclusive communities. The City's Housing Element contains a listing of actions established to reduce the barriers to affordable housing, including but not limited to racial inequities, high housing and land costs, regulatory constraints, and public resistance. Currently the City is experiencing a constrained housing supply market, so when housing developments produce housing units that are considered "relatively" affordable, higher-income buyers and renters outbid lower-income households. Subsequently, a home's final sale or rental price may exceed the projected sales or rental costs. Public subsidies are often needed to guarantee affordable homes for low- and moderate-income households. The City wants to ensure adequate planning is undertaken to provide its "fair share" of affordable and market-rate housing, demonstrating a strategy for removing barriers to increase housing production that addresses today's housing shortage. To address the requirements of AB 686, the City participated in the 2020-2025 Santa Clara County Consolidated Plan (ConPlan). The County's ConPlan identifies eight housing goals for the County and each of its participating jurisdictions, including Palo Alto. Additionally, the ConPlan identifies regional and local barriers to fair housing around the region, with heavy emphasis on racial and economic disparity, land use and zoning, and lack of assistance and resources. Programs were identified to reduce barriers in the City, including adjusting zoning amendments to expand affordable and alternative housing opportunities and increasing accessibility to information.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Palo Alto is addressing the barriers to affordable housing through:- Density Bonus Ordinance: City lowered eligibility requirements, allowing up to an 80% density bonus and provided more exceptions to applicable zoning and development standards. Notably, if 100% affordable development is within half a mile of a major transit stop, City cannot impose any density limits and is entitled to a maximum height increase of three additional stories or 33 feet. -Remove Density requirements in certain zoning districts. - Below Market Rate (BMR) Housing Program: 1974 Developers must allocate a percentage of units as BMR housing in approved project of 3 units or more. The program originally required that for developments on sites of less than 5 acres, the developer must provide 15% of the total housing units as BMR housing units. If the site was

larger than 5 acres, the developer was required to provide 20% of the units as BMR housing. The City of Palo Alto has historically used in-lieu fees & development impact fees charged on new, market-rate housing and/or commercial development to finance 100% affordable developments. Updated Commercial and Residential Impact Fee Nexus Studies and adopted two ordinances making changes to its BMR program and adopted a new fee structure, effective 06/19/2017. - Fair Housing: Protect tenants from displacement through more robust tenant protections and better access to legal services. City provides CDBG funding to Project Sentinel, a non-profit entity that provides expertise in fair housing law and tenant-landlord disputes. Program services include information, referrals, community outreach, and education. Project Sentinel resolves fair housing complaints via investigation, mediation, education and outreach to both property owners and tenants about fair housing policies. Increase access to lending opportunities for residents of historically low-income communities of color. - Housing Incentive Program (HIP): Effective 05/02/2019, an alternative to the State Density Bonus law and provides development incentives including no housing density restrictions, increased floor area ratios and increased lot coverage. The HIP is available to specific areas of the City where higher-density development is encouraged. - Affordable Housing (AH): 2018, City Council adopted Affordable Housing Combining District to provide flexible development standards beyond the State Density Bonus Law to allow 100% affordable housing projects located in a commercially zoned area. - Workforce Housing (WH): 2018, Encourages housing near rail transit by modifying development standards by modifying flexible development standards for the public facilities (PF) zoning district. - The average Palo Alto home, as of 02/01/2023, costs about 8 times the national average home price, and the monthly rent is about 2.5 times the national average. -- Accessory Dwelling Units and Junior Accessory Dwelling Units: City amended its Ordinance Title 18, which included “the development of a single-family home, ADU, and/or a JADU on a lot that allows for single-family development shall not be considered a multifamily development, nor shall they require Architectural Review pursuant to other sections of Chapter 18. - City Amended Chapter 9.68 (Rental Housing Stabilization) of the Municipal Code to expand just cause eviction protections to renters, including reducing the minimum time period required for renters to qualify for just cause eviction protections.

## **Discussion**

Please see above.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The following provides a description of today's obstacles and or barriers to meeting LMI or underserved populations, including vulnerable populations, housing preservation needs, lead-paint issues, increased earning capacity for LMI households, city delivery structure for supporting needed services, and regional approaches to serving and helping the homeless populations.

### **Actions planned to address obstacles to meeting underserved needs**

The City collaborative works with social service providers, affordable housing developers, housing preservation entities, fair housing and homeless assistance agencies to address obstacles to permanent housing for all residents. To address this, the City supplements its CDBG funding with other resources and funds, such as:

- Support social services entities including Alta Housing and Catholic Charities that provide needed supportive services for extremely low-income and or elderly residents.
- In FY 2022-23, the City's Human Service Resource Allocation Process (HSRAP) provided \$622,377 from the General Fund in support of human services. The HSRAP funds, in conjunction with the CDBG public service funds, are distributed to local non-profit agencies.
- Support low income persons with disabilities. Provide CDBG funds to Silicon Valley Independent Living Center (SVILC) with case management needs.
- Support the city's homeless population through CDBG awards and other funding sources to: LifeMoves Shelter and proposed Homekey Palo Alto shelter development project.
- The Housing Authority of the County of Santa Clara (HACSC) administers the federal Section 8 program countywide. The program provides rental subsidies and develops affordable housing for low-income households, seniors and persons with disabilities living within the County.
- Continue to locally support, through General City Funds, the Downtown Streets Team to reduce homelessness through a "work first" model. Downtown Streets Team uses its community connections to provide training and job opportunities to homeless people, specifically in the downtown area.

### **Actions planned to foster and maintain affordable housing**

The City will foster and maintain affordable housing by continuing the following programs and ordinances:

- Support low income homeowners through annual CDBG allocations for housing rehabilitation. Provide CDBG funds to Rebuilding Together Peninsula to preserve existing affordable housing stock. The City is also planning an affordable housing rehabilitation and replacement project, Buena Vista Mobile Home Park that will benefit approximately 270 residents.
- Support Community Work Group (Abode) with CDBG funds to preserve 10 affordable housing units.
- Annual CDBG allocations to Rebuilding Together Peninsula to preserve existing affordable housing

stock.

- A Business Tax was approved in late 2022 to fund affordable housing, public safety, homeless services, rail crossing safety, and general city services.
- The Below Market Rate Emergency Fund, which provides funding on an ongoing basis for loans to BMR owners for special assessment loans and for rehabilitation and preservation of the City's stock of BMR ownership units.
- Apply to both the State of California HOME program, and the County's HOME Consortium to fund supported affordable housing projects.
- The Commercial Housing Fund and Residential Housing Fund are used by the City to assist new housing development or the acquisition, rehabilitation, or the preservation of existing housing for affordable housing.
- The Density Bonus Ordinance regulations allow for bonuses of 20 to 35 percent, depending on the amount and type of affordable housing provided.
- The City's participation in the County's HOME Consortium will allow developers of affordable housing projects to be eligible to competitively apply through an annual RFP process directly to the County for HOME funds to help subsidize affordable housing projects in Palo Alto, including acquisition, construction, and rehabilitation.
- The City is collaborating with Santa Clara County and Eden Housing in the development of Michell Park Place, a new affordable housing development project providing 50 affordable units located in one of the City's LMI census tracts.

### **Actions planned to reduce lead-based paint hazards**

The City's housing and CDBG staff provides technical assistance, information, and referrals to property owners, developers, and non-profit organizations rehabilitating older housing about lead-based paint (LBP) hazards. Any house to be rehabilitated with City financial assistance is required to be inspected for the existence of LBP and LBP hazards. The City will provide financial assistance for the abatement of LBP hazards in units rehabilitated with City funding. The City also requires that contractors be trained and certified in an effort to decrease the risk of potential use of LBP in new units. All development and rehabilitation projects must be evaluated according to HUD's Lead Safe Housing Rule 24 CFR Part 35. Rebuilding Together Peninsula, through its housing rehabilitation program, ensures each rehab includes lead-based paint assessment and mitigation on impacted areas for each housing case.

### **Actions planned to reduce the number of poverty-level families**

The City, in its continuing effort to reduce poverty, will prioritize funding agencies that provide direct assistance to the homeless and those in danger of becoming homeless. In FY 2024-25, these programs will include the following:

- LifeMoves provides basic necessities for persons who are homeless or at risk of becoming homeless. The Opportunity Services Center is a comprehensive, one-stop, multi-service, day drop-in center that provides critical services for homeless Palo Alto residents. Specifically, the facility provides showers,

laundry, clothing, snacks, case management, and shelter/housing referral services.

- Homekey Palo Alto, although not CDBG funded, is supported by the City and other state and federal resources to build a new interim housing shelter that will serve over 200 individuals annually. This new facility includes 88 rooms with interior shows and restrooms.
- Alta Housing provides counseling and supportive case management services for low-income residents of single-room occupancy facilities to help them maintain housing stability. Activities include financial counseling, health maintenance, information, and referral, problem-solving, employment assistance, crisis intervention, and case management.
- WeeCare provides business services and best management practices for small daycare businesses in the City. Many of which provide childcare for LMI families.
- Buena Vista Mobile Home Park development project, although not CDBG funded, is supported by the City to replace, and increase the number of residential units in the development. Plus improve neighborhood amenities include walking trails, bulk trash removal, new water/sewer infrastructure.

