



Room Rental Rates

1313 Newell Road Palo Alto, CA 94303

[PAAC Rental Information Website – artcenter@paloalto.gov](http://artcenter@paloalto.gov) – (650) 329-2366

Room	Approximate Capacity	Per Hour (under 5 hours)		Per hour (5 or more hours)*		Notes
		Palo Alto Resident	Non-Resident	Palo Alto Resident	Non-Resident	
Meeting Room	45-50	\$145.00	\$215.00	\$125.00	\$185.00	*A 15% discount is applied to rentals of five or more consecutive hours. Includes projection system, screen, eight tables, up to 50 chairs.
Auditorium	180 (theater) 80 (dining)	\$225.00	\$340.00	\$195.00	\$290.00	Includes projection system, screen, up to 180 chairs and 11 tables.
Sculpture Garden	300 (reception) 150 (dining)	\$180.00	\$270.00	\$155.00	\$230.00	Includes 10 café tables and 20 chairs; sound restrictions.
Historic Courtyard	100-125	\$140.00	\$205.00	\$120.00	\$175.00	Bench seating around perimeter; sound restrictions.
Lobby	50-60	\$140.00	\$205.00	\$120.00	\$175.00	Includes tables and chairs from Meeting Room.
Kitchen [^] (Preschool Classroom)	30-40	\$60.00	\$90.00	\$55.00	\$80.00	Includes stove, oven, refrigerator, sink, prep space.
Non-profit organizations:	The City of Palo Alto offers a 50% discount on rental rates for non-profit organizations, if the following conditions are met: 1. The organization must be a 501c(3) non-profit and must submit proof of non-profit status 2. The event must be free to attendees. No donations may be accepted and no tickets or merchandise sold (Note: discount is for rental fees only; equipment rental and staff fees are not discounted)					

[^]Kitchen only available as an add-on with other rental spaces. Primary use of space is an art classroom, available only after class hours.

Other charges that may be incurred:

House Manager \$55.00 per hour. Required for building security, and direction during room and equipment use.

Liability Insurance: By quote, based on expected total attendance, liquor liability extra.

Equipment available for rental: 2 grand pianos in Auditorium and portable sound system with podium.
Please see reverse side for rental rates and equipment available.

Food Warmers:
48" Width x 20" Length \$60 Residents
\$85 Non-Residents

(From City of Palo Alto Community Services Fee Schedule, as of 07/01/2025)



Equipment Rental Rates Per Rental

Equipment	Palo Alto Resident	Non-Resident
Grand Piano	\$135.00	\$200.00
Portable Sound System (podium with microphone and speakers)	\$20.00	\$35.00
Auditorium Projection System and Screen	Included in rental of Auditorium	Included in rental of Auditorium
Meeting Room Projection System and Screen	Included in rental of Meeting Room	Included in rental of Meeting Room

(From City of Palo Alto Community Services Fee Schedule, as of 07/01/2025)