



CITY OF
**PALO
ALTO**

Planning & Transportation Commission Action Agenda: May 10, 2023

Council Chambers & Hybrid
6:00 PM

Call to Order / Roll Call

6:04 pm

Chair Summa: Good evening and welcome to the regular Planning Commission meeting of May 10th and could you take the role, please?

Ms. Veronica Dao, Administrative Assistant: Chair Summa?

Chair Summa: Present.

Ms. Dao: Vice-Chair Chang?

Vice-Chair Chang: Here.

Ms. Dao: Commissioner Akin?

Commissioner Akin: Here.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Ms. Dao: Commissioner Lu?

2

3 Commissioner Lu: Present.

4

5 Ms. Dao: Commissioner Hechtman?

6

7 Commissioner Hechtman: Present.

8

9 Ms. Dao: Commissioner Reckdahl is absent. Commissioner Templeton?

10

11 Commissioner Templeton: Here.

12

13 Ms. Dao: We have a quorum.

14

15 Chair Summa: Thank you very much. So, we have a quorum so we should... I guess we're not

16 doing any of the instructions anymore so we will move to public comment for items that are

17 not on the Agenda.

18 **Oral Communications**

19 The public may speak to any item not on the agenda. Three (3) minutes per speaker.^{1,2}

20 Chair Summa: Do we have any speakers?

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Ms. Veronica Dao, Administrative Assistant: No, I have not received any speaker cards or raised hands.

Chair Summa: Thank you for that and then do we have any Agenda changes, additions or deletions?

Agenda Changes, Additions and Deletions

The Chair or Commission majority may modify the agenda order to improve meeting management.

Chair Summa: I'm seeing shaking heads.

Ms. Amy French, Chief Planning Official: Nope.

Chair Summa: No, okay so then we will move right along to the City official reports.

City Official Reports

- 1. Directors Report, Meeting Schedule and Assignments

Ms. Amy French, Chief Planning Official: Yes, good evening, Amy French, Chief Planning Official. We know that our Council representative from the Planning and Transportation Commission for May is Ms. Chang [note – Vice-Chair Chang] and we have a couple of items coming up. May... well let's see, May 22nd we have the SB 9 ordinance and we also have the Firearms Ordinance. Let's see, that's to be published tomorrow and if there's something in the (interrupted)

- 1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
- 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
- 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

[unknown female speaker:] Amy?

Ms. French: Yes? My... too far from the mic? Thank you. I was just narrating the May 22nd Packet, which is due to come out tomorrow or so, it has SB 9 and the Firearms Ordinance. And I believe there's something going on the 15th as well that I'm not staring at, at the moment.

Vice-Chair Chair: ADU.

Ms. French: Yes, thank you, ADU. All... a lot of Council meetings this month for Ms. Chang to represent Planning Commission. Thank you for that and then upcoming, I did note on our Packet, anticipated topics/items coming up for May... the end of May and June/July. So, we're looking at for the 31st we're going to have Rental Registry and the NVCAP project coming. And then in June, we have a housing project at 800 San Antonio and a transportation item about Crescent Park traffic calming and then we may have... be able to squeeze one more item on that Agenda. If not, that goes to the end of June. We have a couple of... we have parklets coming. We're going to be talking about ordinances in Title 18 that we're changing to adapt to the permanent Parklets Program and one other project, 2901 Middlefield/Ellsworth. So, this is a request for rezoning, so that's on the docket for Planning and Transportation Commission, thank you.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Chair Summa: Thank you for that and Commissioners, do you have any questions for Staff?

Okay, then I guess we should move on to our Action Items.

Commissioner Hechtman: Actually (interrupted)

Chair Summa: Oh, go ahead, sorry.

Commissioner Hechtman: Thank you. Ms. French, do you want to... I think the Council last week dealt with one of the issues that we had sent a recommendation to them, on the Yale Parcel Map. Do you want to report back on that?

Ms. French: And you were... let's see, somebody was the representative was you, again, because it's May. Council did proceed to deny that application for the lot split, yeah and I don't know Bryna, [note – Vice-Chair Chang] if you want to add any color to that?

Vice-Chair Chang: I think they had sympathy for the applicant the same way we did but then I think for the same... kind of the same reasons that the Commission did, denied the application. But they did have a little bit of discussion about other vehicles that might be used to help them. Such as rezoning, so Staff is going to do some investigation on that. We'll see what happens.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Chair Summa: Anyone else? Then we will move on to... oh.

Ms. Veronica Dao, Administrative Assistant: Oh yeah, transportation?

Chair Summa: Oh, thank you. Didn't mean to ignore you, Mr. Kamhi... Director Kamhi.

Mr. Philip Kamhi, Chief Transportation Official: Thank you very much, Philip Kamhi, Chief Transportation Official. I'm just... actually going to hand it over to Rafael who's going to provide some comments per usual. I don't want to steal this from him but just wanted to make sure we didn't get skipped over.

Chair Summa: Thank you, sorry about that.

Mr. Kamhi: I'll chime in if anything is needed. No not a problem.

Mr. Rafael Rius, Senior Transportation Engineer: Thank you, Philip. So, Rafael Rius, Senior Engineer with the Office of Transportation and I just wanted to give our updates mainly on a few projects. The evaluation of alternatives for Lincoln and Middlefield intersection, I know we've discussed that briefly in the past. We're still doing our internal review of the study or

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 report and we're hoping that the website and that report get posted and shared with the public
2 in the next one to two weeks or so. So, that... look for that coming soon.

3

4 Another update we have for our Churchill/Alma, the railroad grade crossing safety
5 improvement project, the winning bid for that is going to go Council for approval on June 5th.

6

7 And Commissioner Templeton, I think you had a question last time regarding the Caltrans
8 pothole repairs. Due to the overwhelming or the size of the storms this year, Caltrans actually
9 exhausted their budgets on the repairs and they're currently looking for more funding to finish
10 off or do additional repairs on that.

11

12 Those were the three main updates I had for you guys. If you have any questions, you can...

13

14 Chair Summa: Any questions? Okay, Commissioner Templeton.

15

16 Commissioner Templeton: Thank you. Thank you so much for that update. I have seen some of
17 the repairs going in and agree that there's probably more work that needs to be done before
18 we get to the major repaving project. I don't know if you've driven down the part in South Palo
19 Alto between Oregon and Charleston but it's... I jokingly call it the Oregon Trail. Like it's pretty
20 bumpy so if there's anything that we can do or that you can encourage the public to do that

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 would help us get the repairs prioritized or funded. Please do let us know because we want to
2 help and I know it's not the City but we do have to advocate on behalf of the City and its
3 residents. So, if there's anything we can do please let us know.

4
5 Mr. Rius: Sure thing and I do it myself but I also recommend if anybody notices any really
6 unsafe or dangerous potholes. They can be entered directly onto the Caltrans website if you
7 just search for Caltrans service request and the first link that pops up is a place to enter it. And
8 they're usually pretty quick to respond to significant safety issues so.

9
10 Commissioner Templeton: That's a really good point. Is there any way that you can work with
11 the communications team to put a link to that from in the next City Newsletter?

12
13 Mr. Rius: Sure, yes.

14
15 Commissioner Templeton: I think that would be very helpful, thank you.

16
17 Chair Summa: Commissioner Chang [**note – Vice-Chair Chang**].

18
19 Mr. Kamhi: If I may?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: Oh, go ahead.

2

3 Mr. Kamhi: Apologizes, just if I may really quickly. I just want to note that I did actually speak
4 with the division... District Four Division Chief today about this and he let me know that usually,
5 they can repair the potholes within a reasonable time. But unfortunately, because of all the
6 heavy storms, the damage was just so significant that they spent all the money that was
7 allocated for it and so they're trying to work through I think they're administrative process to
8 get more funding allocated to it. I did let him know that if there is anything we can do to
9 support that he should let us know so I wanted to share that.