### **Actions planned to develop institutional structure**

The administration of the City's CDBG program requires collaboration between several departments including the finance department, administration, Human Services, and Planning and Development Services Department staff. The Planning and Development Services Department assigns critical staff to manage project development, subrecipient contracting and technical assistance, consultant management, collaboration with public works department staff, and fund draws and activity spending. The Finance Department assists in the process by reconciling CDBG and City budget accounts and draw approvals. The Human Relations Commission and Council hold public hearings and recommend recommendations and final approvals of annual CDBG project activities and projects.

The City strives to improve intergovernmental and private sector cooperation to synergize efforts and resources and develop new revenues for community service needs and affordable housing production. Collaborative efforts include:

- Regular meetings between entitlement jurisdictions at the CDBG Housing Coordinators meetings and Regional Housing Working Group.
- Joint jurisdiction Request for Proposals and project review committees.
- Collaborations between the City's housing and public works departments.
- Coordination on project management for projects funded by multiple jurisdictions.
- HOME Consortium meetings between member jurisdictions for affordable housing projects.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the County and the Continuum of Care. To improve intergovernmental and private sector cooperation, the City continues to participate with other local jurisdictions and developers in sharing information and resources.



In FY 2024-25, the City awarded CDBG funds to the Alma Garden project for the preservation of 10 residential very low income rental units.

The City is collaborating with Santa Clara County and Eden Housing in the development of Michell Park Place, a new affordable housing development project providing 50 affordable units located in one of the City's LMI census tracts.

In addition to the actions listed above, the City continues to coordinate with the City's Human Relations Commission on funding efforts to address community needs comprehensively.

## **Discussion**

Please see discussions above.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be completed.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |               |
|--|---------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 60,000        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0             |
| 3. The amount of surplus funds from urban renewal settlements  | 0             |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0             |
| 5. The amount of income from float-funded activities   | 0             |
| <b>Total Program Income:</b>   | <b>60,000</b> |

#### Other CDBG Requirements

|   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

## **Discussion**

Please see discussion above.

## Attachments

## Citizen Participation Comments

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## NEWS

# Stanford walloped

Once Oregon's offense got started, the Ducks couldn't be stopped.

Bo Nix threw touchdown passes on the first four drives of the second half and No. 9 Oregon shook off a shaky start by scoring TDs on six of seven possessions to beat Stanford 42-6 on Saturday at Stanford stadium.

"We started off a little slow, but we kicked it into gear," Oregon coach Dan Lanning said. "I thought our guys responded. We just had to get through that lull to start."

"They're explosive obviously," Stanford coach Troy Taylor said. "Our defense did a really good job in the first half. You put an explosive offense on the field that much, they will make plays."

Stanford (1-4, 0-3) played keep-away early from the Ducks to take a 6-0 lead when Joshua Karty kicked his second field goal of the game on the first play of the second quarter.

The Cardinal put together scoring drives of 15 and 13 plays and held Oregon to three-and-outs on the first two drives.

The Ducks then put together back-to-back touchdown drives capped by a 30-yard run by Jordan James and an 18-yarder from Bucky Irving.

"We didn't put enough drives together in the second half," Taylor said. "They were on the field a lot. You're playing with fire when you allow a team that is that talented to get as many opportunities in the second half."



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**CITY OF PALO ALTO**  
Notice of CDBG and CDBG-CV  
Funding Availability  
for  
Program Year 2024-2025  
Community Development Block Grant Program  
**APPLICATION ELECTRONIC SUBMISSION DEADLINE:**  
3:00 p.m. on Friday, November 17, 2023

**Pre-Proposal Virtual Conference Schedule**  
Thursday, October 26, 2023, 11:00 a.m. to 12:00 p.m.  
Attendance at the Pre-Proposal Conference is encouraged for all applicants.

The City of Palo Alto invites organizations to submit an application for 2024-2025 Community Development Block Grant (CDBG) funding for projects in the following categories: (1) Economic Development; (2) Housing; (3) Public Facilities and Improvements; and (4) CDBG-CV Public Services. Please contact the City's CDBG Consultant if you have questions about project eligibility.

During this application cycle, the City will be accepting new CDBG-CV Public Services applications, but will not be accepting new CDBG Public Services applications, due to already receiving two-year CDBG Public Services applications in the prior year (Program Year 2023-24).

The City estimates distributing \$742,000 in CDBG funds and \$102,400 in CDBG-CV funds. The CDBG-CV funds are for specific eligible CV activities to prevent, prepare for, and respond to coronavirus. Grantees must have adequate policies and procedures in place to prevent duplication of benefits. For CDBG-CV eligible activities please refer to HUD's Quick Reference Guide: <https://files.hudexchange.info/resources/documents/Quick-Guide-CDBG-Infectious-Disease-Response.pdf>.

A Pre-Proposal Conference is scheduled for 11:00 a.m. on Thursday, October 26, 2023, via a Zoom meeting. All proposers intending to submit an application are encouraged to attend the virtual Pre-Proposal Conference:

**Meeting Link:** <https://cityofpaloalto.zoom.us/j/6091179451>  
**Meeting ID:** 860 9117 9451 Join by Phone: 1(669) 900-6833

The application is due by 3:00 p.m. Friday, November 17, 2023, to Brittany Valenzuela, CDBG Consultant, via email at [brittany.valenzuela@mbakerintl.com](mailto:brittany.valenzuela@mbakerintl.com). Applications are available on the City's website: <https://www.cityofpaloalto.org/CDBG>. For questions and/or information needed about the pre-proposal conference, application, or application submission process, contact Brittany Valenzuela, CDBG Consultant, via email or at 662-753-2834.

Persons with disabilities who require auxiliary aids or services in using City facilities, services, or programs, or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact: ADA Coordinator, City of Palo Alto, 650-329-2550 (Voice), [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org).

## Valenzuela, Brittany

---

**From:** Valenzuela, Brittany  
**Sent:** Monday, October 2, 2023 5:22 PM  
**To:** Clare Campbell (clare.campbell@cityofpaloalto.org);  
Rebecca.Atkinson@cityofpaloalto.org  
**Cc:** Roseberry, Tina  
**Subject:** City of Palo Alto Notice of CDBG and CDBG-CV Funding Availability for Program Year 2024-2025

Interested Individuals, Agencies, and Social Services,

In accordance with the City's Citizen Participation Plan and HUD CDBG participation requirements, Palo Alto would like to inform all interested individuals, agencies, and social services of CDBG and CDBG-CV Funding Available for Program Year 2024-2025 Community Development Block Grant Program.

The City of Palo Alto invites organizations to submit an application for 2024-2025 Community Development Block Grant (CDBG) funding for projects in the following categories: (1) Economic Development; (2) Housing; (3) Public Facilities and Improvements, and (4) CDBG-CV Public Services. Please contact the City's CDBG Consultant if you have questions about project eligibility.

During this application cycle, the City **will be accepting new CDBG-CV Public Services applications, but will NOT be accepting new CDBG Public Services applications**, due to already receiving two-year CDBG Public Services applications in the prior program year (Program Year 2023-24).

The City estimates distributing \$742,000 in CDBG funds and \$102,400 in CDBG-CV funds. The CDBG-CV funds are for specific eligible CV activities to prevent, prepare for, and respond to coronavirus. Grantees must have adequate policies and procedures in place to prevent duplication of benefits. For CDBG-CV eligible activities please refer to HUD's Quick Reference Guide: <https://files.hudexchange.info/resources/documents/Quick-Guide-CDBG-Infectious-Disease-Response.pdf>.

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Regards,

**Brittany Valenzuela** | Planner  
3760 Kilroy Airport Way, Suite 270 | Long Beach, CA 90806 | [O] 562-753-2834 |  
brittany.valenzuela@mbakerintl.com | [www.mbakertnl.com](http://www.mbakertnl.com) f t i in y

**Michael Baker**

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**NOTICE OF PUBLIC REVIEW, COMMENT PERIOD, AND  
PUBLIC HEARINGS FOR THE FISCAL YEAR (FY) 2024-25  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
ANNUAL ACTION PLAN**

The City is preparing for its FY 2024-25 CDBG funding cycle, the second year of a two-year CDBG cycle, which culminates in the preparation of the FY 2024-25 CDBG Annual Action Plan (AAP). The AAP contains the projects, programs, and activities that the City plans to fund through CDBG and CDBG CARES Act (CDBG-CV) funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD):

- **CDBG Estimated Funds Available:** FY 2024-25 Entitlement Grant (Estimated) \$510,000.00, Program Income in FY 2024-25 (Estimated) \$60,000.00, Prior Year Unspent Funds (FY 2021-2023) \$552,415.01.
- **CDBG-CV Estimated Funds Available:** Unspent Canceled Project: LifeMoves-COVID-19 Testing \$34,200.50 and Unspent Planning & Administration funds \$85,278.24.

This notice lists forthcoming Public Hearings and opportunities for public comment on the draft FY 2024-25 CDBG AAP. Comments may be provided at Public Hearings, by phone, or via email using the contact information provided below for both English speakers and those with limited English proficiency.

An electronic copy of the draft FY 2024-25 CDBG AAP will be available for review on the City's CDBG webpage at least 30 days prior to the City Council meeting, tentatively scheduled for April 15, 2024 ([www.cityofpaloalto.org/CDBG](http://www.cityofpaloalto.org/CDBG)).

