CITY OF PALO ALTO

PLANNING & DEVELOPMENT SERVICES

RESIDENTIAL SEWER, GAS, WATER, & ELECTRICAL SYSTEM REPLACEMENT OR REPAIR

APPLICABLE CODES: 2025 California Building Standards Code as adopted by PAMC Chapter 15.04 & 16

This submittal checklist outlines the minimum requirements to help prepare you for a complete permit submission. Each project is unique and additional requirements may be needed. All applications, plans, and supporting documents are to be submitted electronically through our Palo Alto Online Permitting System (OPS).Please see our website www.paloalto.gov/BuildingPermit for instructions on how to submit your application.

Please submit ONLY TWO TOTAL FILES in PDF FORMAT. Files are titled C#_"PROJECT ADDRESS"_DOCS, C#_"PROJECT ADDRESS"_PLAN, etc. C# refers to the cycle number of review. Initial submittals are C1, for Cycle 1.

INTERIOR SEWER PIPE REPAIR/REPLACEMENT

- House/ADU floor plan
  - Pipe size and material
  - Identify locations of pipe repairs or replacements

INTERIOR WATER SYSTEM REPAIR/REPLACEMENT (ONLY IF MOVING FIXTURES)

- House/ADU floor plan
  - Identify new fixture locations

GAS LINE REPAIR/REPLACEMENT

- Site Plan showing the main house, ADU, accessory buildings and structures
  - Gas meter location and size if available
  - Pipe size and material
  - Identify locations of pipe repairs or replacements

ELECTRIC SYSTEM REPAIR/REPLACEMENT/SUB-PANELS

- House/ADU floor plans
  - Electrical panel/subpanel size and location
  - Identify locations of electrical fixtures that will be repaired or replaced
- If changing or adding lighting, please provide Title 24 Energy Compliance Performance Approach Form

INSPECTION INFO

Large format/job copy of approved plans, permit card, and installation instructions shall be available on site at time of inspection. To schedule a **final inspection**, call (650)-329-2496 and press option 2.

INTERIOR SEWER PIPE REPAIR/REPLACEMENT

Required Inspections
- 220

Inspection Guidelines
- All Trades

INTERIOR WATER SYSTEM REPAIR/REPLACEMENT (ONLY IF MOVING FIXTURES)

Required Inspections
- 220 All Trades

Inspection Guidelines
- Water Repipe
- All Trades

GAS LINE REPAIR/REPLACEMENT

Required Inspections
- 220 All Trades
- 222 Gas Test Green Tag or Gas Final

Inspection Guidelines
- Whole House Gas Test
- All Trades

ELECTRIC SYSTEM REPAIR/REPLACEMENT

Required Inspections
- 220 All Trades
- 246 Electrical Torque Inspection
- 247 Hot Check
- 101 Final Inspection

Inspection Guidelines
- Electrical Inspection Guidelines