10

11 Commissioner Templeton: That is wonderful, thank you so much for speaking with him. I would
12 say that it has been... Santa Clara County has been one of the counties declared a disaster area
13 by FEMA during the Storm Emergency. So, if there's any funds there that might be an
14 opportunity to investigate as well, thank you.

15

16 Chair Summa: Thank you. Commissioner Chang [note – Vice-Chair Chang].

17

18 Vice-Chair Chang: Yes, question for Mr. Rius, so regarding the report or that... the review and
19 report that you said will be posted for Lincoln and Middlefield in one to two weeks. Are you

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 going to notify the public commenters who wrote in about that when it goes up or is it just sort
2 of up to them to check?

3

4 Mr. Rius: Yeah, we are beginning to create a list of email addresses so we'll... we can definitely...
5 we can send a notice out to them and then you know, I think I've mentioned in the past. We
6 anticipate following this up with a community meeting and that would definitely go to the
7 email list as well as mailers to the local or the nearby residents.

8

9 Vice-Chair Chang: Okay great, thank you.

10

11 Chair Summa: And for the record, Commissioner Reckdahl has joined us. Any other questions?

12 Okay, thank you very much and I think, unless Staff has anything else, we're ready to move on
13 to Item 2 which is review and recommendation to the Finance Committee on the Capital
14 Improvement Plan.

15

16 **Action Items**

17 Public Comment is Permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal.
18 All others: Five (5) minutes per speaker.^{1,3}

19 2. Review and Recommendation to Finance Committee and the City Council on
20 Proposed 2024- 2028 Capital Improvement Plan and Comprehensive Plan Compliance

21 Ms. Amy French, Chief Planning Official: Yes, we have Staff from Long Range Planning, Chitra
22 Moitra will be presenting I believe.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Ms. Chitra Moitra, Long Range Planner: Yes, good evening Commissioners and I'm Chitra Moitra, Long Range Planner. I will be presenting... giving you a short presentation tonight about the CIPs so let me share my screen with you. Can you see my screen?

Chair Summa: Yes, we can.

Ms. Moitra: So, tonight we... the PTC would be reviewing the 22 new CIPs for the year 2024 to 2028 for Comprehensive Plan consistency and forward the findings to the Finance Committee as well as the City Council. So, let me just discuss a little bit about the purview of the Commissioners. The Commissioners tonight would be reviewing the new CIPs only. The old CIPs have already been reviewed by the Commissioners in previous years and the purview of the Commissioners is to make any kind of a suggestions to the new CIPs that will increase the efficiency in the process. And Commissioners can also identify any new CIPs for the next year if they feel that something is missing from this year. So, these are the purview of the Commission tonight and the PTC Chair would forward tonight's findings to... through the letter, which is your Attachment C of the Staff Report, to City Council and Finance Committee.

To assist your review tonight we have City Staff from different departments, including Budget, Public Works, Community Services and Utilities [unintelligible] to help you answer any

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 questions you have on the CIPs... on the new CIPs tonight. And on... I would also like to mention
2 that tonight's review is the CIPs and it's not the annual Comp Plan Implementation Review
3 which you are... which you go through during fall of every year, so this is different.

4
5 This year the City departments have started identifying new CIPs last year, like from fall of last
6 year and these CIPs... the new CIPs were identified based on the City-wide infrastructure need
7 as well as the City Council priorities. And the selections of these projects are made by individual
8 departments and that's based on their budget, on their Staff resources and on the needs.

9
10 So, this year we have identified 22 new CIPs in the Capital Budget Book and Staff has used the
11 same analysis metrics as they have used in the previous years to align with the Comprehensive
12 Plan. So, each new CIP is aligned with the element, Comprehensive Plan element goal and
13 policy or program where appropriate. Attachment A of your Staff Report also shows... that's the
14 Excel matrix which shows the each new CIPs and the aligned goals, policies and programs. To
15 that Staff has also added information on what sort of Boards and Commission review is
16 required for the CIP as well as if any environmental review is required by the CIP or not. And
17 the Capital Budget Book which we have distributed last week, that includes the individual
18 project cost as well as the project timelines.

19

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 This year the Capital Budget Book includes 199 Capital Budget... Capital Improvement Projects
2 and as I mentioned 22 are new. So, this year Commission would be focusing on the only the
3 new CIPs which have been forwarded to you. Let's talk about the whole... the 199 CIPs in the
4 Budget Book. Of three... of that about the Natural Environment Element has about 42 percent
5 of the CIPs and the Community Services Element has about 37 percent of the CIPs, and both
6 Land Use and Transportation sections have 7 percent of the CIPs.

7

8 This year the Community... this is the distribution of the new CIPs and as we can see 16 of the
9 22 new CIPs, which is more than 70 percent, is... has aligned with the Community Services
10 Element of the Comprehensive Plan. And two with the Natural Environment and Transportation
11 and one with Safety and Business.

12

13 So, the next few slides would be some highlights of the new CIPs and as we can see, the first
14 one is the HomeKey, Palo Alto HomeKey facilities and this CIP aligns with the Housing Element
15 Policy H-3.5 which is on home... reaching out for... working with regional agencies for providing
16 services for homeless and assisting their needs, and as well as with the Community and Services
17 and Faculties Element for efficient service providing.

18

19 The other two are the two-grade separation projects, CIPs, which have... which are aligned with
20 the Transportation Element of the Comprehensive Plan.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1

2 The next lot of CIPs, so are grouped as Facility Improvement or Equipment Replacements and
3 these are out of the 22 CIPs, 10 of the CIPs fall under this category. And all of these align with
4 either Goal 3 or Goal 4 of the Community Services Element which includes maintenance of
5 parks and community services and planning for more parks and community service facilities.

6

7 The next group of slides is on Parks and Outdoor Improvements and these are... there are six
8 CIPs which are grouped under this and all of these, as the previous group, aligns with the
9 Community Services Element of the Comprehensive Plan. And it's the same, more or less, the
10 maintenance of parks and community services section of the Goal 3 and 4.

11

12 The last group of CIPs are the... are including all sorts of Utilities and Improvements and there
13 are three CIPs under this category. And these three CIPs align with the Natural Environment
14 Element of the Comprehensive Plan, especially the energy section policy N-7.

15

16 And so, as we can see here that all the 22 of the new CIPs discussed aligns with the
17 Comprehensive Plan elements and after tonight's review of the CIPs by the Planning
18 Commission. The Budget would be reviewed again by the Finance Committee as well as the City
19 Council and the process of Budget review has started from May and it will continue through
20 June and the final Budget hearing adoption would happen on June 19th.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Tonight, again Staff is requesting PTC to forward this finding to the Planning Commission or to the City Council and Finance Committee based on the Comprehensive Plan alignments given [unintelligible] documents. And this concludes my Staff presentation for this topic and now Commission can ask any questions on any CIPs. We have City Staff from different departments to answer your questions and thank you.

Chair Summa: Thank you, Ms. Moitra, and I will open it up for Commissioners to ask questions of Staff and then after that, we'll take any public comment and then go back to our discussion. So, any questions? Commissioner Hechtman.

Commissioner Hechtman: Thank you, so these are just really helping me understand a little better how the process works and the CIPs are broken out. The first question is there are four Lucie Stern projects and I see that two of those are coming out of Community Services and two are coming out of Public Works. And so, I'm curious though why do we have four Lucie Stern projects instead of two? Why for example Public Works had two of them? Why aren't those one? Is there... because all of the descriptors are the same and it's the same for the two under Community Service. So, I'm not being critical, I'm just curious as to why they're broken out rather than why isn't that... why aren't those two projects?

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Ms. Moitra: Would Staff from either of the departments volunteer to answer the question?