**PUBLIC HEARINGS**

The City of Palo Alto will hold two Public Hearings on the draft FY 2024-25 CDBG Annual Action Plan:

1. The Human Relations Commission (HRC) will hold the first Public Hearing to receive comments and recommend to the City Council the projects, programs, and activities to receive funding in the draft FY 2024-25 CDBG AAP on Thursday, **February 8, 2024, at 6:00 p.m.** The staff report and meeting details will be available on the HRC webpage: [www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission](http://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission).
2. City Council will hold the second Public Hearing, tentatively scheduled on **Monday, April 15, 2024, at 6:00 p.m.** City Council will receive public comments and vote on the adoption of the draft FY 2024-25 CDBG AAP. A **30-day public review and comment period of the draft AAP will begin on March 13, 2024 and end on April 12, 2024.** The staff report and meeting details will be available on the City Council webpage: [www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes](http://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes).

**CONTACT INFORMATION**

For questions and/or comments, please contact Tina Roseberry, CDBG Consultant, at 562-753-2855 or via email at [tina.roseberry@mbakerintl.com](mailto:tina.roseberry@mbakerintl.com). For more information regarding the CDBG program, please visit [www.cityofpaloalto.org/CDBG](http://www.cityofpaloalto.org/CDBG).

Persons with disabilities who require materials in an appropriate alternative format, auxiliary aids or modifications to policies or procedures to access City meetings, programs, or services should contact the City's ADA Coordinator, City of Palo Alto, 650-329-2550 (Voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations should be submitted as soon as possible, but no later than 48 hours in advance of a scheduled meeting, program, or service.

**NEWS**

# Oregon bill seeks redo on drug rule

Democratic lawmakers in Oregon yesterday unveiled a sweeping new bill that would undo a key part of the state's first-in-the-nation drug decriminalization law, a recognition that public opinion has soured on the measure amid rampant public drug use during the fentanyl crisis.

The bill would recriminalize the possession of small amounts of drugs as a low-level misdemeanor, enabling police to confiscate them and crack down on their use on sidewalks and in parks, its authors said. It also aims to make it easier to prosecute dealers, to access addiction treatment medication, and to obtain and keep housing without facing discrimination for using that medication.

"It's the compromise path, but also the best policy that we can come up with to make sure that we are continuing to keep communities safe," state Sen. Kate Lieber, a Portland Democrat, told The Associated Press.

**2020 measure**

Voters passed the pioneering decriminalization law, Measure 110, with 58% support in 2020. But Democratic legislators who championed it as a way to

treat addiction as a public health matter, not a crime, are now contending with one of the nation's largest spikes in overdose deaths, along with intensifying pressure from Republicans and growing calls from a well-funded campaign group to overhaul it.

Researchers say it's too soon to determine whether the law has contributed to the state's deadly overdose surge, and supporters of the measure say the decades-long approach of arresting people for possessing and using drugs didn't work.

**Addiction committee**

The bill, unveiled by Lieber and other Democrats serving on a recently created committee on addiction, is set to be introduced during the legislative session that starts in February. The Legislature adjourned over the summer, but concern over the state's drug crisis led Democrats to launch the committee in between sessions. Since September, the committee has held multiple hearings and heard testimony from law enforcement and substance use disorder experts on the law's accomplishments and shortcomings.



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## Valenzuela, Brittany

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**From:** Valenzuela, Brittany  
**Sent:** Wednesday, January 24, 2024 4:27 PM  
**To:** Valenzuela, Brittany  
**Cc:** Roseberry, Tina; Rebecca.Atkinson@cityofpaloalto.org  
**Subject:** City of Palo Alto - Notice of Public Review, Comment Period, and Public Hearings for FY2024-25 CDBG AAP  
**Attachments:** 10\_DP\_01-24-24n (e-Tear of Public Notice).pdf  
**Importance:** High

Hello,

We would like to inform you about two upcoming Public Meetings for the Fiscal Year (FY) 2024-25 Community Development Block Grant (CDBG) Annual Action Plan (AAP).

If you are receiving this message, you have applied for CDBG funding during the first and/or second year of the City's 2-year CDBG application cycle.

### PUBLIC HEARINGS

The City of Palo Alto will hold two Public Hearings on the draft FY 2024-25 CDBG Annual Action Plan:

1. The **Human Relations Commission (HRC)** will hold the first Public Hearing to receive comments and recommend to the City Council the projects, programs, and activities to receive funding in the draft FY 2024-25 CDBG AAP on **Thursday, February 8, 2024, at 6:00 p.m.** The staff report and meeting details will be available on the HRC webpage: [www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission](http://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission).

2. **City Council** will hold the second Public Hearing, tentatively scheduled on **Monday, April 15, 2024, at 6:00 p.m.** City Council will receive public comments and vote on the adoption of the draft FY 2024-25 CDBG AAP. A 30-day public review and comment period of the draft AAP will begin on March 13, 2024 and end on April 12, 2024. The staff report and meeting details will be available on the City Council

### CONTACT INFORMATION

For questions and/or comments, please contact Tina Roseberry, CDBG Consultant, at 562-753-2855 or via email at [tina.roseberry@mbakerintl.com](mailto:tina.roseberry@mbakerintl.com). For more information regarding the CDBG program, please visit [www.cityofpaloalto.org/CDBG](http://www.cityofpaloalto.org/CDBG).

Best regards,

**Brittany Valenzuela** | Planner II  
3760 Kilroy Airport Way, Suite 270 | Long Beach, CA 90806 | [O] 562-753-2834 |  
[brittany.valenzuela@mbakerintl.com](mailto:brittany.valenzuela@mbakerintl.com) | [www.mbakertnl.com](http://www.mbakertnl.com) f t @ in

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CITY OF  
**PALO ALTO**

**NOTICE OF PUBLIC REVIEW, COMMENT PERIOD,  
AND PUBLIC HEARING FOR THE FISCAL YEAR  
(FY) 2024-25 COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) ANNUAL ACTION PLAN**

The City announces a **public hearing** and opportunity for **public comment** on Palo Alto's draft CDBG Annual Action Plan (AAP) for Fiscal Year 2024-25. The draft AAP contains the projects, programs, and activities that the City plans to fund through CDBG and CDBG CARES Act (CDBG-CV) funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD).

The 30-day public review and comment period on the draft FY 2024-25 AAP begins **March 13, 2024**, and ends on **April 12, 2024**. An electronic copy of the draft AAP will be available for review on March 13, 2024, on the City's website: <https://www.cityofpaloalto.org/cdbg>. Paper copies of the draft AAP will be available at the Downtown Library, City Hall/Planning and Development Services, and the Development Center.

The City anticipates formal notification in March 2024 from HUD of the City's Entitlement Grant CDBG funding allocation. The estimated funds available are as follows:

- **CDBG Estimated Funds Available:** FY 2024-25 Entitlement Grant (Estimated) \$510,000.00, Program Income in FY 2024-25 (Estimated) \$60,000.00, Prior Year Unspent Funds (FY 2021-2023) \$552,415.01.
  - o FY 2021-22 (\$171,848.05) and FY 2022-23 (\$376,736.96) require a Substantial Amendment process. This notice serves as the 30-day public review and comment period for the Substantial Amendment FY 2021-22 and FY 2022-23 unspent funds.
  - o FY 2023-24 (\$3,835) unspent funds do not require a Substantial Amendment.
- **CDBG-CV Estimated Funds Available:** Unspent Canceled Project: LifeMoves-COVID-19 Testing \$34,200.50 and Unspent Planning & Administration funds \$85,278.24.

**Contingency Plan:** The Human Relations Commission recommended implementation of the following Contingency Plan in the event that the City's CDBG FY 2024-25 funding allocation was less or more than the estimated amount:

- A. If **more** funds are received than estimated:
  1. Ensure funding caps are met for Public Services and Planning & Administration categories;
  2. Increase LifeMoves to \$34,960, or as near as feasible;
  3. Retain the currently recommended funding for Project Sentinel;
  4. If surplus funds are awarded, the City will allocate additional funding proportionally to other Public Services applications (if not fully funded); and
  5. Allocate any remaining un-capped funds to the Public Facilities project(s).
- B. If **less** funds are received than estimated:
  1. Ensure funding caps are met for Public Services and Planning & Administration categories;
  2. Decrease funding across all Public Services entities proportionate to the overall decrease;
  3. If feasible, maintain full funding for both the Housing Rehabilitation and the Economic Development project; and
  4. Decrease un-capped funds from the Public Facilities project(s).

During the 30-day public review and comment period, comments on the draft AAP may be submitted to Tina Roseberry via email at [tina.roseberry@mbakerintl.com](mailto:tina.roseberry@mbakerintl.com) or mailed to the City of Palo Alto, Planning & Development Services Department/CDBG, Attention: Tina Roseberry, 250 Hamilton Avenue, 5th Floor, Palo Alto, CA 94301. For additional questions or comments, please contact Tina Roseberry, CDBG Consultant, at (650) 753-2855 or via email.

The City Council will also hold a public hearing on **Monday, April 22, 2024, at 5:30 p.m.** to hear public comments on the draft FY 2024-25 Annual Action Plan. To find meeting details and additional information, please visit: <https://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes>.

