

ELIGIBILITY REQUIREMENTS

Electric Vehicle Charging Infrastructure Incentive Program

MULTIFAMILY RESIDENTIAL PROPERTIES

1. REBATES

- 1.1 Rebate amounts are up to \$8,000 per Electric Vehicle Supply Equipment (EVSE) or Electric Vehicle (EV) Charger installed, and up to a maximum of ten (10) ports or EVSEs per City of Palo Alto customer.*
- 1.2 Rebates are limited to a maximum of 75% of the total EVSE project installation costs, up to \$80,000 per service address, for the lifetime of the program or until the funds are depleted.
- 1.3 Rebates for projects at designated affordable housing sites will be covered at a maximum of 100% of EVSE project installation costs, up to \$80,000.
- 1.4 If networked EVSEs are installed, CPAU shall be provided access to the EVSE charging information.

2. ELIGIBILITY REQUIREMENTS

- 2.1 EVSE must be installed in a shared parking location not assigned or dedicated to particular tenants or owners. EVSE must remain available to all tenants, owners, employees and guests.
- 2.2 Rebates are not provided for EVSEs that are required by the City of Palo Alto's Building Code.**
- 2.3 Multifamily buildings must have a minimum of four (4) units.
- 2.4 Mixed-use properties are eligible for rebates as long as they have at least (4) residential units and all chargers receiving rebates are designed for primary use by residents.
- 2.5 EVSE installation projects must comply with all City of Palo Alto building codes and permitting requirements and any American Disability Act (ADA) requirements, if applicable.
- 2.6 Rebates are limited to Level 2 EVSEs, with a minimum of 20A circuits. EVSEs must be installed with a J1772 plug.
- 2.7 All applicants receiving a rebate shall post information about their EVSE on the US Department of Energy Alternative Fuel Data Center website: http://www.afdc.energy.gov/fuels/electricity_locations.html

3. RECOMMENDATIONS

- 3.1 Add physical signage for easy identification of EVSE location.



ELIGIBILITY REQUIREMENTS

Electric Vehicle Charging Infrastructure Incentive Program

4. EXCEPTIONS

- 4.1 Two Level 1 chargers may be substituted for one Level 2 charger, with prior written approval from CPAU.
- 4.2 If EVSE project address has multiple buildings with separate parking areas, CPAU, at its own discretion, may allow for additional eligible EVSEs per building.

5. APPLICATION END DATE POLICY

- 5.1 Rebates are available on a first come, first served basis, and are subject to funding availability.
- 5.2 Rebates are reserved for up to 18 months from the date of application submission date, and must demonstrate project progress according to the requirements listed in 5.3 below. CPAU reserves the right to cancel a rebate reservation if the project is not completed by that time.
- 5.3 Within six months from the date of rebate application submittal, the project applicant is expected to demonstrate project progress. CPAU reserves the right to cancel a rebate reservation that does not meet one or more of the following milestones within that time:
 - developing project design layout;
 - pursuing bids from contractors;
 - signing an installation contract;
 - submitting for building permits;
 - submitting for utility interconnection review by Utilities Engineering;
 - building permit resubmittal after receipt of comments;
 - resubmittal of revised project plans to Utilities Engineering in response to comments; and/or
 - commencing the installation process.

CPAU reserves the right to cancel a rebate application for a project that, after reaching one of the milestones listed above, goes more than six months without reaching a subsequent milestone.

- 5.4 Any project with an existing rebate application 18 months or older on the date these updated program guidelines go into effect must submit a building permit application within three months or the rebate reservation will be cancelled. Permitted projects will be held to the same standards detailed above regarding demonstration of project progress.
- 5.5 CPAU will no longer accept new rebate reservations for non-residential nonprofit applicants. Non-residential nonprofit applicants with existing CPAU rebate reservations will be held to all requirements listed above. In addition, existing non-residential nonprofit applicants must apply for any available regional, State, and/or National EV infrastructure grant programs for which they are eligible in order to remain eligible for CPAU rebates. CPAU rebate amounts will be reduced by the amount of any outside grant funding received.

*Rebate is provided for each charging port.

**Palo Alto Municipal Code Section 16.14.420 and 16.14.430 Ordinance 5324.