2

3 Ms. Holly Boyd, Assistant Director for Public Works Engineering: I can take that. Good evening,

4 Commissioners. My name is Holly Boyd, I'm the Assistant Director for Public Works Engineering.

5 So, yeah, it's a little confusing because there are four. Typically, we don't come out with that

6 many for one facility at the same time. However, given the scope of the projects, at least for

7 Public Works, one deals with the mechanical electrical and I'm looking for the other Public

8 Work or Public Works we have fire curtain rigging, this is Community Services, and then yeah,

9 the theatrical lighting. So, typically we try and group them all together when we can for one

10 site. However, in this case, we left them separate, they could be on different timelines in order

11 to track different system and procurements so we left them separately. Most likely they will

12 also have different consultants as well so they're multiple contracts, so it's just a way for Staff

13 to track it. We do try and group things together for each site when we can.

14

15 Commissioner Hechtman: Great, thank you. Next question, is there any particular reason or is it

16 just coincidence that of the 22... the 22 new CIPs are disproportionately in the Community

17 Services and Facilities category?

18

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Ms. Moitra: The reason... this is the nature of the CIPs which dictates which element it would
2 fall under and 16 of the 22 are related to any kind of facility improvement or park
3 improvement. So, that's why it falls under the Community Services Element.

4

5 Commissioner Hechtman: No, I... yeah, I understood that, but for example if you look at the
6 table on Packet Page 10. The CIPs we have the most of are Natural Environment Element, there
7 are 82 of those, of which two are new. The next category is Community Services and Facilities
8 Element, there were 57 of those, of which 16 are new and I'm just curious... so we're over-
9 weighted this year if you will on these Community Services and Facilities Element new items.
10 And again, it's just it could be that's just a coincident that a bunch of those hit this year, or
11 whether these tend... these things tend to go in cycles, and maybe next year we're already
12 anticipating oh, we're going to have a bunch of Transportation Element new CIPs
13 disproportionate. So again, just kind of understanding the numbers.

14

15 Ms. Boyd: Hi, again this is Holly Boyd, I can take a stab at answering this. There are few on here
16 that were previously planned but were removed during the pandemic years during funding. So,
17 for example, the Foothill Nature Preserve Restroom Replacement, that is something that we've
18 been trying to get on our 5 year plan for a while and it... we finally were able to bring it forward.
19 And then some of the other ones, so again the four Lucie Sterns, they're going to add up fast,
20 and then we have Cubberley HVAC due to the damage that was done in the gyms. And I think it

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 just happened just because of timing. Some of them are maybe [unintelligible] because of life
2 cycles of systems but I think it's just the focus we have given what was ready to be moved
3 forward.

4

5 I will note like Rinconada Pool Family Changing Room was a previous CIP last year. It was
6 included in the Rinconada Park Improvements scope but it was just brought out as a separate
7 just so that we could track work done on a building versus work done to the park itself. So,
8 yeah, it is very building and structure heavy this year.

9

10 Commissioner Hechtman: Okay and no judgment there, just curious looking at the numbers.

11 Alright, final question, are the grade separation projects, which are Numbers 19 and 20, really
12 new, or are we just considering them new because they've being broken out of the four grade
13 crossing project that we've already approved and we recommended approval in prior CIPs?

14

15 Mr. Philip Kamhi, Chief Transportation Official: Thank you very much, I'll take that. Philip Kamhi,
16 Chief Transportation Official again. No, they're not new, even though they're listed as new.
17 They're really... it's... this is a little bit of a complex... complication in the terminology. They are a
18 split of a prior singular grade separation project that's being split into the various locations in
19 order to... well noting that a couple different things. They're likely to have different timelines,
20 different scopes and also we want to apply for different types of funding for them and be able

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 to potentially get an award for one project on its own and be able to move that forward. So, we
2 don't want any of them to hold each other up.

3

4 Commissioner Hechtman: Thank you.

5

6 Chair Summa: Commissioner Chang [**note – Vice-Chair Chang**].

7

8 Vice-Chair Chang: Thanks Chair, so my first question piggybacks a little bit on that
9 Commissioner Hechtman asked which is so this year we have 22 new CIPs, which is a lot more
10 than we usually have, and I'm wondering why that is. Is it just kind of coincident because we're
11 splitting some that are not really new, or just sort of work streams the way Ms. Boyd was
12 talking about, or is it because there's whole bunch of differed work because of budget cuts
13 during the pandemic, or some combination of those two, or something entirely?

14

15 Mr. Paul Harper, Budget Manager: Thank you, Commissioner. Paul Harper with the Office of
16 Management and Budget. I think you're right, it's a combination of all of those things. There
17 has been some differed things that as Holly mentioned were not able to be added because we
18 just didn't have the funding for it. You know, a lot of the dollars are coming back better than we
19 have had in the past few years, so we are able to start entertaining adding some of these
20 projects and then there is a couple of examples of things that were in there before but just in

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 there in a different fashion. The Rinconada Changing Room was highlighted and then the two
2 new “new” grade separation projects that have been split out from the previous one that was
3 mostly for the planning process.

4
5 Vice-Chair Chang: Thanks, my next question is relates to Number 7, the cardiac monitor
6 replacement on Packet Page 18 and I guess the... it’s also neighborhood Numbered FD-27000.

7 So, I noticed that the cost is going to be incurred in fiscal ’27, the full cost and so my question
8 given that the description for the items says that these cardiac monitor units are essentially
9 outdated and are beyond their allowable usage. Why are we waiting until fiscal ’27 or is it that
10 in fiscal ’27 they will become outdated?

11
12 Mr. Harper: Paul Harper again, yes it’s the second one. Essentially the... those, along with other
13 equipment for the fire department, are replacement schedules and so at that point in time is
14 when they are due to replacement. We can certainly update the language in that project page a
15 little bit to clarify that that’s when they will be out of date is at the time of scheduled
16 replacement.

17
18 Vice-Chair Chang: Okay yeah, I think that will relieve some concerns. Like wait, shouldn’t we
19 replace that right now? Okay great, thank you. Let me see, my next question is oh, for all the
20 Lucie Stern projects. So, I understand that they’ve been split apart possibly for tracking

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 purposes, possibly because some of them may take place at different times and I was
2 wondering about the implications for them. Does it mean that the theater is going to be closed
3 for an extended period of time?

4
5 Ms. Boyd: So, I can take that question. Holly Boyd again, Public Works, so we're trying... we're
6 coordinating with all these projects. The mechanical, the lighting, there's actually one that's not
7 highlighted. We're also going to be replacing the seats so and doing some minor ADA work as
8 well. So, that's more of what... kind of what I'm just going to call in like the audience area.
9 We're trying to coordinate that for next year so they're all done at one time so there'll
10 hopefully be one shutdown of the theater where no performances can take place.

11
12 I am not as sure as of for the other two, the fire curtain and the theater stage for the rigging.
13 While they do rely on each other, we are coordinating with Staff at the Lucie Stern Theater to
14 make sure our projects do align. Oh, and I see Daren on here so I'm going to pass it along to him
15 to see if he can add any information.

16
17 Mr. Daren Anderson, Community Services Manager: Yeah, thanks Holly, Daren Anderson with
18 Community Services Department. I don't have a lot more to add other than we are coordinating
19 with our partners at the theater to ensure that we're minimizing the closure times, that they're
20 aware and can plan ahead of time.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1

2 Vice-Chair Chang: Thank you and then sort of a similar timing question for the Foothills
3 Restroom Replacement, Item Number 16, Packet Page 22. So, it talks about three different
4 restrooms being replaced over a different... over a several-year period and I'm just kind of
5 wondering is that going to be... are the three restrooms going to be done all at the same time,
6 or all at different times, or how's that going to work?