*Persons with disabilities who require materials in an appropriate alternative format, auxiliary aids or modifications to policies or procedures to access City meetings, programs, or services should contact the City's ADA Coordinator, City of Palo Alto, 650-329-2550 (Voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations should be submitted as soon as possible, but no later than 48 hours in advance of a scheduled meeting, program, or service.*



**NOTICE TO BIDDERS /  
INVITATION TO BID**

Notice is hereby given that the governing board ("Board") of the **Mountain View Whisman School District** ("District") will receive sealed bids to construct the following project:

**Vargas Elementary School Outdoor Learning and Greening Project**  
("Project" or "Contract")

Contractors must submit sealed bids on or before **1:00p.m., April 9, 2024**, at the District Office, located at 1400 Montecito Avenue, Mountain View, California 94043, at or after which time the District will open the bids and publicly read them aloud. Any claim by a Bidder of error in its bid must be made in compliance with Public Contract Code § 5100, et seq. Any bid that is submitted after this time shall be non-responsive and returned to the Bidder. The District is not responsible for Bids that are received after the deadline noted above.

The Project consists of: **Modernization of outdoor spaces including playground asphalt coloring, playground striping, installation of innovative playground elements and the creation of outdoor learning spaces.**

All bids shall be on the form provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders.

To bid on this Project, the Bidder is required to possess one or more of the following State of California Contractor Licenses: A - General Engineering, or B - General Building

The Bidder's license(s) must be active and in good standing at the time of the bid opening and must remain so throughout the term of the Contract.

As security for its Bid, each Bidder shall provide with its Bid form

- a bid bond issued by an admitted surety insurer on the form provided by the District,
- cash, or
- a cashier's check or a certified check, drawn to the order of the **Mountain View Whisman School District**.

In the amount of ten percent (10%) of the total bid price. This bid security shall be a guarantee that the Bidder shall, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.

The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the contract for the Project.

The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of Public Contract Code § 22300.

The successful Bidder and its subcontractors shall pay all workers on the Project not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to Labor Code § 1770 et seq. Prevailing wage rates are on file with the District and are available to any interested party on request or at [www.dir.ca.gov/opri/statistics\\_and\\_databases.html](http://www.dir.ca.gov/opri/statistics_and_databases.html). Bidders and Bidders' subcontractors shall comply with the registration and qualification requirements pursuant to Labor Code §§ 1725.5 & 1771.1.

A Non-Mandatory pre-bid conference and site visit will be held on **March 26, 2024, at 1:00 p.m.**, 220 N. Whisman Road, Mountain View, California. All participants are required to sign in at the Administration Building. The Site Visit is expected to take approximately thirty (30) minutes.

Contract Documents are available on January 29, 2024, for review by contacting Brenda Parella-Greystone West [brenda@greystonewest.com](mailto:brenda@greystonewest.com) for an electronic set of plans.

The District's Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. If the District awards the Contract, the security of unsuccessful Bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no Bidder may withdraw its bid for ninety (90) days after the date of the bid opening.

The District shall award the Contract, if it awards it at all, to the lowest responsive responsible Bidder based on: The base bid amount only.

Mountain View Whisman School District  
By: Rebecca Westover, Chief Business Officer

Publication Dates: (1) March 13, 2024 (2) March 20, 2024

## Valenzuela, Brittany

---

**From:** Valenzuela, Brittany  
**Sent:** Wednesday, March 13, 2024 1:18 PM  
**To:** Valenzuela, Brittany  
**Cc:** Rebecca.Atkinson@cityofpaloalto.org; Clare Campbell (clare.campbell@cityofpaloalto.org); Roseberry, Tina  
**Subject:** City of Palo Alto - Notice of Public Review, Comment Period & Public Hearing for FY2024-25 Draft AAP  
**Attachments:** 22\_DP\_03-13-24.pdf

Hello, Interested Individuals, Agencies, and Social Services,

We would like to inform you about the **second Public Hearing** for the Fiscal Year (FY) 2024-25 Community Development Block Grant (CDBG) draft Annual Action Plan (AAP).

### PUBLIC HEARING

The **City Council** will hold a public hearing on **Monday, April 22, 2024, at 5:30 p.m.** to hear public comments on the draft FY 2024-25 Annual Action Plan. To find meeting details and additional information, please visit: <https://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes>. **The hearing date is tentative and dependent upon HUD final allocation.**

The 30-day public review and comment period on the draft FY 2024-25 AAP begins **March 13, 2024**, and ends on **April 12, 2024**. An electronic copy of the draft AAP will be available for review on March 13, 2024, on the City's website: <https://www.cityofpaloalto.org/cdbg>. Paper copies of the draft AAP will be available at the Downtown Library, City Hall/Planning and Development Services, and the Development Center.

The City anticipates formal notification in March 2024 from HUD of the City's Entitlement Grant CDBG funding allocation. Please see attachment for estimated funds available.

- **CDBG Estimated Funds Available Total:** \$1,122,415.01
- **CDBG-CV Estimated Funds Available Total:** \$119,478.74

**Contingency Plan:** The Human Relations Commission recommended implementation of a Contingency Plan please see attachment for details.

**Attached** is a copy of the Public Notice printed in the Daily Post Newspaper for reference.

Regards,

**Brittany Valenzuela** | Planner II  
3760 Kilroy Airport Way, Suite 270 | Long Beach, CA 90806 | [O] 562-753-2834 |  
brittany.valenzuela@mbakerintl.com | [www.mbakintl.com](http://www.mbakintl.com) f t i in y

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## Planning & Development



### Community Development Block Grant

The City of Palo Alto receives funds annually from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) program. This program provides funding to organizations to implement activities, projects, and programs benefiting low- and moderate-income persons and community development needs. Examples of activities funded through the CDBG program include case management services to secure affordable housing and employment, fair housing services, employment training, senior daycare, and housing rehabilitation. Organizations receiving CDBG funding are selected through a competitive application process.



#### Contact Us

For general program questions, please contact Tina Roseberry, CDBG Consultant from Michael Baker International, at [Tina.Roseberry@mikabakintl.com](mailto:Tina.Roseberry@mikabakintl.com) or (562) 753-2855.

### Current CDBG Program Activities

The City undertakes many CDBG program activities throughout the year. If you have comments or questions on the CDBG program, please reach out to Tina Roseberry via email at [Tina.Roseberry@mikabakintl.com](mailto:Tina.Roseberry@mikabakintl.com) or call (562) 753-2855. Comments or questions may also be mailed to the City at the following address: Planning and Development Services/CDBG, 250 Hamilton Avenue, Palo Alto, CA 94301.



### CDBG Program Year/Fiscal Year 2024-25 Annual Action Plan Preparation

The City of Palo Alto is preparing its CDBG Program Year/Fiscal Year 2024-25 Annual Action Plan (AAP). The AAP contains the projects, programs, and activities that the City plans to fund through CDBG and CDBG CARES Act (CDBG-CV) funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD).

#### Public Review and Comment Period

The 30-day public review and comment period on the draft FY 2024-25 CDBG Annual Action Plan (AAP) begins **March 13, 2024**, and ends on **April 12, 2024**.

An electronic copy of the draft AAP is available for review and download here: [Draft CDBG Annual Action Plan FY 2024-25 Public Review Comment Version 03-13-24](#) (PDF, 1MB)

During the 30-day public review and comment period, comments on the draft AAP may be submitted to Tina Roseberry via email at [tina.roseberry@mikabakintl.com](mailto:tina.roseberry@mikabakintl.com) or mailed to the City of Palo Alto, Planning & Development Services Department/CDBG, Attention: Tina Roseberry, 250 Hamilton Avenue, 5th Floor, Palo Alto, CA 94301. For additional questions or comments, please contact Tina Roseberry, CDBG Consultant, at (562) 753-2855 or via email.

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  - FY 2023-24 (\$3,835) unspent funds do not require a Substantial Amendment.
- **CDBG-CV Estimated Funds Available:** Unspent Canceled Project: LifeMoves-COVID-19 Testing \$34,200.50 and Unspent Planning & Administration funds \$85,278.24.

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  2. Increase LifeMoves' to \$34,960, or as near as feasible;
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  4. If surplus funds are awarded, the city will allocate additional funding proportionally to other Public Services applications (if not fully funded); and
  5. Allocate any remaining un-capped funds to the Public Facilities project(s).
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  3. If feasible, maintain full funding for both the Housing Rehabilitation and the Economic Development project; and
  4. Decrease un-capped funds from the Public Facilities project(s).

#### Public Hearings

The City is holding two Public Hearings on the draft FY 2024-25 CDBG Annual Action Plan (AAP).

1. The **Human Relations Commission (HRC)** held a first Public Hearing to receive comments and recommend to the City Council the projects, programs, and activities to receive funding in the draft FY 2024-25 CDBG AAP on **Thursday, February 8, 2024, at 6:00 p.m.** The staff report and meeting details are available on the [HRC webpage](#).
2. **City Council** will hold a second Public Hearing, tentatively scheduled on **Monday, April 22, 2024, at 5:30 p.m.** City Council will receive public comments and vote on the adoption of the draft FY 2024-25 CDBG AAP. The staff report and meeting details will be available on the [City Council webpage](#).

### CDBG Program Year 2024-25 Notice of Funding Availability (NOFA)

As a first step toward preparing the AAP, the City released a Notice of Funding Availability (NOFA) for its CDBG Program Year 2024-25 funding allocation. Applicants applied for CDBG and CDBG-CV funding from October 3, 2023 through November 17, 2023.

The CDBG Program Year 2024-25 Application was included in the following Application Packet: [CDBG Program Year 2024-2025 Application Packet \(PDF, 1MB\)](#) (released October 2, 2023)

Organizations were invited to submit applications for Program Year 2024-25 Community Development Block Grant (CDBG) funding in the following categories:

- (1) Economic Development;
- (2) Housing;
- (3) Public Facilities and Improvements, and
- (4) CDBG-CV Public Services.

During the application cycle, the City accepted new CDBG-CV Public Services applications, but did not accept new CDBG Public Services applications, due to already receiving two years CDBG Public Services

## Valenzuela, Brittany

---

**From:** Valenzuela, Brittany  
**Sent:** Monday, April 15, 2024 8:28 AM  
**To:** Valenzuela, Brittany  
**Cc:** Rebecca.Atkinson@cityofpaloalto.org; Roseberry, Tina  
**Subject:** Important Update: Rescheduling of City Council CDBG Meeting - City of Palo Alto

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear FY2024-2025 Subrecipients of City of Palo Alto CDBG Funds,

Due to unforeseen circumstances related to HUD Allocations, the City Council CDBG Hearing originally planned for April 22, 2024, must be postponed.

A new Hearing date has yet to be determined, and a Correction Notice will be published once confirmed.

We understand the importance of timely communication and appreciate your patience and understanding during this process.

Best Regards,

**Brittany Valenzuela** | Planner II  
3760 Kilroy Airport Way, Suite 270 | Long Beach, CA 90806 | [O] 562-753-2834 |  
brittany.valenzuela@mbakerintl.com | [www.mbakertnl.com](http://www.mbakertnl.com) f t @ in v

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12-4pm

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## NEWS

# Dr Pepper gains fans, now No. 2

Dr Pepper is now tied with Pepsi-Cola for the No. 2 spot among carbonated soft drink brands in America, behind Coke. Dr Pepper has been steadily climbing over the past 20 years from 6th place to tied for second, according to sales-volume data from Beverage Digest.

Dr Pepper's new ranking follows a steady climb over the past 20 years.

The Wall Street Journal says that Dr Pepper is older than Coca-Cola or Pepsi. It was invented in 1885 by Charles Alderton, a young pharmacist and soda-fountain operator who wanted

a drink that evoked the aroma of the drugstore where he worked in Waco, Texas.

His syrup concoction combined 23 flavors, including cherry and vanilla, along with other fruits and spices. Coca-Cola was invented a year later, followed by Pepsi-Cola in the 1890s.

Today, the \$97 billion U.S. soft drink market is largely organized into red and blue camps, representing the packaging colors of Coke and Pepsi. Dr Pepper, which is owned by Keurig Dr Pepper, has alliances with both sides. Whether you encounter a soda fountain with

Coke brands or Pepsi brands, it probably has Dr Pepper on it, too.

Dr Pepper is growing fastest among Gen Z (ages 11-26) drinkers, said chief marketing officer, Andrew Springle. Consumer surveys showed that people like to drink Dr Pepper as a treat, so the brand has leaned into the idea of a sweet indulgence, he said.

## SUDOKU

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| 8 | 9 | 7 | 3 | 5 | 1 | 4 | 6 | 2 |

Puzzles on page 21

## Experiencing Memory Problems?

## RECRUITMENT

• Seeking older adults ages 65-85 who experience memory problems or have a diagnosis of mild cognitive impairment for a new research study

## PARTICIPATION

• Multiple sessions of brain imaging and behavioral assessments at Stanford University  
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• Requires approximately 8 hours of your time  
• Participants will receive an honorarium of \$100 for full participation

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For complaints, concerns, or participant's rights, contact 1-866-680-2906



**Stanford MEDICINE**



**CITY OF PALO ALTO**

### CORRECTION NOTICE – PUBLIC HEARING DATE CHANGE NOTICE OF PUBLIC REVIEW AND PUBLIC HEARING FOR THE FISCAL YEAR (FY) 2024-25 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

On Tuesday, March 13, 2024, the City published a notice that Palo Alto's draft CDBG Annual Action Plan (AAP) for Fiscal Year 2024-25 would be discussed at a City Council Public Hearing on Monday, April 22, 2024. This correction notice announces that the draft CDBG Annual Action Plan (AAP) for Fiscal Year 2024-25 is now scheduled for a City Council Public Hearing on **Tuesday, June 18, 2024**. The City will provide this correction notice to all interested individuals, agencies, and current CDBG subrecipients and provide an update to the City's Website: Community Development Block Grant – City of Palo Alto, CA.

For questions or comments about this correction notice, contact Tina Roseberry at (562) 753-2855; or [tina.roseberry@mbakerintl.com](mailto:tina.roseberry@mbakerintl.com); or by mail to the City of Palo Alto, Planning & Development Services Department/CDBG, Attention: Tina Roseberry, 250 Hamilton Avenue, 5th Floor, Palo Alto, CA 94301.

The City Council will hold a hybrid (in-person and virtual) Public Hearing on **Tuesday, June 18, 2024**, to adopt the CDBG FY 2024-25 Annual Action Plan. **For the Public Hearing time and details, visit: <https://www.cityofpaloalto.org/Departments/City-Clerk/Council-Agendas-and-Minutes>**. Meeting Details and Time will be made available June 7, 2024.

Persons with disabilities who require materials in an appropriate alternative format, auxiliary aids or modifications to policies or procedures to access City meetings, programs, or services should contact the City's ADA Coordinator, City of Palo Alto, 650-329-2550 (Voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations should be submitted as soon as possible, but no later than 48 hours in advance of a scheduled meeting, program, or service.



## Valenzuela, Brittany

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**From:** Valenzuela, Brittany  
**Sent:** Monday, June 3, 2024 7:34 PM  
**To:** Valenzuela, Brittany  
**Cc:** Rebecca.Atkinson@cityofpaloalto.org; Roseberry, Tina  
**Subject:** City of Palo Alto - Correction Notice of Public Review & Public Hearing for FY2024-25 Draft AAP  
**Attachments:** 22\_DP\_06-03-24.pdf

Hello, Interested Individuals, Agencies, and Social Services,

We would like to inform you about the **second Public Hearing** for the Fiscal Year (FY) 2024-25 Community Development Block Grant (CDBG) draft Annual Action Plan (AAP).

### PUBLIC HEARING

The City Council will hold a hybrid (in-person and virtual) Public Hearing on **Tuesday, June 18, 2024**, to adopt the CDBG FY 2024-25 Annual Action Plan. **For the Public Hearing time and details, visit:** <https://www.cityofpaloalto.org/Departments/City-Clerk/Council-Agendas-and-Minutes>. Meeting Details and Time will be made available June 7, 2024.

**Attached** is a copy of the **Correction Notice** printed in the Daily Post Newspaper for reference.

Regards,

**Brittany Valenzuela** | Planner II  
3760 Kilroy Airport Way, Suite 270 | Long Beach, CA 90806 | [O] 562-753-2834 |  
brittany.valenzuela@mbakerintl.com | [www.mbakertnl.com](http://www.mbakertnl.com) f t @ in y

**Michael Baker**  
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**CITY COUNCIL**  
**Special Meeting**  
**Tuesday, June 18, 2024**  
**Council Chambers & Hybrid**  
**4:00 PM**

Palo Alto City Council meetings will be held as “hybrid” meetings with the option to attend by teleconference or in person. To maximize public safety while still maintaining transparency and public access, members of the public can choose to participate from home or attend in person. Information on how the public may observe and participate in the meeting is located at the end of the agenda. Masks are strongly encouraged if attending in person. The meeting will be broadcast on Cable TV Channel 26, live on YouTube <https://www.youtube.com/c/cityofpaloalto>, and streamed to Midpen Media Center <https://midpenmedia.org>.

**VIRTUAL PARTICIPATION** [CLICK HERE TO JOIN](https://cityofpaloalto.zoom.us/j/362027238)  
(<https://cityofpaloalto.zoom.us/j/362027238>)  
**Meeting ID: 362 027 238 Phone:1(669)900-6833**

**PUBLIC COMMENTS**

General Public Comment for items not on the agenda will be accepted in person for up to three minutes or an amount of time determined by the Chair. General public comment will be heard for 30 minutes. Additional public comments, if any, will be heard at the end of the agenda. Public comments for agenda items will be accepted both in person and via Zoom for up to three minutes or an amount of time determined by the Chair. Requests to speak will be taken until 5 minutes after the staff's presentation or as determined by the Chair. Written public comments can be submitted in advance to [city.council@CityofPaloAlto.org](mailto:city.council@CityofPaloAlto.org) and will be provided to the Council and available for inspection on the City's website. Please clearly indicate which agenda item you are referencing in your subject line.

PowerPoints, videos, or other media to be presented during public comment are accepted only by email to [city.clerk@CityofPaloAlto.org](mailto:city.clerk@CityofPaloAlto.org) at least 24 hours prior to the meeting. Once received, the Clerk will have them shared at public comment for the specified item. To uphold strong cybersecurity management practices, USB's or other physical electronic storage devices are not accepted.

Signs and symbolic materials less than 2 feet by 3 feet are permitted provided that: (1)

sticks, posts, poles or similar/other type of handle objects are strictly prohibited; (2) the items do not create a facility, fire, or safety hazard; and (3) persons with such items remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.

**TIME ESTIMATES**

Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public.