7

8 Mr. Anderson: Thanks, good question, so we're going to do the design for all three restrooms in
9 the same year, in FY '26 and then stagger the construction of each restroom annually; '27, '28
10 and then '29, one restroom each.

11

12 Vice-Chair Chang: Thank you and then sorry, I'm going to try and go fast. The next question I
13 have is on Number 19 for the Meadow/Charleston Road Rail Grade Separation. So, I noticed
14 that for that one all of the \$115 million for the total... over the total... over the 5-years is all for
15 design and none of it for construction and so it is anticipated that we're not going to be doing
16 any construction at all for those crossings during the next 5-years? And that there's no
17 possibility that we could move faster on anything?

18

19 Mr. Kamhi: Thank you very much. Yeah, Philip Kamhi, Chief Transportation Official again. Yes,
20 that's... it's very unlikely that... it would need to go through the engineering, the design, the

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 right-of-way phase which would likely take all that time. That's assuming actually things move
2 quickly and assuming we're to get outside funding which, just noting, that's the big hang-up on
3 the actual construction would be federal funding or some outside funding I should say.

4
5 Vice-Chair Chang: Okay thanks, I figured but I thought I would just ask and then my final
6 question is on Number 21, the IT Data Center Upgrade, Packet Page 24. So, the million that's
7 allocated for that item, is it just for studying the possibility of changing the data center space
8 requirements, or does it actually allow for actual upgrades in our equipment or storage
9 capabilities?

10
11 Mr. Harper: Paul Harper with Office of Management and Budget, I'll try to take that one. I
12 believe the idea is that it is for studying and also for some type of reconfiguration of the space. I
13 think the study will determine if the million dollars is enough to do that project. So, that's sort
14 of a kind of wait-and-see just to confirm that that dollar amount will cover both pieces, but we
15 are hoping that that will be enough to do both phases.

16
17 Vice-Chair Chang: Thanks, I was just hoping to hear it wasn't going to be 100 percent purely
18 study so thank you. That's it for my questions.

19
20 Chair Summa: Commissioner Reckdahl.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Commissioner Reckdahl: Thank you. First a process question about the 5-year rolling plan and I know like on Parks you would frontload it, or you'd... all the new projects that would come in year 5 and every year you just roll them up. So, most of the new projects we inserted late in the projects but now when I look at these, a lot of these are early on. So, was that just idiosyncrasy of parks or is it just because of Covid, or why are we inserting things in the middle of the rolling wave?

Mr. Anderson: Maybe I can help answer that one. Commissioner Reckdahl, this is Daren Anderson again with Community Services. It has been our tradition to move CIPs where they need to be. So, if there was no urgency, often they would go at the end of the line towards FY '28 in this case. However, there are a number of them that have greater urgency, the timeliness needs to be addressed in FY '24 and that's where it's placed. So, it's sort of a reshuffling of the deck every time we redo the 5-year plan and things get moved around. Perhaps in some cases we've done repairs to something that was originally scheduled to happen in the beginning of the schedule and it can be pushed out, or vice versa. We thought we could repair it and it can't be and it needs to be advanced.

Commissioner Reckdahl: So, in general, we can insert new projects anywhere. We're not constrained to the 5th year.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Mr. Anderson: That's correct.

Commissioner Reckdahl: Okay, also how do we handle projects that involve multiple departments? For example, if you have an area that floods and that could be a transportation issue. You know, a flooded roadway or it could be a stormwater issue, so who would present that? Who would propose that?

Mr. Anderson: Maybe I could just really quickly speak about some of the projects that pertain to Public Works and Parks or Open Space where it's a conversation. Both departments discuss it and decide which would be the managing department and maybe Paul's got additional information but I think that generally applies across the board.

Ms. Boyd: Yeah and for your example, for flooding, typically any flooding issues would be handled first by Public Works but we definitely... because we manage the storm drain system. We definitely or closely work with transportation to see if there's any... you know if we need to make modifications to our storm drain system to accommodate larger pipes, more catch basins? We coordinate with transportation if any modifications to curb lines need to be done to the street geometry.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Reckdahl: So, for example, we have a lot of flooding at El Camino at University
2 during the rains. That's a highway that's controlled by Caltrans but it's our storm drain, so how
3 would that work?

4

5 Ms. Boyd: Yes, that one's a little tricky because it is controlled... so yeah, our storm drains are
6 there. However, it's also their highway facility for El Camino and they also control the pump
7 station. So, that's a little tricky just because of the number of storms we've received and how
8 much water we got but towards the end of the season, I would say... the beginning of the
9 season there was a short in the pump station. So, they did have an electrical issue that they had
10 to... Caltrans had to come fix but Public Works does coordinate that with Caltrans as much as
11 we can to make sure that we don't have to close lanes, but I know in this last winter season it
12 happened quite frequently.

13

14 Commissioner Reckdahl: So, typically that would be a CIP... local CIP or we would just interact
15 with Caltrans and Caltrans do the work?

16

17 Ms. Boyd: Yes, it's Caltrans responsibility to maintain their pump station and we actually cannot
18 access it. They physically access it so even though our storm drains are in the area, their pump
19 is what moves the water when it floods underneath that underpass, so we coordinate with
20 them.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Commissioner Reckdahl: Okay.

Ms. Boyd: Yeah, we wouldn't have a City CIP to address that.

Commissioner Reckdahl: Okay, thank you.

Chair Summa: Commissioner Templeton.

Commissioner Templeton: Thank you. Thanks for that great question Commissioner Reckdahl. I think we need to understand as a City that resources that we rely on for safety that are managed by another agency. That we need to make sure that we hold them accountable in the best way possible. So, if our city is experiencing the downsides of poorly maintained infrastructure that's managed by another agency. That's on us to let them know that it's impacting us and so I don't know why we don't have money set aside for that, but perhaps it's something to think about for future years because we do need to have streets that aren't flooded and pumps that work.

Along that line, I don't... I did not read the large binder in its entirety. I focused mostly on the new things but can I just ask if there was any money allocated for the Palo Alto portion of road

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 improvements... safety... road safety improvements and bike lanes on El Camino? Does anyone
2 know if that's included somewhere in a previous, not new, project?

3

4 Mr. Kamhi: So, thank you, just to clarify your question is do we have funding allocated towards
5 El Camino Real? Is that essentially what you're asking? Like the... are you referring to the, I'm
6 assuming, the repaving project?

7

8 Commissioner Templeton: To put it in context, when we talk about safety improvements along
9 El Camino Real, what we hear from your department Mr. Kamhi is part of that would have to be
10 City funding. So, to improve the width and the safety features of sidewalks on El Camino falls on
11 Palo Alto, is that correct?

12

13 Mr. Kamhi: Well no, that's a little bit mixed.

14

15 Commissioner Templeton: It's not, oh.

16

17 Mr. Kamhi: So, that's... there's... I'm sorry so you're talking about the width of the lanes on
18 (interrupted)

19

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Templeton: Any safety improvements whatsoever on El Camino that aren't the
2 pavement? So (interrupted)

3

4 Mr. Kamhi: No, well to be clear, so to be clear for El Camino, sometimes if we ask for... if we
5 were to ask for El... for Caltrans to go above and beyond what they believe is necessary or what
6 they're planning to do. Then they would require us to fund it.

7

8 To answer your question though, just more broadly, we don't currently have plans developed
9 for El Camino. El Camino, the current project there is repaving, although Caltrans is currently
10 discussing the possibility of incorporating bike lanes into their plans, but that is a project that is
11 completely funded by Caltrans. Our process for developing new infrastructure on El Camino
12 Real especially, or anywhere in the City, is to go through a planning process which involves
13 community input, community engagement and then Council approval. And so, at this time we
14 don't have an approved, environmental cleared, or anything like that project on El Camino. Is
15 that... does that answer your question?