## CALL TO ORDER

## AGENDA CHANGES, ADDITIONS AND DELETIONS

### PUBLIC COMMENT (4:00 - 4:30 PM)

*Members of the public may speak in-person ONLY to any item NOT on the agenda. 1-3 minutes depending on # of speakers. Public Comment is limited to 30 minutes. Additional public comments, if any, will be heard at the end of the agenda.*

### COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS (4:30 - 4:35 PM)

*Members of the public may not speak to the item(s).*

### STUDY SESSION (4:35 - 5:35 PM)

**Members of the public may speak in-person ONLY to Study Session Agenda Item Number 1.**

#### **1.**

Study Session: Report from the Human Relations Commission regarding their Research on the Lived Experience of Asian American, Native Hawaiians and Pacific Islanders; CEQA status – not a project

[DOWNLOAD](#)

### CONSENT CALENDAR (5:35 - 5:40 PM)

*Items will be voted in one motion unless removed from the calendar by three Council Members.*

#### **2.**

Approval of 1) Construction Contract No. C24190876 with Valentine Corporation in the Amount of \$667,369 and Authorization for the City Manager or Their Designee to Negotiate and Execute Change Orders for Related Additional but Unforeseen Work that May Develop During the Project Up to a Not-to-Exceed Amount of \$100,105; and 2) Amendment No. 1 to Contract No. S24189099 with H.T. Harvey & Associates in an Amount Not to Exceed \$131,732, for Biological Compliance and Post Construction Monitoring and Restoration, for the Baylands Boardwalk Pilings Repair Project Capital Improvement Program PE-24000; CEQA status – exempt under CEQA Guidelines Section 15301

[DOWNLOAD](#)

#### **3.**

Approval of Amendment No. 3 to Contract Number C21180324 with Canopy in the Amount of \$376,550 and to Extend Contract Term for One Year for Continued

Implementation of Urban Forest Master Plan Programs, and Approval of a Budget Amendment in the General Fund; CEQA Status - Exempt Under CEQA Guidelines Section 15308

[DOWNLOAD](#)

4.

Approval of Amendment Number 5 to Contract Number C20176363 With Magellan in the Amount of \$1,122,121 to Incorporate Additional Design and Technical Services for the Fiber-to-the-Premises (FTTP) Pilot Project for a Revised Total Not-to-Exceed of \$6,807,412 Over a Five-and-a-Half-Year Term; CEQA Status – Not a Project

[DOWNLOAD](#)

5.

Approval of General Services Contract Number C25188309 with Cintas Corporation in the Amount of \$2,124,293 to Provide for Rental and Laundering of Work Uniforms and Miscellaneous Items for a Period of Five Years; CEQA Status – Not a Project.

[DOWNLOAD](#)

6.

Approval of Contract Number C25190507 with OverDrive in an Amount Not to Exceed \$200,000 to Provide Library Electronic Content ("E-Content") for a Period of Two Years; CEQA status – not a project.

[DOWNLOAD](#)

7.

Approval of Professional Service Contract Number C25191000 with Grassroots Ecology in an Amount Not-to-Exceed \$612,027 for Land Stewardship Services at Pearson-Arastradero Preserve for a period of Five Years; CEQA status – categorically exempt.

[DOWNLOAD](#)

8.

Approval of a Memorandum of Understanding for a Countywide Food Recovery Program; CEQA Status – Exempt under CEQA Guidelines Section 15308

[DOWNLOAD](#)

CITY MANAGER COMMENTS (5:40 - 5:55 PM)

BREAK (15 MINUTES)

ACTION ITEMS (Item 9: 6:10 - 7:00 PM, Item 10: 7:00 - 8:30 PM, Item 11: 8:30 - 10:00 PM)

*Include: Report of Committees/Commissions, Ordinances and Resolutions, Public Hearings, Report of Officials, Unfinished Business and Council Matters.*

9.

Adoption of the Community Development Block Grant (CDBG) FY 2024-25 Annual Action Plan and the Adoption of a Resolution Approving Use of CDBG and CDBG CARES Act (CDBG-CV) Funds for FY 2024-25, and Approval of a Budget Amendment in the Community Development Block Grant Fund.

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10.

PUBLIC HEARING/QUASI-JUDICIAL. Buena Vista Mobile Home Park Redevelopment/3980 El Camino Real [24PLN-00041]: Provide Direction on Applicant's Request for Amendments to the Existing Regulatory Agreement and Proposed Application for a Streamlined Housing Development Review to Allow the Redevelopment of the Buena Vista Village Mobile Home Park. The Proposed Development Would Result in Two Parcels, One Featuring a new 61-Unit, 100% Affordable Housing, Multi-Family Apartment Building and Associated Work Within the Right-of-Way; and the Second Parcel Featuring a Renovated 44-Unit Mobile Home Park, Which is Under State Jurisdictional Authority. Environmental Assessment: Exempt from the Provisions of the California Environmental Quality Act in Accordance with CEQA Guidelines Section 15332 (In-fill Development). Zoning District: RM-20.

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11.

PUBLIC HEARING: Adoption of a Resolution Implementing the North Ventura Coordinated Area Plan (NVCAP), Amending the City's Comprehensive Plan and Certifying the Supplemental Environmental Impact Report, Including a Statement of Overriding Considerations; and FIRST READING: an Ordinance Adding Chapter 18.29 and Amending Chapters 18.14, 18.24, and 16.65 in the Palo Alto Municipal Code as Well as Amendments to the Zoning District Map, and Rezoning of Parcels Within the NVCAP area. CEQA Status -- Supplemental Environmental Impact Report SCH #2023020691.

DOWNLOAD

ADJOURNMENT

#### OTHER INFORMATION

##### [Standing Committee Meetings this week](#)

Rail Committee June 18, 2024 CANCELED  
Finance Committee June 18, 2024 CANCELED  
Retail Committee June 19, 2024 CANCELED  
City/Schools Liaison Committee June 20, 2024

##### [Public Comment Letters](#)

##### [Schedule of Meetings](#)

#### **PUBLIC COMMENT INSTRUCTIONS**

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [city.council@cityofnalgato.org](mailto:city.council@cityofnalgato.org)



Resolution No. 10175

Resolution of the City Council of the City of Palo Alto Approving the Use of Community Development Block Grant for Fiscal Year 2024-25 and Substantial Amendments for the Use of Community Development Block Grant Fiscal Year 2021-22, Fiscal Year 2022-23 & CDBG CARES Act Funds for Fiscal Year 2020-21

RECITALS

- A. On May 1, 2020, the Palo Alto City Council approved and adopted a document entitled "Consolidated Plan" which identified and established the Palo Alto housing and non-housing community development needs, objectives, and priorities for the period July 1, 2020, to June 30, 2025.
- B. The Fiscal Year 2024-2025 Annual Action Plan, Substantial Amendments, and the annual funding update to the Consolidated Plan, was subjected to public review and commentary during the period from March 13, 2024 through April 12, 2024.
- C. The potential uses of Community Development Block Grant (CDBG) and CDBG CARES Act (CDBG-CV) funds were evaluated in light of the needs and objectives identified in the Consolidated Plan and reflected in the recommendations and comments of the Human Relations Commission Selection Committee, Human Relations Commission, and other interested citizens.
- D. Under the CDBG program, the highest priority is given to activities which will benefit persons with low and moderate incomes. As an extension, under the CDBG-CV program, the highest priority is given to activities which prevent, prepare for, and respond to coronavirus.
- E. The City Council and the Human Relations Commission held publicly noticed public hearings on the proposed uses of the CDBG and CDBG-CV funds for Fiscal Year 2024-25, as well as the proposed Substantial Amendments for the proposed reprogramming of Community Development Block Grant funds from Fiscal Year 2021-22, Fiscal Year 2022-23 funds & CDBG-CV funds for Fiscal Year 2020-21.
- F. CDBG and CDBG-CV funds allocated to the City for Fiscal Year 2024-2025 are proposed to implement the programs described in this resolution.

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NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PALO ALTO RESOLVES AS FOLLOWS:

**SECTION 1.** The uses of CDBG funds for Fiscal Years: 2024-25, 2021-22, 2022-23, 2023-24, and CDBG-CV funds for Fiscal Year 2020-21 are hereby approved and authorized for the following programs:

| <u>Name of Program</u>   | <u>Amount</u> |
|--|---------------|
| 1. Alta Housing – SRO Resident Support Services Program. Provide in-house case management and counseling services to residents at Barker Hotel and Alma Place.   | \$11,575      |
| 2. Catholic Charities of Santa Clara County – Long Term Care Ombudsman Program. Advocate for the rights of seniors and disabled residents in long term care facilities.                                | \$7,575       |
| 3. LifeMoves – Case Management. Provide case management services to Opportunity Services Center and Hotel De Zink clients in locating housing and/or employment and be connected to benefits.          | \$28,247      |
| 4. Silicon Valley Independent Living Center – Case Management. Provide case management services to low-income individuals with disabilities to secure affordable and accessible housing.               | \$14,075      |
| 5. Project Sentinel – Fair Housing Services. Provide fair housing services including complaint investigation, counseling, advocacy, and community education  | \$15,575      |
| 6. WeeCare/Upwards - a microenterprise business that will provide Palo Alto childcare business improvement services.   | \$120,000     |
| 7. Rebuilding Together Peninsula – Safe at Home. Provision of critical health and safety related home repair needs for low-income Palo Alto homeowners.  | \$73,585      |
| 8. Community Work Group/Abode – Alma Garden. 10 LMI households will benefit from apartment unit improvements.  | \$404,800     |
| 9. Fire Station – Sidewalk Improvements Project. Reconstruct the sidewalk, curbs, and curb ramps to current ADA accessibility standards at the intersection area of Meadow Drive and Middlefield Road. | \$62,645.61   |
| 10. Homekey Palo Alto – Recreation Project. This project will provide a recreation area and recreation equipment at the HomeKey Palo Alto shelter.   | \$185,000     |