16

17 Commissioner Templeton: Sort of, yes thank you. That's exactly what I expected to hear and
18 wanted to ask it explicitly here so we can include it in our minutes that go to Council. That there
19 are things that can be done that require funding and community engagement that can improve
20 the safety of El Camino Real. So, those were things that if we were to engage with Caltrans they

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 would say here's the things we are going to cover and if we said well there's other things we
2 want to do too. That we would have to fund that and study that. Is that right?

3

4 Mr. Kamhi: Yeah but... yeah well... yeah but that's true but also to note that the... this project
5 that they're underway with, which is supposed to start in the fall for repaving, they asked the
6 City what our plans were for El Camino in 2019 or something like that. So, they're very very far
7 ahead in this. They're not in the place now where they're asking for new proposals
8 (interrupted)

9

10 Commissioner Templeton: I hear that.

11

12 Mr. Kamhi: To [unintelligible] theirs so just noting.

13

14 Commissioner Templeton: I hear also other rumors so just wanted to talk about funding side of
15 it and whenever it's appropriate. That's up to you and your department, but I think there's a
16 need, a thirst even, to have safety improved on El Camino as it is a corridor that's crossed for
17 numerous schools and that accidents occur there. So, there are reason we'd want to improve it
18 and I've also heard rumors of other cool things but I won't get into that here.

19

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 And then one last thing on El Camino because this is a long-standing issue but we had a
2 discussion about drains at the beginning of my time and now we're talking about El Camino.
3 That drain that sticks out incorrectly from the corner of El Camino and Oregon, so where the
4 AT&T building is, is a frequent cause of flat tires in this community. It's happened to me twice
5 and when I talked to the tow truck he said he gets a call or two every day from people cutting
6 short over the sewer grade that sticks out and makes a metal corner stick up.

7

8 Chair Summa: Is that northbound on El Camino? I'm just curious.

9

10 Commissioner Templeton: It's towards 101 so it's where the AT & T (interrupted)

11

12 Chair Summa: Oh it's... okay.

13

14

15 Commissioner Templeton: Cattycorner from the park, from the soccer fields.

16

17 Chair Summa: I see, okay.

18

19 Commissioner Templeton: Do we have any plans on dealing with who needs to fund that since
20 we're talking about funding? When I called Caltrans about it, they say it's our corner and when

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 we call the City about it, they say it's Caltrans corner. So, as far as something that needs to be
2 funded and implemented this is one of them. I don't know if you are prepared to speak to that
3 today but I thought I would ask if that's included in any of these budget improvements or the
4 Caltrans project.

5

6 Mr. Kamhi: So, really quickly, I think Holly is going to want to jump in on that one but just really
7 quickly I did want to mention that I was specifically talking about El Camino, but there are
8 projects that we have that we do, and are doing, at intersections. Specific intersections at El
9 Camino (interrupted)

10

11 Commissioner Templeton: Awesome.

12

13 Mr. Kamhi: So, to note, we've got the Charleston/Arastradero. One of the projects you see in
14 the Budget Book, and I'm sorry I don't know the number, but is our Churchill Avenue enhanced
15 bikeways which is redoing that entire intersection there. You know, we had to get approval
16 from Caltrans to do that but we do have certain intersections where we're doing improvements
17 at the intersections. It's talking about the entirety of El Camino Real or portions of El Camino
18 Real that are only in Caltrans right of way. That's where typically they have a process for their
19 projects.

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Templeton: Thank you for clarifying that. It is pretty complicated but I'm glad to
2 hear you're working on those and there are some school crossings that aren't those two you
3 mentioned that probably worth looking into but we'll move onto that later. Holly?

4
5 Ms. Boyd: Yes, okay, so yeah El Camino/Oregon/Page Mill is the Bermuda Triangle, I call the
6 Bermuda Triangle because it's (interrupted)

7
8 Commissioner Templeton: You're familiar with it huh?

9
10 Ms. Boyd: Yes, so I'm actually not sure. I know what you're talking about, the storm drain grate.
11 I'll check into that, who it actually belongs to because you've got El Camino is State, Page Mill
12 and Oregon are County but if it's a storm drain on the actual State facility it may be City.
13 However, I will say that when you pave the street, you do have to go through and adjust all the
14 grates and fix broken ones. So, if it can't be fixed sooner, it will be fixed at part of the paving
15 project.

16
17 Commissioner Templeton: That would be amazing. I have been trying every possible channel for
18 about a decade on this one so if you can get it fixed. It's a huge win for the City.

19

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Right, my last question was about the Number 15, Rinconada Pool Family Changing Room,
2 Packet Page 21. I wanted to say that I know some people in the special needs community who
3 have wanted this for a long time and I'm really happy to see it getting implemented. I know we
4 had to put it off for a while. What's our confidence level that should the funding be approved
5 that it will get done by 2024? That's the fiscal year starting soon, right? This summer.

6
7 Ms. Boyd: Yes, so if it gets approved, the funding will be available July 1st so what will need to
8 happen first and I know Community Services has prioritized this one as the most important in
9 that Rinconada area.

10

11 Commissioner Templeton: That's great.

12

13 Ms. Boyd: So, that's why it is moving forward in '24. We'll hire... we'll do an RFP to hire a
14 consultant who will then look at options to design or repurpose some of the storage areas in
15 that but the design will happen in 2024. So, most likely and then the funding for construction is
16 available in 2025 so mostly likely (interrupted)

17

18 Commissioner Templeton: Okay so it will still be a couple of years.

19

20 Ms. Boyd: It's a couple years out, yeah.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Commissioner Templeton: Is there any funding available for a temporary solution so that people can enjoy this pool this summer?

Ms. Boyd: We haven't looked into that. I don't know if Daren, you know any more but it's something we can talk about with Community Services.

Mr. Anderson: No, right now we don't have another option. This is the... this is what we've got allocated funding.

Commissioner Templeton: So, what do you do when you have a special needs person come into the pool? You just... they have to come dressed or?

Mr. Anderson: Like all ADA requests, they're analyzed and we do anything we can to try to meet their needs so it's on a case by case.

Commissioner Templeton: Okay and anyway, I'm glad it's being built and that we'll have it in a couple years. It would be good to think about options that people can have to enjoy the pool this summer. Thank you.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: Thank you for those questions. My questions have been answered so unless my
2 colleagues... okay, Commissioner Reckdahl.

3

4 Commissioner Reckdahl: A quick follow-up about County roads, are we responsible for the
5 maintenance? I mean the County funds the County roads, do they also do the maintenance or
6 are we responsible for that?

7

8 Ms. Boyd: No, roads like... I'm trying to think... I think it's just Page Mill and Oregon is
9 maintained and owned by Santa Clara County so they fund that.

10

11 Commissioner Reckdahl: Okay so all the paving and stuff, that's their decision?

12

13 Ms. Boyd: Yes.

14

15 Commissioner Reckdahl: Thank you.

16

17 Chair Summa: I think... I'm not seeing any other lights so do we have any members of the public
18 that would like to speak?

19

20 Ms. Veronica Dao, Administrative Assistant: No, I have no raised hands or speaker cards.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Chair Summa: Then we will bring it back to the Commission for discussion. So, if you would like to have anything further you would like to discuss about this or a motion. I know we're all interested in the rumors you've heard Commissioner Templeton but we'll do that offline, so Commissioner Chang [**note – Vice-Chair Chang**].

Vice-Chair Chang: I did have one more that I forgot to ask, so for the scheduled vehicle and equipment replacement. We brought this up last year as well, asking if we are replacing with electric vehicles where possible. Understanding that sometimes it's not possible for some of the vehicles we need so I just wanted to ask that question.