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|   |                   |
|---|-------------------|
| 11. CDBG Program Planning and Administration          | <u>\$114,730</u>  |
| Total CDBG Funds                                      | \$1,037,807.61    |
| 12. CDBG-CV MOVE Mountain View – Safe Parking Program | \$110,000.00      |
| 13. CDBG-CV Program Planning and Administration       | <u>\$9,478.74</u> |
| Total CDBG-CV Funds                                   | \$119,478.74      |

SECTION 2. The total amount set forth under Section 1 of this resolution represents the proposed allocation of \$513,653 in CDBG funds from the United States Department of Housing and Urban Development (HUD) for Fiscal Year 2024-2025, \$60,000 in anticipated program income to be receipted in Fiscal Year 2024-25 from Alta Housing (previously known as Palo Alto Housing Corporation), and a total of \$464,154.61 in prior years' resources (FY 2021-22 \$191,018.05, FY 2022-23 \$269,435.96, FY 2023-24 \$3,700.60) from canceled projects and remaining unspent funds of closed completed projects. Substantial Amendments are required for FY 2021-22 CDBG, FY 2022-23 CDBG, and CDBG-CV Funds. Available CDBG-CV funds total amount of \$119,478.74, including unspent funds from the canceled LifeMoves-COVID-19 Testing project (\$34,200.50) and unspent CDBG-CV Planning & Administration funds (\$85,278.24).

SECTION 3. The City staff is hereby authorized to submit the Annual Action Plan to Fiscal Year 2024-2025, CDBG Substantial Amendment to Fiscal Year 2021-22 & CDBG Substantial Amendment to Fiscal Year 2022-23 and CDBG-CV Substantial Amendment to Fiscal Year 2020-21 Annual Action Plan, update and appropriate funding to HUD, and such money shall be spent as set forth in this resolution. The Mayor, City Manager, and any other designated City staff or officials are hereby authorized to execute such application forms and any other necessary documents to secure these funds. The City Manager or designee is authorized to sign all necessary grant agreements with the program providers set forth in Section 1.

SECTION 4. The City staff is hereby authorized to draft and execute loan documents and a regulatory agreement to secure a \$404,800 loan to Community Working Group/Abode for the Alma Gardens Rehabilitation project.

SECTION 5. The funding amounts set forth in Section 1 of this resolution are based on final allocation amounts from the Federal Fiscal Year 2024-25, Fiscal Year 2021-22, Fiscal Year 2022-23 & Fiscal Year 2023-24 & CARES Act (CDBG-CV) Fiscal Year 2020-21, HUD appropriations; City Staff is authorized to adjust increasing or decreasing the funding amounts set forth herein as consistent with the adopted Citizen Participation Plan.

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**SECTION 6.** The City Council hereby finds that the Fiscal Year 2024-25, Fiscal Year 2021-22, Fiscal Year 2022-23 & Fiscal Year 2023-24 & CARES Act (CDBG-CV) Fiscal Year 2020-21, CDBG & CDBG-CV program authorized under Section 1 of this resolution is not a project under the California Environmental Quality Act (CEQA). However, the Council further authorizes and directs City staff to prepare certifications that may be required, under CEQA and the National Environmental Policy Act (NEPA), for each project under the Fiscal Year 2024-25 CDBG & CDBG-CV program prior to the release of funds for any such project.

INTRODUCED: June 18, 2024

PASSED: BURT, KOU, LAUING, LYTHCOTT-HAIMS, STONE, TANAKA, VEENKER

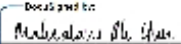
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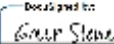
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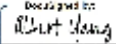
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
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City Clerk

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Mayor

APPROVED AS TO FORM:

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Assistant City Attorney

APPROVED:

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City Manager

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Director of Planning and Development Services

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### Certificate Of Completion

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| Document Pages: 4                                 | Signatures: 5                     |
| Certificate Pages: 2                              | Initials: 0                       |
| AutoNav: Enabled                                  | Envelope Originator:              |
| EnvelopeId Stamping: Enabled                      | Vinhloc Nguyen                    |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada) | 250 Hamilton Ave                  |
|   | Palo Alto , CA 94301              |
|   | Vinhloc.Nguyen@CityofPaloAlto.org |
|   | IP Address: 199.33.32.254         |

### Record Tracking

|                                      |                                   |                    |
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| Security Appliance Status: Connected | Pool: StateLocal                  |                    |
| Storage Appliance Status: Connected  | Pool: City of Palo Alto           | Location: DocuSign |

### Signer Events

Albert Yang  
Albert.Yang@CityofPaloAlto.org  
Assistant City Attorney  
City of Palo Alto  
Security Level: Email, Account Authentication  
(None)

### Signature

  
DocuSigned by:  
Albert Yang  
1427427772017  
Signature Adoption: Pre-selected Style  
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### Timestamp

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Signed: 6/20/2024 4:57:36 PM

### Electronic Record and Signature Disclosure:

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Jonathan Lait  
Jonathan.Lait@CityofPaloAlto.org  
Director, Planning and Development Services  
City of Palo Alto  
Security Level: Email, Account Authentication  
(None)

  
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Jonathan Lait  
1427427772017

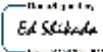
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Signature Adoption: Uploaded Signature Image  
Using IP Address: 99.88.42.180

### Electronic Record and Signature Disclosure:

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Ed Shikada  
Ed.Shikada@CityofPaloAlto.org  
Ed Shikada  
City of Palo Alto  
Security Level: Email, Account Authentication  
(None)

  
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Ed Shikada  
1427427772017

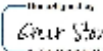
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### Electronic Record and Signature Disclosure:

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Greer Stone  
greer.stone@cityofpaloalto.org  
Vice Mayor  
Security Level: Email, Account Authentication  
(None)

  
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Greer Stone  
1427427772017

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### Electronic Record and Signature Disclosure:

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| Signer Events  | Signature  | Timestamp   |
|--|--|---|
| Mahealani Ah Yun<br>Mahealani.AhYun@CityofPaloAlto.org<br>City Clerk<br>Security Level: Email, Account Authentication (None) | <br>Signature Adoption: Pre-selected Style<br>Using IP Address: 199.33.32.254 | Sent: 6/24/2024 10:17:16 AM<br>Viewed: 6/24/2024 10:46:53 AM<br>Signed: 6/24/2024 10:47:01 AM |
| Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign  |  |   |
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| Editor Delivery Events   | Status   | Timestamp   |
| Agent Delivery Events  | Status   | Timestamp   |
| Intermediary Delivery Events   | Status   | Timestamp   |
| Certified Delivery Events  | Status   | Timestamp   |
| Carbon Copy Events   | Status   | Timestamp   |
| Witness Events   | Signature  | Timestamp   |
| Notary Events  | Signature  | Timestamp   |
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| Completed  | Security Checked   | 6/24/2024 10:47:01 AM   |
| Payment Events   | Status   | Timestamps  |

## Grantee SF-424's and Certification(s)

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OMB Number: 4040-0  
Expiration Date: 11/30/21

| Application for Federal Assistance SF-424   |  |   |
|---|--|---|
| <b>* 1. Type of Submission:</b><br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application |  |   |
| <b>* 2. Type of Application:</b><br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision                               |  |   |
| <b>* If Revision, select appropriate letter(s):</b><br><input type="text"/><br><b>* Other (Specify):</b><br><input type="text"/>  |  |   |
| <b>* 3. Date Received:</b><br>07/01/2024  |  | <b>4. Applicant Identifier:</b><br><input type="text"/>         |
| <b>5a. Federal Entity Identifier:</b><br><input type="text"/>   |  | <b>5b. Federal Award Identifier:</b><br>B-24-MC-06-0020         |
| <b>State Use Only:</b>  |  |   |
| <b>6. Date Received by State:</b><br><input type="text"/>   |  | <b>7. State Application Identifier:</b><br><input type="text"/> |
| <b>8. APPLICANT INFORMATION:</b>  |  |   |
| <b>* a. Legal Name:</b> City of Palo Alto   |  |   |
| <b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b><br>94-6000389  |  | <b>* c. UEI:</b><br>W12RG61RG5V7                                |
| <b>d. Address:</b>  |  |   |
| <b>* Street1:</b> 258 Hamilton Avenue   |  |   |
| <b>Street2:</b> <input type="text"/>  |  |   |
| <b>* City:</b> Palo Alto  |  |   |
| <b>County/Parish:</b> <input type="text"/>  |  |   |
| <b>* State:</b> CA: California  |  |   |
| <b>Province:</b> <input type="text"/>   |  |   |
| <b>* Country:</b> USA: UNITED STATES  |  |   |
| <b>* Zip / Postal Code:</b> 94301-2531  |  |   |
| <b>e. Organizational Unit:</b>  |  |   |
| <b>Department Name:</b><br>Planning & Development Service   |  | <b>Division Name:</b><br>Long Range Planning                    |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>   |  |   |
| <b>Prefix:</b> Ms. <b>* First Name:</b> Rebecca   |  |   |
| <b>Middle Name:</b> <input type="text"/>  |  |   |
| <b>* Last Name:</b> Atkinson  |  |   |
| <b>Suffix:</b> <input type="text"/>   |  |   |
| <b>Title:</b> Planner   |  |   |
| <b>Organizational Affiliation:</b><br><input type="text"/>  |  |   |
| <b>* Telephone Number:</b> 650-329-2596   |  | <b>Fax Number:</b> <input type="text"/>                         |
| <b>* Email:</b> rebecca.atkinson@cityofpaloalto.org   |  |   |