Ms. Boyd: Yes, and I might call on Daren for help. So, this item here is really just add the 5th year, the 2020 funding, for the vehicle replacement cycle. Although, during Finance Committee yesterday, I understand that they did move or at least they are going to strongly recommend one of their Tier Two items that was to fund more electrical vehicles in that program. I missed that discussion, Paul, at the end of the day, but do you have anything to add?

Mr. Harper: Yeah so Paul Harper, Office of Management and Budget, so one of the Tier Two items, which were the items that were linked to the priorities that the Council decided and that departments determined where needs for next year. One of them was to move the City

1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 towards full electric vehicle fleet replacement and the way that we are starting to do that is in
2 the Fiscal Year '24 project. There was a recommendation to increase funding in that project to
3 essentially replace all the vehicles that are available or have electric vehicle availability with
4 electric vehicles. And that would roughly cost the General Fund about \$800,000 and I can't
5 remember the total cost. I want to say about \$3 million in addition but don't quote on that
6 number. What the Finance Committee decided to do was to split that in half, so they are adding
7 \$400,000 potentially from the General Fund. This is a recommendation that they're going to
8 give to the Council to deliberate but yeah, the recommendation was to phase that in over a
9 couple years and they recommended adding half of the funding for full electric vehicle
10 replacement in 2024. And I think the idea would be that going forward we would relook at the
11 replacements for the future years and update the funding needs in those projects to replace
12 electrical vehicles with viable options where we can.

13

14 Vice-Chair Chang: Thanks, so then for the current proposal for 28. Is that budget that proposed
15 baking in 100 percent EV where EV is available or not?

16

17 Mr. Harper: It is currently not. That would need to be updated. I think the idea is to get Council
18 approval on kind of the policy to move in that direction before we start setting aside dollars in
19 that manner.

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Vice-Chair Chang: Thank you.

2

3 Chair Summa: Thank you very much all Staff for being here to answer our questions and do we
4 have discussion or do we want to move to a motion? Okay, that would be great, Commissioner
5 Hechtman.

6

7 MOTION

8

9 Commissioner Hechtman: Thank you, I wasn't sure. I will move the Staff recommendation that
10 the PTC recommend to the City Council that the proposed 2024 to 2028 Capital Improvement
11 Projects, listed in Attachment B to our Staff Report, are consistent with the Comprehensive Plan
12 2030 Policy and Programs and that our Chair Summa sign the Conformance Letter, which is
13 Attachment C to our Staff Report.

14

15 SECOND

16

17 Vice-Chair Chang: Second.

18

19 Chair Summa: Thank you. Would either the maker or the seconder like to speak to the motion?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Hechtman: No, thank you.

2

3 Chair Summa: Okay, then I just think we need to move on to a vote.

4

5 VOTE

6

7 Ms. Dao: Commissioner Akin?

8

9 Commissioner Akin: Yes.

10

11 Ms. Dao: Vice-Chair Chang?

12

13 Vice-Chair Chang: Yes.

14

15 Ms. Dao: Commissioner Hechtman?

16

17 Commissioner Hechtman: Yes.

18

19 Ms. Dao: Commissioner Lu?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Lu: Yes.

2

3 Ms. Dao: Commissioner Reckdahl?

4

5 Commissioner Reckdahl: Yes.

6

7 Ms. Dao: Chair Summa?

8

9 Chair Summa: Yes.

10

11 Ms. Dao: Commissioner Templeton?

12

13 Commissioner Templeton: Yes.

14

15 Ms. Dao: Motion carries 7-0.

16

17 MOTION PASSED 7(Akin, Chang, Hechtman, Lu, Reckdahl, Summa, Templeton) -0

18

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: Thank you very much and once again thank you to Staff and we will be able to
2 move on to our next item which... Item 3, which is a discussion... which is really to align our By-
3 Laws with the BCC Handbook.

4

5 **Commission Action:** Motion by Hechtman, seconded by Chang. Pass 7-0

6 3. Amendment to PTC By-Laws Regarding timing of Elections and Potential Election of
7 Chair and Vice-Chair

8 Chair Summa: and because it was out of alignment, so that's the main thing and because it was
9 out of alignment we... the old... we elected the Chair and Vice-Chair before the new Members
10 were appointed. So, that second thing is Vice-Chair Chang and I felt like we should bring this up
11 and that if there was an overwhelming desire to revote with the new Commissioners. We
12 would have... the Vice-Chair and I would have to step down and then the vote could take place.
13 If there isn't overwhelming desire to do that then we just have to solve the first problem.

14

15 Commissioner Templeton: Why wouldn't you be able to vote for yourself?

16

17 Chair Summa: Pardon me?

18

19 Commissioner Templeton: Why wouldn't you be able to vote for yourself?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: We would be able to vote for ourselves but we would have to step down to
2 revote.

3

4 Commissioner Templeton: Oh, I see, yeah. I do not have any interest in changing the
5 (interrupted)

6

7 Chair Summa: Okay, I know. Does anyone have any interest in... okay. So, Vice-Chair Chang and I
8 just felt like it was the right thing to do to bring it up. So, we've brought it up, we've discussed
9 it, so all we need is... do we need a vote on aligning it?

10

11 Ms. Amy French, Chief Planning Official: Well, the By-Laws we would want to vote on.

12

13 Chair Summa: Okay.

14

15 Ms. French: The By-Law or this is Amy French, to change the month when elections are held to
16 April and we through out April 15th but it could be April 1st or as soon there after as is practical
17 and.

18

19 Commissioner Templeton: I have a question.

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: So (interrupted)

2

3 Commissioner Reckdahl: There's a typo actually in the Staff Report. There was an ARB that was
4 cut and paste.

5

6 Ms. French: Yeah, I saw that. Oops, cut and paste.

7

8 Chair Summa: Unless there's any further discussion, we just need a motion (interrupted)

9

10 Commissioner Templeton: I have a discussion.

11

12 Chair Summa: Oh, thank you. Commissioner Templeton?

13

14 Commissioner Templeton: I don't know how long it will be before terms and stuff are changed
15 again. Hopefully, it won't but to save future Planning Commissions the trouble do we want to
16 say the first meeting after people are appointed, or does that sometimes happen at weird
17 times? I'm not exactly sure why we want to bake the date in.

18

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Ms. French: You know, it's possible that a Member would have to leave and then a new
2 Member is appointed sometime way before March... the end of March. So, you wouldn't want
3 to have that happening each time there's a new Member appointed.

4
5 Commissioner Templeton: Alright, well I know we have some detail-oriented legal and
6 procedural minds on the Commission. I'd love to hear your thoughts on that, thank you.

7
8 Chair Summa: (off mic) Commissioner Chang [**note – Vice-Chair Chang**] and then Commissioner
9 Hechtman.

10
11 Vice-Chair Chang: My understanding is our By-Laws say that the moment that there is a vacancy
12 that we are suppose to fill the vacancy. So, if for example, somebody were to leave off cycle
13 then we're suppose to elect a new a replacement. Now I don't know how that applies in the
14 situation where say somebody leaves on cycle but the City Council is delayed and doesn't
15 replace them with anybody. I think... I don't know the answer that question. I don't know if Mr.
16 Yang is here. Hi Mr. Yang.

17
18 Mr. Albert Yang, City Attorney: Hey, so the By-Laws say that if a... if the... you know one of the
19 Chair or the Vice-Chair, the officers, seats is vacated then there will be an election to fill that
20 office. If... and it also... the By-Laws also say that Officers will hold their positions until a

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 replacement is elected. So, in the event a... let's say the Chair leaves off cycle and then the
2 Council just never gets around to appointing another Commissioner. The first thing that would
3 happen is that there would be an election for the Chair and then if, as happened in this case,
4 the Vice-Chair filled that role then there would be an election for the Vice-Chair. And those
5 individuals would hold those offices for presumably the remainder of the term. If it was... if
6 there was some remainder that before the regular cycle was up or for a full year if it was on
7 cycle that the election happened. And in the event that the PTC decided to delay their elections
8 for any reason, those individuals would stay in their office until the next election happened.

9

10 So, we had tried to address this possibility that the dates would change several years ago when
11 we adopted the language that's currently in there which is that elections will happen the first
12 day following January 1st or on whatever alternative day the PTC chooses at that first meeting.
13 And the idea was if the Council appointment schedule changes from December to another
14 month then at that first meeting the PTC would say okay, well let's have our elections in April
15 this year instead. That didn't occur, it didn't make sense for that to occur this year because the
16 Chair vacated his seat.

17

18 So, I think we've built in the flexibility to accommodate future changes in date where whatever
19 day is specified in the By-Laws on that day. The PTC could say well we're going to shift the
20 election to a different date, but since we are in this moment where we know that the election...

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 that the appointment cycle is going to happen in the spring every year. We felt it just made
2 sense to update it to say April instead of January.

3

4 Chair Summa: Thank you. Commissioner Hechtman.

5

6 Commissioner Hechtman: Thank you, so I first want to thank the Chair and the Vice-Chair for
7 their sensitivity on this issue and their offer to step down and have a reelection because it really
8 gave me the opportunity to reflect on my votes for each of them for those roles and whether I
9 had somehow made a grave mistake. And so, I've had the chance to reflect on how the two of
10 you have done since you took the leadership roles and I've decided with certainty that I did not
11 make any kind of mistake and so I'm happy to not have another election. I'm also interested in
12 hearing from our new Commissioners because if either of them would like to have a new... an
13 election today, I'm fully supportive of that.

14

15 On the issue of the language of our By-Law change, I actually had the same thought that my
16 fellow Commissioner had that shouldn't we somehow in this language tie it to the reason for
17 the date which is the appointment of new Commissioners. But what occurred to me is that we
18 do from time to time have these off-cycle appointments. Our Vice-Chair I think is an example I
19 think of one of those, right? A mid-term resignation followed by a mid-term appointment, and I
20 couldn't figure out a way to capture that concept too in this language without just over-

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 lawyering the thing ridiculously. And so, my thought is I don't know that the... the Council
2 seems to do a pretty good job of appointing new Commissioners for all the Commissions on
3 time. And I think it was really the rise of this handbook... these handbooks and this process that
4 the Council went through that got us... that shifted the appointment dates. And I think we're
5 pretty good with an April 15th date for the foreseeable future and if 4 or 5 or 10 years from now
6 they shift the elections... the appointments again, we can change the By-Laws again, so I'm
7 ready to support a motion to make this amendment to our By-Laws.

8

9 Chair Summa: Commissioner Lu.

10

11 Commissioner Lu: Oh, I just wanted to shout out that I also deeply appreciate the Chair and
12 Vice-Chair and if we were to have another election it would just be so I could vote for them
13 actually. I don't have a strong take on the language. Maybe there's some possibility saying like
14 whenever two or more Commissioners are appointed within a one month span then we can
15 trigger an election in the next meeting and that could accommodate some flexibility. So, if
16 there's just one person appointed we don't have to do the rigmarole but presumably every
17 cycle there would be at least two or more people appointed. So, that would line up with the
18 Council's cycles. If that's too convoluted, again I don't have any strong take.

19

20 Chair Summa: Commissioner Templeton.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Commissioner Templeton: Thank you. Just thinking about to the comments that Commissioner Hechtman made about the timing. Our new Commissioners had the privilege of working with you, with all of us, before being asked about who to vote for and I did not have that privilege. I remember having to vote on my very first night and terrified. You know, like its I don't know people very well. Of course, I'd seen them a little bit in action but not worked beside them and that's just something to think about. I don't know if now's the time to change that or if we want to discuss it further but I would say even like your second night would be better than your first night. I don't know how anybody else feels about that but I just wanted to bring that up.
Thanks.

Chair Summa: Thank you for that. Commissioner Reckdahl.

Commissioner Reckdahl: How does it work? Can we call for elections anytime during the year or are we constrained?

Chair Summa: No, we can't... we typically do it on an annual basis unless there's a need as there was when Chair Lauing vacated his seat and then I'm... you know and then there was Vice-Chair vacancy. But I see that our attorney is here so maybe he should answer.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Mr. Yang: So, I was just going to clarify, when the date, whatever it is, January 1st or April 1st or
2 April 15th, when that comes up. The PTC would be able to specify any later date any time in the
3 year that they want to have the election instead, but aside from that there's not a process to
4 have just an election in the middle of the year.

5
6 Commissioner Reckdahl: So, if we have a Chair or Vice-Chair that's not working out. No, I'm
7 not... hypothetically of course, could the Commission take a vote and say we want to reset and
8 have another election mid-year or would that not be allowed?

9
10 Mr. Yang: Let me get back to you on that.

11
12 Commissioner Reckdahl: Okay.

13
14 Chair Summa: Are you planning something? Commissioner Chang [**note – Vice-Chair Chang**].

15
16 Vice-Chair Chang: So, while Mr. Yang is looking that up, I'll continue the discussion about what
17 date we want to set. So, in our pre-meeting, Chair Summa and I were talking about should we
18 say April 1st versus April 15th because it's built in that we can decide... so technically the new
19 Commissioners take office on April 1st and then any time after April 1st is when they would be
20 on board. By saying April 15th, we basically guarantee that there is at least one meeting but it

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 seems like it might be more... I don't know. Because we... when we say April 1st, as Mr. Yang
2 stated, we can always push it back to a date certain. So, it could be a norm of ours to just push
3 it back by a meeting or two, or we could bake it in this way and I don't know which way we
4 want to go. I'm not sure I feel really strongly about it, one way or the other, but I do want to
5 make sure we don't have a lame-duck situation. Regardless of whatever the... yeah, so that's
6 the only thing I care about.

7

8 Chair Summa: I'm happy to keep it April 15th which was Staff's preference and since we have
9 leeway to even delay it by a week or meeting or two. We can do it that way, so I see that
10 Commissioner... I'm not sure who went first. Commissioner Akin and then Commissioner
11 Hechtman.

12

13 Commissioner Akin: Thank you, Chair. No, I was just going to express preference for the
14 simplest option. So, let's stick with the date certain as encoded with the ability to make an
15 exception if we so chose.

16

17 Chair Summa: Commissioner Hechtman.

18

19 Commissioner Hechtman: So, I may be understanding or misunderstanding Commissioner Akin
20 because I'm kind of intrigued by... now that I sort of understand our schedule in that our new

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commission appointments in a regular schedule, that's a set date, April 1st and so what we are...
2 there's a scenario here where let's say two Commissioners term out and we got two new... it's
3 April 1st. We've got two new Commissioners and if one of those two Commissioners who
4 termed out was an officer, then I think we have to have an election that first meeting but if
5 neither was an officer, we could decide to defer it and so I like the April 1st date because that
6 gives us more flexibility which is what I think Commissioner Akin was saying. The more flexible
7 date would be the earlier date because we can always push it out, but we can't... well as a
8 practical matter I think we have to accelerate it if we lose a Chair... if we lose an officer you
9 have to appoint a new one. So, I like that April 1st date for that reason and to the point that
10 Commissioner Templeton made, you know this quandary, you show up for your first meeting
11 and you're asked to vote for an officer, I actually had that situation at my first meeting and at
12 that meeting I... we had a situation where, which we haven't had in any officer election since,
13 where there were actually two officers... two Commissioners nominated and so rather than
14 being asked yea or nay on one person, I was asked to choose between two and I abstained
15 because I did not feel I was competent to make that choice having not worked with them or
16 seen their activities. So, and I don't know if that... again, it hasn't happened. There's only been
17 one nominee each time since and maybe that's more normal but I am sensitive to (interrupted)

18

19 Commissioner Templeton: (off mic) That was a tough [unintelligible].

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Hechtman: Yeah, to that issue and so again, I think that by setting our April 1st
2 that gives us this flexibility to, you know, because a lot of times we have a... anyway, we can
3 play with the date. We can push it out as long as we're not compelled to elect officers because
4 one of them has vacated, so I like the April 1st idea.