Annual Action Plan  
2024

79

| Application for Federal Assistance SF-424  |   |  |  |
|--|---|--|--|
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| <input type="text"/>   |   |  |  |
| Type of Applicant 3: Select Applicant Type:  |   |  |  |
| <input type="text"/>   |   |  |  |
| * Other (specify):   |   |  |  |
| <input type="text"/>   |   |  |  |
| <b>* 10. Name of Federal Agency:</b>   |   |  |  |
| <input type="text" value="U.S. Department of Housing and Urban Development"/>  |   |  |  |
| <b>11. Catalog of Federal Domestic Assistance Number:</b>  |   |  |  |
| <input type="text" value="14.218"/>  |   |  |  |
| CFDA Title:  |   |  |  |
| <input type="text" value="Community Development Block Grant"/>   |   |  |  |
| <b>* 12. Funding Opportunity Number:</b>   |   |  |  |
| <input type="text" value="B-24-MC-06-0020"/>   |   |  |  |
| * Title:   |   |  |  |
| <input type="text" value="Community Development Block Grant"/>   |   |  |  |
| <b>13. Competition Identification Number:</b>  |   |  |  |
| <input type="text"/>   |   |  |  |
| Title:   |   |  |  |
| <input type="text"/>   |   |  |  |
| <b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>   |   |  |  |
| <input type="text"/>   | <input type="button" value="Add Attachment"/>     | <input type="button" value="Delete Attachment"/> | <input type="button" value="View Attachment"/> |
| <b>* 15. Descriptive Title of Applicant's Project:</b>   |   |  |  |
| <input type="text" value="The City of Palo Alto Community Development Block Grant (CDBG) Program Year for 2024 - 2025"/> |   |  |  |
| Attach supporting documents as specified in agency instructions.   |   |  |  |
| <input type="button" value="Add Attachments"/>   | <input type="button" value="Delete Attachments"/> | <input type="button" value="View Attachments"/>  |  |



| Application for Federal Assistance SF-424  |   |
|--|---|
| <b>16. Congressional Districts Of:</b>   |   |
| * a. Applicant <input style="width: 100px;" type="text" value="CA-016"/>   | * b. Program/Project <input style="width: 100px;" type="text" value="CA-016"/>  |
| Attach an additional list of Program/Project Congressional Districts if needed.  |   |
| <input style="width: 200px;" type="text"/>   | <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |
| <b>17. Proposed Project:</b>   |   |
| * a. Start Date: <input style="width: 100px;" type="text" value="07/01/2024"/>   | * b. End Date: <input style="width: 100px;" type="text" value="06/30/2025"/>  |
| <b>18. Estimated Funding (\$):</b>   |   |
| * a. Federal   | <input style="width: 150px;" type="text" value="513,653.00"/>   |
| * b. Applicant   | <input style="width: 150px;" type="text" value="0.00"/>   |
| * c. State   | <input style="width: 150px;" type="text" value="0.00"/>   |
| * d. Local   | <input style="width: 150px;" type="text" value="0.00"/>   |
| * e. Other   | <input style="width: 150px;" type="text" value="0.00"/>   |
| * f. Program Income  | <input style="width: 150px;" type="text" value="60,000.00"/>  |
| * g. TOTAL   | <input style="width: 150px;" type="text" value="573,653.00"/>   |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>  |   |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> .  |   |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.  |   |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.   |   |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>   |   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |   |
| If "Yes", provide explanation and attach   |   |
| <input style="width: 200px;" type="text"/>   | <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |
| <b>21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b> |   |
| <input checked="" type="checkbox"/> ** I AGREE   |   |
| <b>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</b>   |   |
| <b>Authorized Representative:</b>  |   |
| Prefix: <input style="width: 100px;" type="text" value="Mr."/>   | * First Name: <input style="width: 200px;" type="text" value="Ed"/>   |
| Middle Name: <input style="width: 200px;" type="text"/>  |   |
| * Last Name: <input style="width: 200px;" type="text" value="Shikada"/>  |   |
| Suffix: <input style="width: 100px;" type="text"/>   |   |
| * Title: <input style="width: 200px;" type="text" value="City Manager"/>   |   |
| * Telephone Number: <input style="width: 150px;" type="text" value="City Manager"/>  | Fax Number: <input style="width: 150px;" type="text"/>  |
| * Email: <input style="width: 200px;" type="text" value="ed.shikada@cityofpalosalto.org"/>   |   |
| * Signature of Authorized Representative:  | <div style="border: 1px solid black; padding: 5px; display: inline-block;">             DocuSigned by:<br/> </div>                            |
|  | * Date Signed: <input style="width: 100px;" type="text" value="6/23/2024"/>   |

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

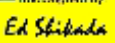
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|   |                |
|---|----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL   | TITLE          |
|  | City Manager   |
| APPLICANT ORGANIZATION  | DATE SUBMITTED |
| City of Palo Alto   | 6/23/2024      |

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0187  
Expiration Date: 02/28/21

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 242D (Rev. 7-97)  
Prescribed by OMB Circular A-11

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|  |                             |
|--|-----------------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL<br> | TITLE<br>City Manager       |
| APPLICANT ORGANIZATION<br>City of Palo Alto  | DATE SUBMITTED<br>6/23/2024 |

SF-424D (Rev. 7-97) Back



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

|   |               |
|---|---------------|
| DocuSigned by:<br>                        | 6/23/2024     |
| _____<br>Signature of Authorized Official | _____<br>Date |

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Title

### **Specific Community Development Block Grant Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024-2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws --** It will comply with applicable laws.

|   |           |
|---|-----------|
| <div><div>DocuSigned by</div><div></div><div>DocuSignature</div></div> | 6/23/2024 |
| Signature of Authorized Official  | Date      |

City Manager  
\_\_\_\_\_  
Title



**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

DocuSigned by:  
*Ed Shipada* 6/23/2024  
Signature of Authorized Official Date

City Manager  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Certificate Of Completion

|  |                   |
|--|-------------------|
| Envelope Id: 92699DC1B5E94FEB841F3276A47A73D   | Status: Completed |
| Subject: Complete with Docusign: Palo Alto CDBG FY 2024-25 AAP SF 424 Form_Certifications 061924.pdf   |                   |
| Source Envelope:   |                   |
| Document Pages: 12   | Signatures: 6     |
| Certificate Pages: 2   | Initials: 0       |
| AutoNav: Enabled   |                   |
| EnvelopeId Stamping: Enabled   |                   |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada)  |                   |
| Envelope Originator:<br>Rebecca Atkinson<br>250 Hamilton Ave<br>Palo Alto , CA 94301<br>rebecca.atkinson@cityofpaloalto.org<br>IP Address: 199.33.32.254 |                   |

### Record Tracking

|                                      |                                     |                    |
|--------------------------------------|-------------------------------------|--------------------|
| Status: Original                     | Holder: Rebecca Atkinson            | Location: DocuSign |
| 6/19/2024 2:03:12 PM                 | rebecca.atkinson@cityofpaloalto.org |                    |
| Security Appliance Status: Connected | Pool: StateLocal                    |                    |
| Storage Appliance Status: Connected  | Pool: City of Palo Alto             | Location: DocuSign |

### Signer Events

| Signature  | Timestamp  |
|--|--|
| Ed Shikada<br>ed.shikada@cityofpaloalto.org<br>Ed Shikada<br>City of Palo Alto<br>Security Level: Email, Account Authentication (None) | Sent: 6/20/2024 1:23:44 PM<br>Viewed: 6/23/2024 5:40:07 AM<br>Signed: 6/23/2024 5:40:44 AM |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

### In Person Signer Events

### Editor Delivery Events

### Agent Delivery Events

### Intermediary Delivery Events

### Certified Delivery Events

| Status   | Timestamp  |
|--|--|
| Coleman Frick<br>coleman.frick@cityofpaloalto.org<br>Principal Planner<br>Security Level: Email, Account Authentication (None) | Sent: 6/19/2024 2:31:46 PM<br>Viewed: 6/19/2024 8:41:01 PM |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

| Status  | Timestamp  |
|---|--|
| Jonathan Lait<br>Jonathan.Lait@cityofpaloalto.org<br>Director, Planning and Development Services<br>City of Palo Alto<br>Security Level: Email, Account Authentication (None) | Sent: 6/19/2024 8:41:02 PM<br>Viewed: 6/20/2024 1:23:43 PM |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

### Carbon Copy Events



| Witness Events          | Signature        | Timestamp            |
|-------------------------|------------------|----------------------|
| Notary Events           | Signature        | Timestamp            |
| Envelope Summary Events | Status           | Timestamps           |
| Envelope Sent           | Hashed/Encrypted | 6/19/2024 2:31:46 PM |
| Certified Delivered     | Security Checked | 6/23/2024 5:40:07 AM |
| Signing Complete        | Security Checked | 6/23/2024 5:40:44 AM |
| Completed               | Security Checked | 6/23/2024 5:40:44 AM |
| Payment Events          | Status           | Timestamps           |

## HOME-ARP

### Attachments

**HOME-ARP allocation plan:** Not Applicable