5
6 Chair Summa: Commissioner Templeton.

7
8 Commissioner Templeton: Thanks. Just wanted to challenge the idea that we'd be compelled at
9 any point. Like if both our Chair and Vice-Chair were absent because they're going on a cruise
10 to Disney Land. Then we would still be able to function, right? We could have somebody
11 temporarily chose or chosen to run the meeting. So, I'm not sure that we're going to find
12 ourselves in a situation where we're compelled to elect or appoint someone. On other Boards
13 I've been a part of, that's what we do. Especially if we're having our first meeting, we don't
14 have a Chair yet. We ask someone to run that meeting and then we have the elections, so just
15 something to think about. I'm not sure it's a compelling situation. I'm not sure that changes
16 anything about our discussion either so just throwing that out there.

17
18 Chair Summa: You have convinced me that April 1st, Aprils Fools Day is the best. So, if there's no
19 further... I think that's clean and it aligns with the BCC Handbook. And if that's okay with Staff
20 and everyone else we can go ahead... I will... I think we're ready for a motion.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Mr. Yang: I do just want to answer Commissioner Reckdahl’s question. We don’t have a procedure for a recall of the Chair or Vice-Chair.

Chair Summa: Now we’re ready. Commissioner Hechtman.

MOTION

Commissioner Hechtman: You know, maybe it’s that I like the silence less than anybody else but I end up jumping up and making these motions when anybody could, but I will do it. So, I move that the PTC amend Section 2.1 of its By-Laws to replace the January 1st date with April 1st.

Mr. Yang: I’m sorry, before we have a vote on this, we should just check if there’s any public comment.

Chair Summa: Oh, I’m so sorry. Do we have any public comment?

Ms. Veronica Dao, Administrative Assistant: No.

Chair Summa: Thank you for reminding me. Do... is there a second?

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

SECOND

Commissioner Lu: I'll second.

Chair Summa: Thank you for that. Would either of you like to speak to your... the maker or the seconder?

Commissioner Hechtman: No, thank you.

Chair Summa: Okay then we can just go ahead and call the vote.

VOTE

Ms. Dao: Commissioner Templeton?

Commissioner Templeton: Yes.

Ms. Dao: Chair Summa?

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Chair Summa: Yes.

2

3 Ms. Dao: Commissioner Reckdahl?

4

5 Commissioner Reckdahl: Yes.

6

7 Ms. Dao: Commissioner Lu?

8

9 Commissioner Lu: Yes.

10

11 Ms. Dao: Commissioner Hechtman?

12

13 Commissioner Hechtman: Yes.

14

15 Ms. Dao: Vice-Chair Chang?

16

17 Vice-Chair Chang: Yes.

18

19 Ms. Dao: Commissioner Akin?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Akin: Yes.

2

3 Ms. Dao: Motion carries 7-0.

4

5 MOTION PASSED 7(Akin, Chang, Hechtman, Lu, Reckdahl, Summa, Templeton) – 0

6

7 Chair Summa: Awesome, thank you very much. Moving onto the last thing we have for this
8 evening which is just one set of minutes.

9 **Commission Action**: Motion by Hechtman, seconded by Lu. Pass 7-0

10 **Approval of Minutes**

11 Public Comment is Permitted. Five (5) minutes per speaker.^{1,3}

12 4. Approval of Planning & Transportation Commission Draft Verbatim Minutes of March
13 29, 2023

14 Chair Summa: To approve draft verbatim minutes of March 29th. Do I have a motion?

15

16 MOTION

17

18 Commissioner Hechtman: I will move approval as revised.

19

20 SECOND

21

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Reckdahl: Second.

2

3 Chair Summa: Unless anyone wants to say anything we can just take a vote.

4

5 VOTE

6

7 Ms. Veronica Dao, Administrative Assistant: Chair Summa?

8

9 Chair Summa: Yes.

10

11 Ms. Dao: Vice-Chair Chang?

12

13 Vice-Chair Chang: Yes.

14

15 Ms. Dao: Commissioner Akin?

16

17 Commissioner Akin: Abstain.

18

19 Ms. Dao: Commissioner Hechtman?

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Commissioner Hechtman: Yes.

2

3 Ms. Dao: Commissioner Lu?

4

5 Commissioner Lu: Yes.

6

7 Chair Summa: Oh, if you were... were you here?

8

9 Commissioner Lu: I wasn't here but the... okay then I'll abstain.

10

11 Ms. Dao: Commissioner Reckdahl?

12

13 Commissioner Reckdahl: Yes.

14

15 Ms. Dao: Commissioner Templeton?

16

17 Commissioner Templeton: Yes.

18

19 Ms. Dao: Motion carries 5-0-2

20

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 MOTION PASSED 5(Chang, Hechtman, Reckdahl, Summa, Templeton) -0 -2(Akin, Lu abstain)

2

3 Chair Summa: Awesome, thank you very very much and now we move on to Commissioner
4 question, comments, announcements and future meetings and agendas.

5 **Commission Action:** Motion by Hechtman, seconded by Reckdahl. 5-0-2 (Akin and Lu abstain)

6 **Committee Items**

7 None

8 **Commissioner Questions, Comments or Announcements**

9 Chair Summa: So, if anybody has anything to announced? Commissioner Hechtman.

10

11 Commissioner Hechtman: Thank you, so I got two meetings under my belt before the pandemic
12 hit and the Commission... you know this room was emptied and we conducted our business by
13 Zoom for a while and then we started to come back. And I first just wanted to observe that
14 tonight actually is the first night that we have had the full complement of seven Commissioners
15 on the dais since the beginning of the pandemic. And so, I'm really happy about that and happy
16 to see us all together.

17

18 My memory of those first couple of meetings was in addition to a full complement of
19 Commissioners, we had a full complement of Staff present in the room and tonight we have
20 Veronica, we have Ms. French and we had maybe a half dozen of our Staff appearing by Zoom.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1 Which and obviously there are many conveniences associated with that but I wanted to ask Ms.
2 French whether that is the new norm, or will... you know as we're now coming out of the
3 pandemic for regulatory purposes, are we going to have more in-person attendance by Staff at
4 our PTC meetings?

5

6 Ms. Amy French, Chief Planning Official: Can't say there's been a policy set down that says Staff
7 must be in person. I know for the Planning Department, for evening meetings, you know some
8 Staff are paid overtime for that kind of activity and others, like myself, management, do not and
9 so it's more likely that we'll get managers here in person. But I think the rule for now the liaison
10 must be in person, so I'm in person, but the other Staff it depends if they're going to be in
11 person. Some prefer to be in person and some, you know because of the lateness of the hour
12 and in some cases they're working from home. They have children and stuff so.

13

14 Commissioner Templeton: And it saves a ton of money on contractors too, right? Are they
15 charging us [unintelligible](interrupted)

16

17 Ms. French: There's that as well. We do have in our Planning Department, because of the
18 nature of our work and the number of projects. We do have a number of contractors so they do
19 make... some of them line in Oakland or even more remote, LA and so they're not coming in
20 person necessarily. Thank you for observing this.

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

1

2 Commissioner Hechtman: Alright, thank you.

3

4 Chair Summa: Anyone else? Then I guess I will just adjourn this meeting and everybody can go
5 catch the Warriors game.

6 **Adjournment**

7 7:36 pm

-
1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
 2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
 3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.